**Elkton City Council Minutes**

**October 7, 2024**

 The Elkton City Council meeting was called to order by Mayor, Charles Remund at 6:00 PM. Council members present were David Bierman, Tal Farnham, Rick Weible. Scott Stuefen was in attendance via phone.

Motion by Weible, second by Bierman to approve the agenda as presented. All in favor – motion carried.

 The council heard from council candidate, Emily Schelske. Motion by Farnham, second by Bierman to appoint Schelske to the open Ward II seat. All in favor – motion carried. Finance Officer, Susan Schuurman administered the Oath of Office to Schelske.

Motion by Weible, second by Bierman to approve the September 4 regular meeting minutes. All in favor - motion carried.

Motion by Farnham, second by Weible to approve the September 18 special meeting minutes. All in favor – motion carried.

 Steve Jensen, Public Works Director was not on hand, but left his report. Problems with the Kinner lift station, seems to be working as of 19th. Worked on the parking lot for the pickleball court. Preformed vehicle maintenance. Water tower maintenance will be October 16th. The town will be on line pressure from the 15th until the tower is full and passes the bacteria tests.

 Bar Manager, Jennifer McBrien was not in attendance, but left her report. The bar had a good attendance for the benefit and early football game.

 Finance Officer, Susan Schuurman, report included she will attend the SDML conference October 9-11th. Everything else is business as usual.

 Fire department report includes the SCBAs are in service, and the new lunar tracking system will be installed soon. The county is under a burn ban. The department request a water softener for their kitchen as their ice machine is not running very well and believe the issue is from the hard water.

 Ambulance report includes that the department is submitting grant paperwork for equipment. The EMT Refresher will be held March 7-9th 2025. The department in now required to have all drivers be State Certified Ambulance Drivers. They will work with the fire department to get those that want to get certified.

 Sherry Bauman, City Librarian was not in attendance, but left her report. Story hour started September 9th. Daycare deliveries continue. Bauman attended the SD Library Association conference in Aberdeen. Her library director certification has been renewed. Thirty hours of Continuing Education is required every 3 years to renew. The library will be open for Halloween trick or treaters until 7 PM.

 The council reviewed the budget overview for September.

 The council held the 2nd reading of the Ordinance #380 – 2025 Appropriations. Schuurman presented the council with a quote for the community center partitions for the amount of $6831.00 to be included in next year budget. Motion by Farnham, second by Weible to approve the ordnance with the addition. All in favor – motion carried.

 In new business. Discussion was held about the purchase of new finance and a/c units for the community center. A quote was received from Kuehl Heating and Cooling for $30,500.00 for the purchase of 5 furnaces and 5 a/c units. We would purchase these now to be installed next year to not see a 40% increase in product cost due to regulations changing. Motion by Weible, second by Bierman to approve the purchase. All in favor – motion carried.

 Infrastructure improvements update, J & J Earthworks is still working on the punch list items. There are 22 items still on the punch list. Final completion was August 18th, as of today Oct 7th J & J Earthworks is 50 days beyond final completion with a total liquidated damages of $89,500 could be assessed. Contractor application for payment 19 and 20 still go unpaid. The contractor has submitted application #21 in the amount of $51,216.73 for payment. SPN is completing a quality control review of Phase III & IV plans and specifications and will then submit them to the DANR for review. Motion by Farnham, second by Weible to approve payment of request # 19 in the amount of $28,395.98. All in favor – motion carried.

 Arend Schuurman was in attendance to share information on Cardiac Ready Community Program. This program helps to educate, equip and empower local community members to be better prepared and more confident in helping someone experiencing a cardiac event before the ambulance arrives. Schuurman believes the community is close the points needed to attain the status of Cardiac Ready Community with joint efforts between the Ambulance and Fire department, along with the school and city government. The council agrees to support the program and approves to purchase an AED for the library. The city has purchased multiple units just this past year. Two for the ballfields, 1 for the bar there is also 1 in the community center.

 Motion by Bierman, second by Farnham to approve payment of the October bills. All in favor – motion carried.

With no further business before the council. Motion by Schelske, second by Bierman to adjourn the meeting at 6:36 PM. All in favor – motion carried.

**October 2024 payments**

A-OX welding 40.19 shop supplies; Avid Hawk 45.00 website monthly fee; B & H Contractors 1850.61 loads of gravel; Bauman, Sherry 209.60 mileage reimbursement; Beal Distributing 3153.30 beer purchases; Best Western Ramkota 253.98 room fees; Britzman, Steven 200.00 lawyer fees; Br. Co. Sheriff’s Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 5013.60 water purchased; \*Brookings Register 44.97 publication; Buffalo Ridge Concrete 225.00 drainage supplies; CarQuest 78.49 vehicle maintenance; Century Business Products 67.84 library copier lease, copies; CHS 3070.83 propane, diesel, supplies; Chesterman 426.80 pop purchased; City of Elkton 707.75 utility fees; Colonial Life 480.40 insurance; Cook’s Wastepaper 4356.97 contract garbage; Dakota Beverage Co 3339.45 beer purchases; Dakota Pump & Control 2356.12 sewer lift station repairs; Dept of Revenue 2250.31 sales tax remittance; EFTPS 5152.58 federal tax payments; Electronic Security Equipment 290.70 c-ctr repairs; Elkton Lumber 26,346.27 park upgrades; Elkton Plumbing 899.04 water dept, bar, park repairs; Elkton Public School 677.10 Follett service for library; Elkton Record 250.00 signature page; Harry’s Frozen Food 1397.75 pizzas for bar; Heiman 583.00 annual fire extinguishers service; Henry’s 3464.35 bar supplies; ITC 784.48 phone & internet service; Jensen, Steve 70.00 phone reimbursement; \*Johnson Bros 1453.75 liquor purchases; Johnson Bros 2224.99 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 42.73 shop supplies; McBrien, Jennifer 30.00 phone reimbursement; Midwest Alarm 422.61 bar security monitoring; Napa Auto Parts 44.36 vehicle maintenance; Nelson, Terry 30.00 phone reimbursement; One Office Solution 23.23 copier maintenance, copies; Ottertail 2440.74 electricity; Pepsi 176.00 pop purchased; Postmaster 241.00 postage; Quill 138.77 finance, library supplies; Republic Beverage 440.50 liquor purchases; RFD Newspapers 84.48 publications; Runnings 141.00 shop supplies; Schuurman, Susan 112.53 mileage, phone reimbursement; SD Health 269.00 sewer tests; SD Retirement 2144.66 retirement payment; Sioux Valley Energy 93.00 lagoon electricity; Skyview 348.27 fuel purchases; Southern Glazer’s 1238.96 liquor purchases; United Lab 776.44 shop supplies; US Bank 6258.31 SRF lagoon payment; US Bank 22,942.04 Phase I payment; US Bank 11,517.55 Phase II payment; VanDyke, Kevin 100.00 utility deposit refund; Verizon 165.54 cell service; Vestis 953.23 bar, c-ctr mats, supplies; Visa 995.64 library, ambulance, sewer, bar supplies; Wellmark BC/BS 3339.91 health insurance; Wex 78.92 fuel purchases.

**\*denotes already pd. \*Payroll:** Mayor/Council 1270.89; Finance 3989.47; C-ctr 15.09; Street 2938.16; Library 1432.02; Bar 8055.23; Water 3319.15; Sewer 2938.14.