

Elkton City Council Minutes November 5, 2025

The Elkton City Council meeting was called to order by Council President, David Bierman at 6:00 PM. Council members present were Tal Farnham, Brooke Greve, Emily Schelske and Scott Stuefen. Council members Charles Remund Rick and Weible were not in attendance. Also in attendance was Jeff McCormick with SPN.

Motion by Farnham, second by Greve to approve the agenda as presented. All in favor – motion carried.

Motion by Farnham, second by Schelske to approve the October 6 planning and zoning meeting minutes. All in favor – motion carried.

Motion by Stuefen, second by Greve to approve the October 6 regular meeting minutes. All in favor - motion carried.

There were no citizen comments.

Public Works Director, Steve Jensen, was on hand for his report. Jensen and Nelson attended a confined space and trench safety class. The park concessions and bathrooms have been winterized. Crushed asphalt has been added to alleys around town. The old city truck was sold for \$5800.00, it has been paid for and picked up. They will help with the construction project as needed and prepare for the winter months.

Jennifer McBrien, Bar Manager, was not in attendance, but left her report. The food license application will be sent in by the end of the week. The band on Oct 31st had a huge turnout. Everything else is going good at the bar.

Susan Schuurman, Finance Officer, was on hand for her report. Schuurman requested the December meeting date be changed. The council decided on December 8th at 6 PM. The Legion will be presenting the Purple Heart City at the Veterans program November 11th at 10 AM.

There was no report for the fire department.

Ambulance Director, Scott Stuefen, reported plans are in the works for the next EMT refresher in March. Stuefen attended the annual EMT conference, Elkton was nominated for service of the year. The Lucas is in need of new batteries, so 2 have been ordered.

City Librarian, Sherry Bauman was not in attendance but left her report. Story hour and daycare deliveries continue. The library participated in the downtown Trunk or Treat. It went great. The library hosted a fall book discussion for “Accidental Rancher” by Eliza Blue, 10 individuals attended. Online access has been opened for the 2026 Summer Reading Program; next summer’s theme is Unearth a Story and focuses on all things dinosaurs.

The council reviewed the budget overview for October.

The council held the second reading for Ordinance No. 382. Motion by Farnham, second by Greve to approve Ordinance No. 382. All in favor – motion carried.

The council held the second reading for Ordinance No. 383. Motion by Farnham, second by Schelske to approve Ordinance No. 383. All in favor – motion carried.

The council read Resolution No. 2025-11.01 to transfer funds. Motion by Stuefen, second by Farnham to approve Resolution No. 2025-11.01. All in favor – motion carried.

The council held the first reading of Ordinance No. 384, 2025 Supplemental Appropriations. The second reading will be December 8th at 6 PM.

In unfinished business, utility improvement projects were discussed. Phase II is complete, SPN will coordinate with Halme to install a fire hydrant extension on south Elk. Phase III construction has begun on 5th street and the alley between Antelope Street and Badger

Street. Temporary easements are being obtained from property owners along the alley to allow for construction. Halme's schedule is to complete all the sanitary sewer in the alley this fall with a primary goal of completing a temporary connection to the lift station on 3rd Street so that lift station can be eliminated. Contractor's Application for Payment #1 in the amount of \$118,042.18 has been submitted for council approval. Motion by Farnham, second by Stuefen to approve pay request #1. All in favor – motion carried.

Jeff McCormick with SPN was on hand to discuss Phase IV and the underfunded portion of Phase III. Phase III is currently underfunded by \$400,000.00 and phase IV has a total projected cost of \$2,200,000.00. The question on the table is whether the council wants to pursue funding this coming March to pay for the next phase. Projected increase for water is \$10.09 to \$16.15 and for sewer is \$9.87 to \$15.79 depending on grant funding. The council decided to move forward with the application to SD DANR.

In new business, employee group health insurance is up for renewal. The policy saw a 8.99% increase across the plan from \$3,701.03 to \$4,033.64 monthly. Motion by Schelske, second by Greve to approve the insurance increase. All in favor – motion carried.

Motion by Farnham, second by Stuefen to approve payment of the November bills. All in favor – motion carried.

Motion by Greve, second by Schelske to adjourn the meeting at 6:37 PM. All in favor – motion carried.

November 2025 payments

A-OX welding 39.15 shop supplies; Avid Hawk 45.00 website monthly fee; Beal Distributing 6411.19 beer purchases; Bobcat of Brookings 386.84 vehicle maintenance; Br. Co. Sheriff's Dept 2952.00 contract law enforcement; Br. Deuel Rural Water System 4987.00 water purchased; CarQuest 205.20 vehicle maintenance; Century Business Products 81.70 library copier lease, copies; CHS 1879.98 propane, diesel; Chesterman 425.80 pop purchased; Christmas, Kids and Cops 640.00 donation; City of Elkton 1040.45 utility fees; fees; Colonial Life 480.40 insurance; Cook's Wastepaper 4617.30 contract garbage; Dakota Beverage Co 10605.50 beer purchases; Dept of Rev & Reg 3323.92 sales tax remittance; DMI 161.99 JCB repairs; *EFTPS 6048.68 federal tax payments; Elkton Lumber 54.63 shop upgrades; Elkton Plumbing 254.18 park maintenance; Elkton Public School 687.84 Follett service for library; Harry's Frozen Food 1437.25 pizzas for bar; Henry's 4947.50 bar supplies; ITC 797.23 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 4284.10 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 148.88 shop supplies; McBrien, Jennifer 30.00 phone reimbursement; Napa Auto Parts 83.98 vehicle maintenance; Nelson, Terry 30.00 phone reimbursement; One Office Solution 24.61 copier maintenance, copies; Ottetail 2548.97 electricity; Pepsi 28.00 pop purchases; Postmaster 383.00 postage; Quill 543.56 bar, finance, c-ctr supplies; Republic Beverage Company 332.50 liquor purchases; RFD Newspapers 94.14 publications; Runnings 519.34 shop supplies; Schuurman, Susan 57.51 phone, mileage reimbursement; SD Health 375.00 food license application; SD Lottery 100.00 license renewal; SD One Call 25.20 locate tickets; SD Retirement 2384.42 retirement payment; Sioux Valley Energy 82.00 lagoon electricity; Skyview 226.83 fuel purchases; Southern Glazer's 445.57 liquor purchases; Stuefen, Scott 243.14 room fee reimbursement; Verizon 159.54 cell service; Vestis 444.10 bar, c-ctr mats; *Visa 2776.01 bar equipment, library, finance, street, fire dept, c-ctr supplies; Visa bar equipment, shop, bar supplies, water tests; Wellmark BC/BS 3726.59 health insurance; Wex 116.60 fuel purchases.

***denotes already pd. *Payroll:** Mayor/Council 906.34; Finance 4466.34; C-ctr 83.38; Street 3088.53; Library 1656.80; Bar 9578.67; Water 3426.09; Sewer 3088.54.