**Elkton City Council Minutes**

**May 8, 2024**

 The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:00 PM. Council members present were Jordan Beck, David Bierman, Tal Farnham, Bill Kuehl, Scott Stuefen and Rick Weible.

Motion by Farnham, second by Bierman to approve the agenda as presented. All in favor – motion carried.

During citizen comments a question was raised to a council member about what building would be used as a storm shelter location in Elkton. The fire department building is listed as the storm shelter on the County Emergency Management site. It was decided to talk to the fire chief about the community center being unlocked when the fire fighters come down to do storm spotting.

Motion by Bierman, second by Weible to approve the April 4th regular meeting minutes. All in favor - motion carried.

 The council read resolution 2024-05.01 Drinking Water Issuer Resolution for Phase III. Motion by Farnham, second by Beck to approve resolution 2024-05.01. All in favor – motion carried.

 The council read resolution 2024-05.02 Sewer Issuer Resolution for Phase III. Motion by Beck, second by Farnham to approve resolution 2024-05.02. All in favor – motion carried.

 City Infrastructure update includes, J & J Earthworks has begun construction on Antelope Street. Installation of utilities should be complete within a couple of weeks followed by street improvements on Antelope and Elk Street. Motion by Weible, second by Stuefen to approve contractor payment no. 16 in the amount of $137,073.87. All in favor – motion carried. The council was presented with Engineering Amendment No. One. The amendment in the amount of $78,000 covers the increase in scope of work for construction contract change order one and two. Motion by Beck, second by Farnham to approve amendment no. one. All in favor – motion carried. SPN will continue to work on finalizing the plans and specifications for the Phase III/IV. SPN recommends applying for SDDOT community access funds for the Elk Street improvements north of the railroad tracks. Motion by Bierman, second by Farnham to authorize SPN to proceed with the application. All in favor – motion carried.

 The council received two quotes from Elkton Lumber for reroofing the community center. Quote 105 Class 3 shingles in the amount of $51,373.74 and Quote 106 Class 4 shingles in the amount of $55,580.16. The difference in the shingles is quality, the council feels it makes sense to spend the extra $4,000. The concern with the bids is if they exceed the bid limit, if needed the city will advertise for bids.

 The city accepts Gary Lynn’s resignation from cleaning the community center and has advertised for new part-time help. The applications will be passed on to the committee for hiring.

 Finance Officer, Susan Schuurman presented the council with the 2023 Annual report. Motion by Weible, second by Bierman to approve the report. All in favor – motion carried.

 The council reviewed the 2024 budget overview for April.

Motion by Bierman, second by Beck to approve payment of the May bills. All in favor – motion carried.

 Motion by Weible, second by Farnham to adjourn the meeting at 6:29 PM.

The council reconvened with administering the Oath of office to returning councilmembers Jordan Beck, Tal Farnham and Mayor Charles Remund and new councilmember Brooke Greve.

 The council held council president, vice president appointments. Stuefen made a motion to appoint Dave Bierman council president, second by Farnham. All in favor – motion carried. Bierman made a motion to appoint Tal Farnham council vice president, second by Stuefen. All in favor – motion carried.

 Committee appointments will stay the same.

 Motion by Farnham, second by Greve to designate the Elkton Record as the official newspaper. All in favor – motion carried.

Motion by Beck, second by Bierman to designate BankStar Financial as the official depository. All in favor – motion carried.

Motion by Farnham, second by Greve to appoint Steve Britzman as the city attorney. All in favor – motion carried.

Motion by Bierman, second by Farnham to appoint Susan Schuurman as finance officer. All in favor – motion carried.

Motion by Bierman, second by Beck, to accept the following roster for the Fire Department and Ambulance. Fire Department roster: Brady Alberts, Chris Alberts, Ryan Bebensee, Jeff Brunsting, John Christainson, Josh Crofutt, Kendall Dentlinger, Yulissa Enriquez, Tal Farnham, Joel Gindo, Tanner Greve, Jon Kopecky, Marcus Kopecky, Justin Kor, Kayla Kor, Grant McGill, Peter McMahon, John Neill, Taylor Pals, Jacob Portz, Charlie Rackley, Tim Schelske, Arend Schuurman, Matt Wiskur, Mike Wiskur and Sam Wiskur. Ambulance roster: Nikki Anderson, Tal Farnham, Brooke Greve, Carol Jensen, Toni Hegerfeld, Shelby Kampmann, Grant McGill, Mike Olson, Wendy Olson, Mark Potthast, Arend Schuurman, Matthew Schuurman, Berniece Stuefen and Scott Stuefen. All in favor – motion carried.

 Public Works Director, Steve Jensen was on hand and gave his report. He is working with the county to install a culvert on Cornell by the railroad. The bentonite spill has caused a water problem in the area. Other projects include installing the speed bumps, mowing, supervising the construction. The city will lease a tractor again like previous years. The council discussed a complaint about a driveway poured in phase I of the construction project. The property owner is unhappy with the driveway and claims it causes his camper to bottom out. He presented the council with a quote for replacing the driveway and requested the city consider paying for half. The council discussed the request, a committee will speak with the resident and report back to the council.

 Jennifer McBrien, Bar Manager, was not in attendance but left her financial report. She asked the council about what to do about the old ice machine, now that the new one was installed. They decided to store it for now. There will be entertainment on May 25th provided by Nova Entertainment.

 Susan Schuurman, Finance Officer advised the council she will attend Finance Officer’s school in June in Spearfish this year. The auditor emailed that he would be starting work on our audit soon.

 News from the Fire Department included that they are demoing a couple different SCBA’s the current ones can no longer be serviced. May 17 the department will host their county feed and invite other departments to enjoy a meal. Council member are invited to the meal. The 1999 fire truck surplused has been listed on an online auction for sale, current price is $28,500.

 The Ambulance reports a Breakfast fundraiser to be held May 19th, to raise funds for a LUCAS CPR devise for the second ambulance. Also, protocols will be written to provide part-time ALS services.

 City Librarian, Sherry Bauman was not in attendance but left her report. Story hour wrapped up on May 6th and will resume in September. Daycare deliveries will continue bi-weekly to 3 daycares. The library held an open house during National Library Week, it was well attended. The Summer Reading Program theme is Adventure Begins at Your Library and will kick off on June 12th with Mr. Twister’s Comedy Balloon Show at 10:30 AM in the North gym at the school. Inventory will be completed on May 10th, check out of books will resume on Wednesday, May 15th. The next Library board meeting will by Wednesday, May 15th at 5:00 PM.

 Brookings Regional Railroad Authority has voted to invite additional members to the group, they would like to have the City of Elkton appoint one individual to serve. Chris Alberts attended the most recent meeting and is interested in being on the Authority. Motion by Farnham, second by Stuefen to appoint Chris Alberts to the Railroad Authority. All in favor – motion carried.

 There being no further business before the council the meeting was adjourned at 7:04 PM following a motion by Greve, second by Bierman. All in favor – motion carried.

**May 2024 payments**

Aflac 27.04 insurance; AmeriForms 400.00 utility bill cards, AP checks; A-OX welding 40.19 shop supplies; AT&T 169.85 cell service; Avid Hawk 45.00 website monthly fee; BankStar 26.61 petty cash; BankStar 307.40 insurance; Beal Distributing 3610.25 beer purchases; Britzman, Steven 626.00 lawyer fees; Br. Co. Sheriff’s Dept 3162.36 contract law enforcement, animal control fees; Br. Deuel Rural Water System 4632.80 water purchased; Brookings Equipment 104.26 mower maintenance; Century Business Products 69.89 library copier lease, copies; Chesterman 523.20 pop purchased; CHS 1252.06 propane, supplies; City of Elkton 369.67 utility fees; City of Sioux Falls 43.50 water tests; Colonial Life 306.94 insurance; Cook’s Wastepaper 4328.87 contract garbage; Core & Main 524.58 water dept supplies; Dakota Beverage Co 3539.85 beer purchases; Dave’s Repair 531.48 fire dept maintenance; DANR 250.00 stormwater construction; Dept of Revenue 150.00 malt beverage license; Dept of Revenue 2430.40 sales tax remittance; DMI 807.22 JCB maintenance; EFTPS 5331.27 federal tax payments; Electronic Security Equipment 232.36 c-ctr camera maintenance; Elk Nation 100.00 sponsorship; Elkton Community Club 200.00 membership dues; Elkton Locker 65.00 library supplies; Elkton Lumber 482.46 ballfield upgrades; Elkton Plumbing 403.87 park repairs; Harry’s Frozen Food 895.25 pizzas for bar; Henry’s 2255.43 bar supplies; ITC 788.84 phone & internet service; Jensen, Steve 70.00 phone reimbursement; \*Johnson Bros 2162.11 liquor purchases; Johnson Bros 3787.44 liquor purchases; LEAF 41.00 finance office copier lease; Locators & Supplies 1104.75 metered magnetic locator; McBrien, Jennifer 30.00 phone reimbursement; Minnkota Pest Control 195.00 c-ctr pest control; Nelson, Terry 30.00 phone reimbursement; Nova Entertainment 450.00 bar dj One Office Solution 20.50 copier maintenance, copies; Ottertail 2277.87 electricity; Pepsi 112.00 pop purchased; Postmaster 227.00 postage; Republic Beverage Company 684.58 liquor purchases; RFD Newspapers 105.92 publications; Runnings 30.98 shop supplies; Schuurman, Susan 30.00 phone reimbursement; SDARWS 750.00 sewer line inspection; SDGFOA 75.00 school registration; SD Retirement 2168.16 retirement payment; SDSOS 30.00 notary filing fee; Sioux Valley Energy 91.00 lagoon electricity; Skyview 235.80 fuel purchases, bar supplies; Southern Glazer’s 926.30 liquor purchases; Vadim Municipal Software 14.72 ebilling fees; Vestis 903.88 bar, c-ctr mats, supplies; Visa 439.18 library, fire dept supplies; Visa – Street 572.25 street supplies, maintenance; Visa – Bar 119.91 bar supplies; Wellmark BC/BS 3339.91 health insurance; Wex 81.04 fuel purchases.

**\*denotes already pd. \*Payroll:** Mayor/Council 894.10; Finance 3878.49; C-ctr 178.71; Street 2885.17; Library 1431.98; Bar 8624.20; Water 3478.08; Sewer 2885.14.