**Elkton City Council Minutes**

**November 4, 2024**

The Elkton City Council meeting was called to order by Mayor, Charles Remund at 6:00 PM. Council members present were David Bierman, Tal Farnham, Brooke Greve, Emily Schelske and Scott Stuefen. Council member Rick Weible was not in attendance.

Motion by Bierman, second by Greve to approve the agenda as presented. All in favor – motion carried.

Motion by Schelske, second by Bierman to approve the October 7 regular meeting minutes. All in favor - motion carried.

Public Works Director, Steve Jensen was on hand with his report. DANR did an on site evaluation of our water and waste water system. Safety Benefits for the City’s workman’s comp coverage did their site evaluation. The water tower was cleaned, and repairs have been completed. The bowl of the tower had a crack that needed to be welded and reinforced and new insulation was needed as the current was water saturated. The concession stand and bathrooms have been winterized. Jensen asked the council for authorization to purchase wrenches specific for the fire hydrants. Rocks can get in and cause problems, having our own set of wrenches allow for ease to resolve the issue. These will cost $2500-3000; the council agreed it would be a good investment.

Jennifer McBrien, Bar Manager was on hand for her report. The bar had a water leak that took time to find. There was also an old sewer pipe that had not been capped and it would occasionally get backed up and spill over. The benefit last month went well. RatPac will DJ on November 16th.

Susan Schuurman, Finance Officer gave her report. She attended the SDML conference and a grant writing session in Arlington. Safety Benefits also met with Schuurman and had a few recommendations.

There was no report from the Fire Department.

The Ambulance applied for 2 grants, one to pay for the annual refresher for the next 2 years as the department loses money each year they host the training. The second grant was for a power cot and load system for the older ambulance.

City Librarian, Sherry Bauman was not in attendance, but left her report. Daycare and Story hour continue. The library had 60 trick or treaters stop on Halloween. The library will display at tree for the Festival of Trees at the community center. The manual for the summer reading program is available. Plan will begin to be made, the theme will be “Color Your World” and focuses on various art forms. The next library meeting will be Wednesday, November 13th at 5:00 PM.

The council reviewed the budget overview for October.

Resolution 2024-11.01 was read to transfer fund to cover budget short falls. Motion by Farnham, second by Greve to approve Resolution 2024-11.01. All in favor – motion carried.

The council held the first reading of Ordinance No. 381, supplemental appropriations. The second reading will be December 2nd.

Resolution 2024-11.02 was read to set the surcharges for Phase III of the construction work. Motion by Bierman, second by Stuefen to approve Resolution 2024-11.02. All in favor – motion carried.

In unfinished business, infrastructure update included, J & J Earthworks has not completed punch list items. The contractor has provided no schedule for the completion of the work. Liquidated damages total $111,100.00. Two pay requests remain unpaid, SPN recommends approval of both of them. Motion by Farnham, second by Schelske to approve payment of Pay request #20 in the amount of $11,921.31. All in favor – motion carried. Update for phase III and IV, plan and specification have been reviewed by DANR, Phase III will be ready for bid once DANR approves plans and specifications and the SRF loan is closed. SPR recommends waiting until it is known if the Community Access funds have been awarded before going to bid with the project. SPN met with City Lawyer, Steve Britzman to discuss the quite title for the unknown land along Elk Street. SPN recommends beginning the process of obtaining the additional right of way from CHS so all of Elk Street north of the railroad tracks will have 100-foot right of way.

In new business, some complaints from renters of the community center have prompted a check list idea. This could be 2 separate check list, one for the staff after an event and one for the renter, for what is expected of them for clean up purposes. It was also brought up that extra toilet paper and paper towels should be in a location where renters can find them.

Speeding in a couple areas of town was discussed. Stop signs will be installed going north and south at the corner of 3rd and Antelope. A quote was received for a water softener to be installed for the kitchen in the community center and the fire hall. The cost would be $1350.00, the council agreed to move forward with the purchase and install and then decided one for the bar would also be appropriate.

Employee Health insurance was discussed. The plan had an 11.67% increase. Motion by Farnham, second by Bierman to approve the increase. All in favor – motion carried.

Motion by Bierman, second by Stuefen to approve payment of the November bills. All in favor – motion carried.

With no further business before the council. Motion by Greve, second by Bierman to adjourn the meeting at 6:58 PM. All in favor – motion carried.

**November 2024 payments**

A-OX welding 39.15 shop supplies; Avid Hawk 45.00 website monthly fee; B & H Contractors 409.51 loads of gravel; BankStar 11.63 petty cash; Beal Distributing 5939.53 beer purchases; Br. Co. Sheriff’s Dept 2942.66 contract law enforcement; Br. Deuel Rural Water System 4728.00 water purchased; Capital One 98.11 fire dept, c-ctr supplies; CarQuest 510.87 vehicle maintenance; Century Business Products 77.28 library copier lease, copies; CHS 1096.58 propane, supplies; Chesterman 345.60 pop purchased; Christmas, Kids and Cops 700.00 donation; City of Elkton 739.22 utility fees; City of Sioux Falls 43.50 water tests; Code Enforcement Specialists 173.40 code enforcement; Colonial Life 480.40 insurance; Cook’s Wastepaper 4377.59 contract garbage; Core & Main 1335.92 water dept supplies; Dakota Beverage Co 5447.20 beer purchases; Dakota Pump 166.56 sewer pump alarm repairs; Dakota Pump & Control 518.37 sewer lift station repairs; Dept of Revenue 2402.29 sales tax remittance; DeZeeuw, Larry 130.00 park spraying; DMI 1856.61 JCB repairs; EFTPS 5502.99 federal tax payments; Elkton Lumber 522.11 bar repairs, fire dept supplies; Elkton Plumbing 1842.62 park maintenance, bar repairs; Elkton Township 780.00 south road maintenance; Fastenal 21.02 shop supplies; Harry’s Frozen Food 1150.50 pizzas for bar; Henry’s 3295.04 bar supplies; Hill Refrigeration 360.00 bar cooler repairs; ITC 780.47 phone & internet service; Jensen, Steve 70.00 phone reimbursement; \*Johnson Bros 2593.26 liquor purchases; Johnson Bros 3763.72 liquor purchases; \*Kuehl Heating and Cooling 32,750.00 c-ctr new furnace, a/c units LEAF 41.00 finance office copier lease; Lowes 137.83 shop, bar supplies; Macqueen 2434.11 fire dept equipment; McBrien, Jennifer 30.00 phone reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 22.29 copier maintenance, copies; Ottertail 2158.91 electricity; Pepsi 160.00 pop purchased; Postmaster 112.00 postage; Republic Beverage 372.46 liquor purchases; RFD Newspapers 172.80 publications; Runnings 19.99 shop supplies; Schuurman, Susan 336.13 mileage, meal, phone reimbursement; SD Retirement 2285.56 retirement payment; SD One Call 2.10 locate tickets; Sioux Valley Energy 75.00 lagoon electricity; Skyview 311.09 fuel purchases; Southern Glazer’s 976.40 liquor purchases; \*US Treasury 6.00 941 under payment; Vadim Municipal Software 16.96 ebill fees; Verizon 165.54 cell service; Vestis 530.64 bar, c-ctr mats, supplies; Visa 3298.18 library, fire dept, shop, sewer, bar supplies, maintenance; Walburg, Duane 50.00 animal control; Wellmark BC/BS 3339.91 health insurance; Wex 374.10 fuel purchases; WW Tires 982.37 pick up tires/ alignment.

**\*denotes already pd. \*Payroll:** Mayor/Council 894.10; Finance 4105.37; C-ctr 376.37; Street 3028.77; Library 1430.58; Bar 8595.25; Water 3364.16; Sewer 3028.73.