Elkton City Council Minutes
May 6, 2026

The Elkton City Council meeting was called to order by Mayor, Charles Remund at 6:02 PM. Council members present were David Bierman, Tal Farnham, Brooke Greve, Emily Schelske, Scott Stuefen, and Rick Weible.

Motion by Farnham, second by Bierman to approve the agenda as presented. All in favor – motion carried.

Motion by Farnham, second by Stuefen to approve the April 6 planning and zoning meeting minutes. All in favor - motion carried.

Motion by Bierman, second by Schelske to approve the April 6 regular meeting minutes. All in favor - motion carried.

There were no citizen comments.

The council reviewed Variance #055 for Justin Kor, the variance request would allow Mr Kor to bring in a shed larger than allowed. Motion by Farnham, second by Bierman to approve Variance #055. All in favor – motion carried.

The council considered building permit #632 for fee waiver for the Elkton School. Motion by Stuefen, second by Greve to approve the fee waiver. All in favor – all in favor. Motion carried.

The Snappers requested a temp alcohol permit for the sale beer at the home games. Motion by Farnham, second by Stuefen to approve the temp alcohol permit. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand to give his report. All the trees have been planted. They continue to mow and be available for the construction workers. More grave was placed on the south gravel road. They were able to lease a case tractor for the summer again.

Jennifer McBrien, Bar Manager was on hand for her report. The addition is going well. The inside electricity was inspected. Food sales have been good this first month.

Susan Schuurman, Finance Officer was on hand for her report. The June meeting was moved to Thursday, June 4th. Schuurman will attend SDML HR and FO school June 9-12th.

There was no report for the fire department.

Ambulance Director, Scott Stuefen reported the grant paperwork was done for the refresher. He is also working on the MN Ambulance license. The county agreed to give the department money for 3 new radios and $500 for each EMT to attend EMT A class. Stuefen asked the council if they were willing to also support the Ambulance by paying $500 per EMT for the EMT A class. Motion by Bierman, second by Schelske to approve providing the funding. All in favor – motion carried. There will be a medic camp at the school for 7-12th graders on Friday May 8th.

City Librarian, Sherry Bauman was not in attendance but sent her report. Story hour will have our final session on May 18th and will take a break until September. Daycare deliveries continue. The open house for National Library Week was held on April 22, there were a lot of goodies and 11 people attended. Plans for the summer reading program are going well, registration is open and kids are being signed up. The next library board meeting will be Wednesday, May 13 at 5 PM.

The Park and Rec committee interviewed Ella Crofutt for the director position. She has prior programing experience and has worked with children and adults. Motion by Bierman, second by Stuefen to approve the hiring of Ella Crofutt at an hourly rate of $18.00. All in favor – motion carried.

The council reviewed the budget overview.

The council reviewed the code enforcement report and requested it be sent electronically.

In unfinished business, the Utility Improvement update includes as of April 24th Halme is 84% complete with the sanitary sewer main installation and 65% complete with the water main installation. Contractor's application for payment #5 in the amount of $425,537.97 has been submitted for approval. Motion by Bierman, second by Greve to approve pay request #5. All in favor – motion carried. SPN will continue coordination with Brookings County for the bidding of the Phase 4 improvement. Currently SPN has not been authorized to proceed with final design of the county portion of the project.

Jensen received to bids to mill 2 inches off of main street and then overlay asphalt. Bids are $122,400.00 and $244,898.40. Given the cost of the quotes is over $100,000.00 the city is required to officially bid the project.

In new business, Lynae Wright was in attendance to request a fee waiver for a meal fundraiser for the Open Hearts Pantry. Motion by Farnham, second by Stuefen to approve the fee waiver. All in favor – motion carried.

The city discussed the need for an ordinance for electric scooters, ebikes, golf carts. A committee will review a couple other towns ordinances and will report back to the council.

Motion by Bierman, second by Stuefen to approve payment of the May bills. All in favor – motion carried.

Motion by Farnham, second by Greve to adjourn the meeting at 7:03 PM. All in favor – motion carried.

May 2026 payments

A-OX welding 41.43 shop supplies; Avid Hawk 45.00 website monthly fee; BankStar 19.50 petty cash; Beal Distributing 7296.05 beer purchases; Br. Co. Sheriff's Dept 2952.00 contract law enforcement; Br. Deuel Rural Water System 5367.00 water purchased; Br. Regional Landfill 1254.75 clean up day fees; CarQuest 183.25 vehicle maintenance; Cash-Wa 4965.29 bar supplies; Century Business Products 81.70 library copier lease, copies; Chesterman 669.40 pop purchased; CHS 1130.00 propane, diesel; City of Elkton 491.20 utility fees; fees; Colonial Life 414.54 insurance; Cook's Wastepaper 4673.36 contract garbage; Cook's Wastepaper 60.00 haul large dumpster; Cowboy Up 350.00 bar entertainment; Dakota Beverage Co 7404.45 beer purchases; Dept of Rev & Reg 150.00 malt beverage fee; Dept of Rev & Reg 3495.68 sales tax remittance; *EFTPS 7257.57 federal tax payments; Elkton Lumber 8518.08 shop, c-ctr, water dept, park maintenance; Elkton Plumbing 379.44 shop, bar, city park repairs, maintenance; Elkton Public School 300.00 library overdrive bill; Elkton Snappers 200.00 sponsorship; Friendly's 433.85 fuel purchases; Harry's Frozen Food 1063.00 pizzas for bar; Henry's 2288.38 bar supplies; ITC 599.97 phone & internet service; Jensen, Steve 70.00 phone reimbursement; *Johnson Bros 7515.36 liquor purchases; LEAF 41.00 finance office copier lease; McBrien, Jennifer 30.00 phone reimbursement; Mid American Res Chemical 1206.68 west nile supplies; Napa Auto parts 30.98 vehicle maintenance; Nelson, Terry 30.00 phone reimbursement; One Office Solution 34.72 copier maintenance, copies; Ottertail 2709.96 electricity; Pepsi 180.00 pop purchases; Postmaster 200.00 postage; RFD Newspapers 92.07 publications; Runnings 379.02 shop, fire dept supplies; Schuurman, Susan 30.00 phone reimbursement; SD Municipal League 150.00 HR & FO school; SD One Call 15.75 locate tickets; SD Retirement 3030.40 retirement payment; Sioux Valley Energy 120.00

lagoon electricity; Southern Glazer's 402.41 liquor purchases; Team Lab Chem 460.00 weed control supplies; Verizon 159.54 cell service; Vestis 499.97 bar, c-ctr mats; Visa 1225.07 library, bar supplies; Wellmark BC/BS 4758.20 health insurance; Wex 356.59 fuel purchases. ***denotes already pd. *Payroll:** Mayor/Council 900.23; Finance 4665.24; C-ctr 291.49; Street 3350.28; Library 1723.21; Bar 13473.93; Water 3698.10; Sewer 3350.28.