

**Elkton City Council Minutes**  
**September 6, 2023**

The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:00 PM. Council members present were Jordan Beck, David Bierman, Tal Farnham, Bill Kuehl, and Rick Weible. Council member Scott Stuefen was not in attendance.

Motion by Bierman, second by Weible to approve the agenda as presented. All in favor – motion carried.

Motion by Kuehl, second by Weible to approve the August 7<sup>th</sup> regular meeting minutes. All in favor - motion carried.

Motion by Beck, second by Weible to approve the August 14<sup>th</sup> special meeting minutes. All in favor - motion carried.

During citizen comments the council discussed a visibility problem and the process to resolve the issue at the corner of Antelope and 5<sup>th</sup> Street.

Public Works Director, Steve Jensen, was on hand and gave his report. This past month has been spent working with the contractors on the construction project. Cleaning up after the town festival, the train crash and removing the concrete taken up at the basketball court.

The bar report included that we are still operating with a small staff, but doing everything we can to keep the bar open regular hours. It was decided that we would advertise for the manager position for 2 weeks, and we will also advertise for part-time bartending staff in various papers. The bar will be open on Sundays from noon to 6:30 PM, unless otherwise advertised.

Susan Schuurman, Finance Officer, was on hand but there wasn't anything significant to report, business as usual. The October council meeting will be held on Wednesday Oct 4<sup>th</sup> at 6 PM.

The fire department has been busy with calls this past month.

The ambulance department reported still waiting for the new ambulance. They requested that a bid letting be done for building the ambulance garage. Advertising for bids would go in the paper and would be opened at the next meeting.

City Librarian, Sherry Bauman was not in attendance, but left a report. Summer Reading program had a total attendance for the 7 weeks of 428. The book discussion for The Seed Keeper went well, 14 books were checked out and 8 people attended the discussion. Story hour will begin Monday, September 11<sup>th</sup> from 9:30-10:30 AM. The library board is seeking a community member to serve on the board as a vacancy has come up. Daycare deliveries continue. The next library board meeting will be Wednesday, September 13<sup>th</sup> at 5:00 PM.

There was no report for the Park & Rec.

The council reviewed the budget overview.

The 2024 Budget Appropriations was discussed. Some adjustments will be made before approval at the October meeting, items to be discussed are a new basketball/pickleball court and soccer field lights to be potentially included in next year's budget. Motion by Beck, second by Bierman to certify \$286,000.00 for the 2024 taxes to the county. All in favor – motion carried.

In unfinished business, Project engineer Nick Zolnowsky from SPN was in attendance and discussed the project. Concrete on 2<sup>nd</sup> street is to be started next Tuesday and asphalt should be started on Wednesday with the second round of asphalt planned for the middle of October. The change order to use up remaining funds was to include Antelope Street from 5<sup>th</sup> street to the dead end. The preliminary pricing from J & J only allows for 2 of the 3 blocks. This construction would be done in spring, summer of 2024. Pay request from the contractor for pay

request in the amount of \$279,364.67. Motion by Farnham, second by Weible to approve the pay request. All in favor – motion carried. Zolnowsky discussed the Phase III utility project. If the council approves moving forward plans, the city will be to apply for funding in December, open bids summer 2024 with project beginning in spring 2025.

There was no information regarding the community center roof. The soccer field lights were discussed. Plans are to finalize the size of the field wanted and the number of lights needed to light the field and install next spring.

In new business, the council discussed Harvest Fest and the fact that a group needs to start planning if the festival is to have a chance to keep running. It was asked if more power outlets could be installed in the park to potentially move the festival to the park. This would be looked into. A couple of alleys around town are not graveled but are now being used more frequently. It was decided to look into graveling if the area allows for that. With the removal of the basketball court, the light pole on the east side will need to be removed. Motion by Bierman, second by Weible to have Ottetail remove the light pole. All in favor – motion carried.

Motion by Bierman, second by Weible to approve payment of the September bills. All in favor – motion carried.

Motion by Bierman, second by Weible to adjourn the meeting at 7:31 PM. All in favor – motion carried.

### **September 2023 payments**

Aflac 27.04 insurance; A-OX welding 36.33 shop supplies; Aramark 764.55 bar, c-ctr mats, supplies; AT&T 171.28 cell service; Avid Hawk 45.00 website monthly fee; BankStar 16.95 petty cash; Beal Distributing 3725.24 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 5516.60 water purchased; Century Business Products 66.76 library copier lease, copies; Chesterman 422.20 pop purchased; CHS 1620.13 propane, misc supplies; City of Elkton 612.63 utility fees; Colonial Life 460.41 insurance; Cook's Wastepaper 4176.84 contract garbage; Dakota Beverage Co 6117.50 beer purchases; Dept of Revenue 2038.97 sales tax remittance; EFTPS 5809.88 federal tax payments; Elkton Locker 328.32 library, bar supplies; Elkton Lumber 27.20 shop supplies; Elkton Volleyball 50.00 donation; Harry's Frozen Food 1858.50 pizzas for bar; Henry's 2976.55 bar supplies; \*Hillyard 298.98 c-ctr supplies; ITC 782.45 phone & internet service; Jensen, Steve 70.00 phone; Johnson Bros 1432.50 liquor purchases; Liberty Septic 525.00 Harvest festival porta potties; LEAF 41.00 finance office copier lease; Lowes 46.30 c-ctr, bar supplies; Nelson, Terry 30.00 phone reimbursement; One Office Solution 23.22 copier maintenance, copies; Ottetail 2618.89 electricity; Pepsi 272.00 pop purchased; Postmaster 168.00 postage; Quill 194.54 office supplies; \*Republic Beverage Company 133.88 liquor purchases; RFD Newspapers 89.60 publications; Runnings 42.90 fire dept supplies; Schuurman, Susan 51.42 phone, mileage reimbursement; SD Retirement 2528.24 retirement payment; Sioux Valley Energy 55.00 lagoon electricity; Skyview 569.61 fuel purchases; \*Southern Glazer's 402.27 liquor purchases; United Lab 1083.28 sewer supplies; Visa 1273.32 park & rec activities, bar supplies; Visa – Street 2765.04 shop maintenance, street line painter; Visa – Bar 323.04 bar supplies; Wellmark BC/BS 2344.26 health insurance.

**\*denotes already pd. \*Payroll:** Mayor/Council 1336.40; Finance 4522.62; C-ctr 227.75; Street 3750.92; Park & Rec 1046.24; Library 2093.22; Bar 8235.04; Water 4216.84; Sewer 3750.90.