

Elkton City Council Minutes
November 6, 2023

The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:04 PM. Council members present were Jordan Beck, Tal Farnham, Bill Kuehl, and Rick Weible. Council members David Bierman and Scott Stuefen were not in attendance.

Motion by Weible, second by Farnham to approve the agenda as presented. All in favor – motion carried.

The council held a public hearing to speak about the proposed Phase III utility improvements project. This phase will include portions of Antelope, Badger, 2nd Street, North Drive, the north end of Elk Street and some alleys and side streets. The estimated cost of the project is \$5.2 million. The City is applying to the DANR for funding, this will be in the form of grants and loans. A third surcharge will be established for users on their utility bill, exact amount to be determined.

The council read resolution 2023-11.01, a resolution authorizing an application for financial assistance, authorizing execution and submittal of the application, and designating an authorized representative to certify and sign payment requests for the wastewater system. Motion by Weible, second by Beck to approve Resolution 2023-11.01. All in favor motion carried.

The council read resolution 2023-11.02, a resolution authorizing an application for financial assistance, authorizing execution and submittal of the application, and designating an authorized representative to certify and sign payment requests for drinking water system. Motion by Weible, second by Farnham to approve Resolution 2023-11.02. All in favor – motion carried.

Motion by Beck, second by Farnham to approve the October 4th regular meeting minutes. All in favor - motion carried.

Motion by Beck, second by Weible to approve the October 13th special meeting minutes.

During citizen comments, several properties were discussed that have a lot of junk cars and one property that someone was living in a camper on a residential property, the code enforcement officer would be informed.

Public Works Director, Steve Jensen, was on hand and gave his report. Lift stations annual inspections have been completed. The park bathrooms have been winterized. Grading was completed on Buffalo north of the tracks, due to truck traffic. The equipment is ready for snow when it comes.

The bar continues to run smoothly, the new bar manager will start Monday, November 13th. Karaoke was held on Oct 28th with another booked for November 18th.

Susan Schuurman, Finance Officer reported nothing to report for the finance office. She requested the time of the December meeting be changed due to a conflict with a school concert. Motion by Weible, second by Beck to approve a 4:30 PM start to the December 4th meeting. All in favor – motion carried.

Firefighter Arend Schuurman gave a report for the Fire Department. Emergency Apparatus was here recently to make sure the trucks were all operating correctly. Engine 1 failed its pump test; this will need to be fixed. The Department applied for a state grant to fund the department's need for new SCBA equipment. Due to a large number of applications that were received the dollar amount that Elkton will receive is undetermined at this time. The

department demoed and purchased new rescue struts from M & T Fire out of Volga to upgrade their equipment.

A. Schuurman also reported for the ambulance, the new ambulance is well on its way get completed. Schuurman showed the council the design for the graphics that will be on the new ambulance. The department will host its EMT refresher in March.

City Librarian, Sherry Bauman was not in attendance but left her report. Story hour and daycare deliveries continue each week. The library was open for Trick or Treaters and had about 60 kids drop by. The program manual for the 2024 Summer Reading Program is available and planning has begun. The vacant spot of the library board has been filled with community volunteer, Amanda Bauer. The library plans to have a tree on display for the Festival of Trees. The next board meeting is Wednesday, November 8th at 5:00 PM.

Park and Rec update included that the council agreed to start searching for a new director for the summer programs. The piping for the sprinkler system in the ballfield will be installed during this warm weather. It is too late to lay the sod, but it will be placed as soon as possible next spring and should only affect the spring baseball season.

The council reviewed the budget overview for October.

The council read resolution 2023-11.03 to transfer fund. Motion by Weible second by Beck to approve the resolution. All in favor – motion carried.

RESOLUTION 2023-11.03

Be it resolved that the City of Elkton, South Dakota, shall transfer funds in the amount of \$12,500.00 from the Contingency account 101-411.5-450 to the following accounts and designated amounts for the payment of budget shortfalls:

Insurance	
Insurance (101-414.7-421)	\$8300.00
Community Center	
Utilities (101-419.2-428)	\$500.00
Street Lights	
Utilities (101-431.6-428)	\$700.00
Snow Removal	
Supplies (101-431.7-426)	\$1500.00
Sanitation	
Professional Services (101-432.3-422)	\$1350.00
Sales Tax (101-432.3-429.02)	\$150.00

Dated this 6th day of November, 2023.

Charles Remund
Mayor

ATTEST:
Susan Schuurman
Finance Officer

In unfinished business, Phase II is wrapping up with concrete and boulevard work left. The council was presented with pay request #13 in the amount of \$473,057.52. Motion by Farnham, second by Beck to approve pay request #13. All in favor – motion carried.

In new business, the council discussed the employee health insurance plan, there was a 9.98% increase in premium. Motion by Farnham, second by Weible to approve the price increase. All in favor – motion carried.

Motion by Beck, second by Weible to approve payment of the November bills. All in favor – motion carried.

Motion by Beck, second by Kuehl to adjourn the meeting at 6:57 PM. All in favor – motion carried.

November 2023 payments

Aflac 27.04 insurance; A-OX welding 35.33 shop supplies; Aramark 748.51 bar, c-ctr mats, supplies; AT&T 169.59 cell service; Austreim Excavating 82.50 south road maintenance; Avid Hawk 45.00 website monthly fee; Beal Distributing 3275.30 beer purchases; Bobcat of Brookings 272.66 equipment maintenance; Br. Co. Sheriff's Dept 2994.34 contract law enforcement, animal control fees; Br. Deuel Rural Water System 4279.00 water purchased; Br. Equipment 71.31 equipment maintenance; Capital One 12.58 bar supplies; Car Quest 24.76 vehicle maintenance; Century Business Products 73.57 library copier lease, copies; Chesterman 516.40 pop purchased; CHS 1226.13 propane, misc supplies; Christmas, Kids and Cops 700.00 donation; City of Elkton 375.26 utility fees; City of Sioux Falls 43.50 water tests; Code Enforcement Specialists 477.97 code enforcement; Colonial Life 306.94 insurance; Cook's Wastepaper 4190.43 contract garbage; Core & Main 2500.00 new meter reader; Dakota Beverage Co 5775.55 beer purchases; Dakota Pump & Control 1143.88 sewer maintenance, inspection; Dept of Revenue 2285.14 sales tax remittance; DMI 634.66 equipment maintenance; EFTPS 4075.48 federal tax payments; Elkton Plumbing 728.49 park, c-ctr, water dept repairs; Elkton Public School 637.71 city's share of follett service; Harry's Frozen Food 1152.25 pizzas for bar; Henry's 2448.19 bar supplies; ITC 784.98 phone & internet service; Jensen, Georgi 120.86 books for library; Jensen, Steve 70.00 phone; *Johnson Bros 3227.00 liquor purchases; Johnson Bros 3344.00 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 223.87 shop, park supplies; Minnesota Paving & Materials 2398.86 aglime for ballfields; Nelson, Terry 30.00 phone reimbursement; Nova Entertainment 450.00 bar entertainment; One Office Solution 19.81 copier maintenance, copies; Ottertail 1971.84 electricity; Pepsi 112.00 pop purchased; Postmaster 168.00 postage; Quill 282.96 library, bar, finance supplies; RDO Equipment 267.00 equipment maintenance; Republic Beverage Company 329.75 liquor purchases; RFD Newspaper 200.00 signature ad page; RFD Newspaper 346.78 publications; Runnings 216.43 shop supplies; Schuurman, Arend 120.00 wifi, computer upgrades for shop, c-ctr, fire/ambulance; Schuurman, Susan 30.00 phone reimbursement; SD Dept of Labor 504.95 reemployment wages; SD Health 300.00 sewer tests; SD One Call 7.35 locate tickets; SD Retirement 1523.94 retirement payment; Sioux Valley Energy 55.00 lagoon electricity; Skyview 249.36 fuel purchases; Southern Glazer's 994.05 liquor purchases; Vadim Municipal Software 13.44 ebill fees; Visa 937.07 water, fire dept, library supplies; Wellmark BC/BS 2344.26 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1303.28; Finance 3256.99; C-ctr 136.70; Street 2664.55; Library 1467.80; Bar 6368.12; Water 3004.62; Sewer 2664.52.