**Elkton City Council Minutes**

**March 6, 2024**

The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:00 PM. Council members present were Jordan Beck, David Bierman, Tal Farnham, Bill Kuehl and Rick Weible. Council member Scott Stuefen was not in attendance.

Motion by Weible second by Beck to approve the agenda as presented. All in favor – motion carried.

Motion by Weible, second by Kuehl to approve the February 5th regular meeting minutes. All in favor - motion carried.

During citizen comments, Elkton School Superintendent, Brian Jandahl was on hand to speak with the council about the parking and safety issue during pick up time for the elementary at the north end of the school. The parking area at the north end of the school has been designated as a pickup and drop off area only, staff have been instructed to park elsewhere. This seems to be working out well. After school lets out the city crew will work with the school to remove some of the yellow no parking area and repaint parking lines to accommodate more vehicles on the west side. Discussion was held on the possibility of painting lines on the road to stop individuals from crossing the center line to park in the opposite direction that they were driving. Inquiries will need to be made to see if this is feasible based on room and laws.

Council member Tal Farnham informed the council that the Boys and Girls Club is looking to come to Elkton in the near future. They are planning to approach the school about the possibility of using the school building for the time being until they are able to build a permanent home. A location for this building is a concern, the city will see if there are any lots that could be of use to the club.

Kelli Henricks a GIS Specialist with First District Association of Local Governments was on hand with a packet for the council to go thru and update for the Brookings County Pre-Disaster Mitigation plan. This plan is required to be updated every 5 years. The council made a few changes to the plan.

A temporary liquor permit was requested by the Elkton Youth Sports Association for the fundraiser event on March 22nd. Motion by Farnham, second by Weible to approve the temporary permit. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand to give his report. Jensen and Nelson attended a training session in Brookings on February 27th. Sever water leaks were fixed. The gravel is being dragged and smoothed on the boulevards and alleys. Installation of the new batteries for the water meters continues with only about 100 left to be installed.

Jennifer McBrien, Bar Manager was on hand to give her report. The ice machine continues to not keep up on busy days and weekends. This unit only makes 150 pounds per day, which is not enough. At one point GES offered to upgrade the unit, McBrien will reach out and find out their options through GES. Buck Euchre tournament was well attended last weekend. Karaoke will be held on March 16th. The bar is still looking for new bartenders to fill in part time.

Susan Schuurman, Finance Officer was on hand and gave her report. The council will meet for the Board of Equalization on March 18th at 6 PM to hear any grievances submitted by March 14th. Motion by Weible, second by Beck to move the April meeting to Thursday, April 4th at 6 PM. All in favor – motion carried.

The fire department will hold a fish fry on March 29th.

The ambulance plans to submit some grant application for equipment needed for the new ambulance. They are also planning a breakfast fundraiser in May. Plans for the new ambulance garage are still in the works.

City Librarian, Sherry Bauman was not in attendance, but left her report. Story hour and Daycare deliveries continue. Work on the Annual Public Library survey to the SD State Library is being done to have the document submitted by the end of March. Bauman continues to plan for the summer reading program. The next library board meeting is March 13th at 5 PM.

No applications for the Park and Rec position have been received.

The council reviewed the budget overview for February.

In unfinished business, regarding the infrastructure projects, Schuurman asked if there were any updates on the updated application that is due to the state on March 8th. Jensen will reach out to SPN in the morning. Council member Beck will speak with Elkton Lumber to make sure the community center shingles are replaced this summer.

The water tower is due to be inspected and cleaned this summer. The council was given two option by Maguire Iron. First is a contract for one year service at the price of $2,650.00, the second is an option to sign a contract locking in the $2,650.00 rate for the next 10 years, the full cost being due the first year. The council decided to go with the one year contract. Motion by Farnham, second by Weible to approve a 1 year contract for the water tower maintenance. All in favor – motion carried.

In regard to the infrastructure project there is a need to televise some of the sewer lines. This includes a section on the north end of Beaver Street to determine the condition of the line underneath the railroad tracks. Also, the sewer line on 4th Street, to determine how far east of Badger Street the line goes and if it ties into the manhole in the park. This project will cost approximately $1,000.00. Motion by Bierman, second by Farnham to approve the televising. All in favor – motion carried.

The council discussed a date for the spring clean up. They chose April 26th or May 3rd if the dates were still available with the contractor.

Motion by Beck, second by Bierman to approve payment of the March bills. All in favor – motion carried.

With no further business before the council. Motion by Farnham, second by Weible to adjourn the meeting at 7:08 PM. All in favor – motion carried.

**March 2024 payments**

Aflac 27.04 insurance; A-OX welding 40.19 shop supplies; Aramark 869.72 bar, c-ctr mats, supplies; AT&T 170.07 cell service; Austreim Excavating 87.50 south road maintenance; Avid Hawk 45.00 website monthly fee; BankStar 9.62 petty cash; BankStar 128.10 insurance; Beal Distributing 5149.60 beer purchases; Britzman, Steven 160.00 lawyer fees; Br. Co. Sheriff’s Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4750.60 water purchased; Capital One 21.22 finance office supplies; Century Business Products 71.76 library copier lease, copies; Chesterman 401.90 pop purchased; CHS 1281.35 propane, supplies; City of Elkton 347.40 utility fees; Colonial Life 306.94 insurance; Cook’s Wastepaper 4128.72 contract garbage; Core & Main 49,500.00 new meter batteries; Dakota Beverage Co 3808.00 beer purchases; Dakota Pump & Control 1040.82 install temp sewer pump; Dakota Toms 185.60 bar supplies; \*Dept of Revenue 16.70 title & registration fees; Dept of Revenue 2304.14 sales tax remittance; DMI 154.50 JCB maintenance; EFTPS 5094.77 federal tax payments; Green Energy Solution 219.30 ice machine maintenance; Harry’s Frozen Food 1109.25 pizzas for bar; Henry’s 4075.18 bar supplies; Innovative Office Solutions 186.38 building permit cards; ITC 792.70 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 2563.49 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 48.82 shop supplies; Lyle Signs 67.31 street signs; McBrien, Jennifer 30.00 phone reimbursement; Nelson, Terry 30.00 phone reimbursement; Nova Entertainment 450.00 bar entertainment; One Office Solution 16.94 copier maintenance, copies; Ottertail 2014.30 electricity; Pepsi 48.00 pop purchased; Postmaster 227.00 postage; \*Practice Sports 900.00 pickleball posts, nets; Republic Beverage Company 446.50 liquor purchases; Rubber Flooring 22,493.16 pickleball flooring; Runnings 5.58 shop supplies; Schuurman, Susan 51.42 phone, mileage reimbursement; SD Retirement 2336.68 retirement payment; Sioux Valley Energy 56.00 lagoon electricity; Skyview 235.50 fuel purchases; Southern Glazer’s 559.60 liquor purchases; Vadim Municipal Software 16.16 ebilling fee; Visa 4233.97 bar, library, finance, park supplies; Visa – Street 321.33 shop supplies; Visa – Bar 134.56 bar supplies; Wellmark BC/BS 3339.91 health insurance; Wex 206.07 fuel purchases.

**\*denotes already pd. \*Payroll:** Mayor/Council 860.06; Finance 4771.49; C-ctr 167.58; Street 3532.44; Library 1486.79; Bar 8961.62; Water 3983.32; Sewer 3532.42.