

**Elkton City Council Minutes**  
**December 4, 2023**

The Elkton City Council meeting was called to order by Council President David Bierman at 4:30 PM. Council members present were Tal Farnham, Bill Kuehl, Scott Stuefen and Rick Weible. Mayor Charles Remund and Council member Jordan Beck were not in attendance.

Motion by Farnham second by Weible to approve the agenda as presented. All in favor – motion carried.

Motion by Weible, second by Stuefen to approve the November 6<sup>th</sup> regular meeting minutes. All in favor - motion carried.

During citizen comments, Brad Neill on behalf of his wife, Jessica Neill requested the council consider a stay on the court proceeds in regard to property owned in Elkton at 205 W 3<sup>rd</sup> Street. The property has been deemed a nuisance. The council heard what Neill had to say and agreed to propose a 6-month stay to allow for the potential sale of the property. They requested that Neill meet with 2 council members and the City Attorney to come up with agreeable terms.

Luke Hemmen of Elkton Lumber and Mike Fredrickson, Elkton School Business Manager proposed to the council a multi-use building they would like to build on the corner of Elk and 2<sup>nd</sup> Street. There are 2 bare lots, one owned by the city, the other owned by the Elkton Economic Development Corporation. Hemmen provided a preliminary photo of the building that would consist of office space on the main level, and 2 upper stories of apartments. The council expressed interest in the proposed building. The Elkton Development committee will meet with the other parties to discuss things further.

Steve Jensen, Public Works Director was on hand and gave his report. The case tractor the city leases has been returned. Christmas lights have been installed on main street. The State requires updated lead service line inventory, Jensen stated he completed these and submitted the inventory to the state. They work on cleaning up after the construction crews for the winter and get equipment ready for snow. Water meter reader update, the new reader that was purchased is incompatible with the meters that we have in most of our current meters. The cost to upgrade the radio part of the meter is \$161.00. The company gets them in batches, not enough to send us all that we need. So they will start sending some as they can. Once all meters have the new equipment, we will be able to upgrade the reading technology to tower read and the readings can be streamed into the finance office computer, this will especially help with early leak detection.

Bar Manager, Jennifer McBrien was unable to attend due to working but things are running smoothly at the bar. Schuurman continues to help with training as needed and will be working on helping teach the financial reports and computer updates. There will be a DJ for the Elkton Outreach Committee fundraiser on Friday, December 8<sup>th</sup>. Plans for Buck Euchre tournaments to start in January.

Finance Officer, Susan Schuurman was on hand and gave her report. The auditor stopped in to pick up some files. Request to change the date for the January meeting. Motion by Weible, second by Farnham to have the January meeting on the 9<sup>th</sup> at 6 PM. All in favor – motion carried.

New for the Fire Department included that they were awarded \$18,450 in grant money to upgrade their SCBAs.

The report for the Ambulance included the new ambulance should be delivered the 1<sup>st</sup> or 2<sup>nd</sup> week of January. Elkton will host an EMT refresher course on March 15-17, 2024.

Sherry Bauman, City Librarian was not in attendance, but sent her report. Story hour and daycare deliveries continue. The library will have a tree on display at the community center for the Festival of Trees. The library will be closed Monday, December 25<sup>th</sup> and Monday, January 1<sup>st</sup>. The next board meeting will be January 10<sup>th</sup> at 5 PM.

The council read resolution 2023-12.01 to transfer fund. Motion by Kuehl second by Weible to approve the resolution. All in favor – motion carried.

In unfinished business, the update for the City Infrastructure is as follows. Contractor's application for Payment No. 14 in the amount of \$161,970.12 is presented to the council for approval. Work this year is coming to an end. They will need to be back to work on the punch list next spring. Motion by Farnham, second by Weible to approve PR #14. All in favor – motion carried.

Motion by Weible, second by Stuefen to approve payment of the December bills. All in favor – motion carried.

Motion by Farnham, second by Weible to adjourn the meeting at 5:16 PM. All in favor – motion carried.

### **December 2023 payments**

Aflac 57.08 insurance; AmeriForms 130.00 utility bill cards; A-OX welding 36.33 shop supplies; Aramark 794.35 bar, c-ctr mats, supplies; AT&T 172.68 cell service; Austreim Excavating 165.00 south road maintenance; Austreim Landscaping 34,500.00 baseball field work; Avid Hawk 45.00 website monthly fee; B & H Contractors 163.45 gravel purchased; BankStar 3892.92 Main Street TIF payment, BankStar 13.66 petty cash; Bauman, Sherry 25.97 books for library; Beal Distributing 4811.15 beer purchases; Bobcat of Brookings 464.12 equipment maintenance, rental; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4224.40 water purchased; Capital One 39.90 bar, library supplies; Car Quest 236.14 vehicle maintenance; Century Business Products 77.85 library copier lease, copies; Chesterman 495.20 pop purchased; CHS 2127.25 propane, diesel; City of Elkton 362.36 utility fees; Colonial Life 306.94 insurance; Cook's Wastepaper 4204.02 contract garbage; Core & Main 2400.00 census support; Dakota Beverage Co 4203.80 beer purchases; Dakota Service & Repair 33.44 ambulance supplies; DANR 260.00 drinking water fee; Dept of Revenue 2055.05 sales tax remittance; EFTPS 4039.23 federal tax payments; Electronic Security Equipment 3353.76 bar, c-ctr maintenance; Elkton Locker 124.29 bar supplies; Elkton Lumber 677.30 snow shed, park maintenance; Elkton Plumbing 52.16 water dept supplies; Emergency Apparatus Maintenance 7232.95 fire truck maintenance; Gomez, Mariana 14.29 utility deposit refund; Harry's Frozen Food 1152.25 pizzas for bar; Henry's 2110.80 bar supplies; ITC 786.01 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 3458.20 liquor purchases; Lacey Well Drilling 13,794.00 new well at ballfield; LEAF 41.00 finance office copier lease; Lowes 37.24 shop supplies; Midwest Alarm 422.61 alarm monitoring; Nelson, Terry 30.00 phone reimbursement; One Office Solution 20.63 copier maintenance, copies; Ottertail 2037.21 electricity; Pepsi 144.00 pop purchased; Postmaster 168.00 postage; Quill 278.93 library, bar, finance supplies; Republic Beverage Company 223.25 liquor purchases; Runnings 749.94 shop supplies; Schuurman, Susan 30.00 phone reimbursement; SD Government Finance Assoc 40.00 membership dues; SD Health 15.00 sewer tests; SD Human Resource Assoc 25.00 membership dues; SD Municipal League 1118.15 membership dues; SD Retirement 1526.60 retirement payment; SD Street Maintenance Assoc 35.00 membership dues; Sensus 300.00 phone support; Sioux Valley Energy 87.00 lagoon electricity; Skyview 672.29 fuel purchases;

Southern Glazer's 395.55 liquor purchases; Team Lab Chem 1014.00 street supplies; Total Maintenance 354.30 bar carpet cleaning; United Lab 383.40 snow shed maintenance; Visa 2227.63 bar, c-ctr, mayor, library, ambulance, fire dept, water, street, sewer supplies; Visa – Street 91.23 shop, water dept supplies; Visa – Bar 938.10 bar supplies; Wellmark BC/BS 3340.50 health insurance; Wilson, James 350.00 bar entertainment.  
**\*denotes already pd. \*Payroll:** Mayor/Council 896.82; Finance 3338.35; C-ctr 120.76; Street 2685.14; Library 1434.78; Bar 6699.30; Water 3118.31; Sewer 2685.12.