

**Elkton City Council Minutes**  
**August 7, 2023**

The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:00 PM. Council members present were David Bierman, Tal Farnham, Bill Kuehl, Scott Stuefen and Rick Weible. Council member Jordan Beck was not in attendance.

Motion by Weible, second by Farnham to approve the agenda as presented. All in favor – motion carried.

Motion by Weible, second by Bierman to approve the July 5<sup>th</sup> Planning and Zoning meeting minutes. All in favor – motion carried.

Motion by Weible, second by Kuehl to approve the July 5<sup>th</sup> regular meeting minutes. All in favor - motion carried.

During citizen comments several properties were discussed due to intersection visibility issues.

Steve Jensen, Public Works Director was not in attendance, but left his report. The payload and skid steer got new tires. Dead trees were removed from the tree bank. They continue to spray weeds and mosquitoes and continue to mow. Continue to work with the contractors on construction project. Painting the crosswalks and parking lines are on the agenda for next week. The Lead & Copper water tests have been collected and sent; this is a required 3-year test.

Bar Manager, Cynthia Tokheim was on hand and gave her report. She provided the council with a financial reports for the last three months. Tokheim is working on hiring a few more bartenders.

Finance Officer, Susan Schuurman was on hand for her report. Schuurman advised the council of the SDML Annual Conference will be held in Rapid City, October 3-6<sup>th</sup>. The council meeting for September will need to be changed due to the holiday. The September meeting will be September 6<sup>th</sup> at 6 PM.

The Fire Department plans to apply for some grant funding through HB 1127, they plan to replace the SCBA's with money they might receive. The fire department will turn 135 years old next May. Plans are in the works for some special events for the community.

The Ambulance new chassis is on a railcar to eventually arrive at Arrow.

There was no report for the Library.

Park and Rec news, quotes have been gathered to install a sprinkler system in the baseball field out field. The cost of the system plus new sod to be \$64,200.00, if prep work is done by Elkton we could potentially save \$10,000 bringing the cost down. If we choose to put new grass in the infield that cost would be \$14,900.00. There is also a cost of new water pump at the city well as the well in the park does not have enough rpm, but the city well has too much.

The council reviewed the budget overview.

The council held the first reading of the Appropriations Ordinance #379. The second reading will be the October.

In unfinished business, Infrastructure update, phase II is currently 42% complete with the water installation at 20% and sanitary sewer installation 100% complete. The contractor is moving to begin water installation on 2<sup>nd</sup> Street and preparing Elk Street from 8<sup>th</sup> to 5<sup>th</sup> for surfacing at a later date. The DANR has approved the addition of proposed change order 1 work. This is to replace water and sewer on Antelope from 5<sup>th</sup> to 8<sup>th</sup>, final plans and the change order will be submitted for approval at the September meeting. Contractor's application for

payment no. 10 has been submitted to the council for approval. Motion by Kuehl, second by Weible. All in favor – motion carried.

There was no update on the roofing for the community center. The soccer field lights have been put on hold for next year.

Schuurman presented the audit proposal from Independent Audit Services for the 21-22 audit in the amount of \$7500.00. The council agreed to the terms.

Motion by Weible, second by Bierman to approve payment of the August bills. All in favor – motion carried.

Motion by Farnham, second by Weible to go into executive session pursuant to SDCL 1-25-2(1) at 6:48 PM. All in favor – motion carried. The council came out of executive session at 7:12 PM.

Motion by Kuehl, second by Weible to terminate the bar manager due to insufficient in duties. All in favor – motion carried. Motion by Kuehl, second by Weible to give the Bar committee authority to make temporary accommodation for management of the bar. All in favor – motion carried.

Motion by Bierman, second by Weible to adjourn the meeting at 7:15 PM. All in favor – motion carried.

### **August 2023 payments**

Aflac 27.04 insurance; A-OX welding 35.35 shop supplies; Aramark 1136.50 bar mats, supplies; AT&T 169.00 cell service; Avid Hawk 45.00 website monthly fee; BankStar 28.64 petty cash; Beal Distributing 4531.00 beer purchases; Bobcat of Brookings 126.06 shop maintenance; Bramble Park Zoo 474.00 park & rec field trip; Britzman, Steven 84.00 lawyer fees; Br. Co. Sheriff's Dept 2968.49 contract law enforcement, animal control; Br. Deuel Rural Water System 5563.40 water purchased; Brookings Equipment 136.95 lawn mower maintenance; Century Business Products 70.07 library copier lease, copies; Chesterman 150.00 pop purchased; CHS 1309.73 propane, misc supplies; City of Brookings 145.00 unclaimed pet fees; City of Elkton 684.35 utility fees; City of Sioux Falls 43.50 water tests; Colonial Life 306.94 insurance; Cook's Wastepaper 4190.43 contract garbage; Dakota Beverage Co 4259.15 beer purchases; Dept of Revenue 2370.95 sales tax remittance; DMI 2478.89 JCB maintenance; EFTPS 3843.88 federal tax payments; Elkton Bar 300.00 reimbursement for expenses; Elkton Plumbing 33.15 water dept supplies; Harry's Frozen Food 1176.75 pizzas for bar; Henry's 1677.41 bar supplies; ITC 782.18 phone & internet service; Jensen, Steve 70.00 phone; Johnson Bros 4878.91 liquor purchases; Landsman, David 448.00 park & rec bussing; LEAF 41.00 finance office copier lease; Lyle Signs 96.80 street signs; Nelson, Terry 30.00 phone reimbursement; Nova Entertainment 400.00 bar entertainment; One Office Solution 18.27 copier maintenance, copies; Ottertail 2699.99 electricity; Postmaster 219.00 postage; \*Republic Beverage Company 474.13 liquor purchases; RFD Newspapers 774.58 publications, subscription; Rochel, Sherri 618.51 park & rec supplies; Runnings 70.98 shop, park supplies; Schuurman, Susan 30.00 phone reimbursement; SD Health 88.00 sewer tests; SD Lottery 100.00 lottery license renewal; SD Retirement 1895.04 retirement payment; Sioux Valley Energy 55.00 lagoon electricity; Skyview 100.00 fuel purchases; \*Southern Glazer's 1107.00 liquor purchases; Uline 306.08 park supplies; Vadim Municipal Software 12.08 ebill fees; \*Visa 227.34 finance supplies; \*Visa – Street 87.75 shop maintenance; \*Visa – Bar 446.19 bar supplies; Wellmark BC/BS 2344.26 health insurance; WW Tire 7532.80 tires for payload and skid steer.

**\*denotes already pd. \*Payroll:** Mayor/Council 750.00; Finance 3699.78; C-ctr 170.59; Street 2675.25; Park & Rec 483.31; Library 1434.73; Bar 5650.18; Water 2897.61; Sewer 2675.22.