

Elkton City Council Minutes December 8, 2025

The Elkton City Council meeting was called to order by Mayor, Charles Remund at 6:03 PM. Council members present were Tal Farnham, Brooke Greve, Emily Schelske, Scott Stuefen and Rick Weible. Council member David Bierman was not in attendance. Also in attendance was Jeff McCormick with SPN.

Motion by Farnham, second by Greve to approve the agenda as presented. All in favor – motion carried.

The council held a public hearing to speak about the proposed Phase IV utility improvements project. This phase will include portions of north drive and the underfund portion of Phase III. The estimated cost of the project is \$2.6 million. The city is applying to the DANR for funding, this will be in the form of grants and loans. A fourth surcharge will be established for users on their utility bill, exact amount to be determined.

The council read resolution 2025-12.02, a resolution authorizing an application for financial assistance, authorizing execution and submittal of the application, and designating an authorized representative to certify and sign payment requests for the drinking water system. Motion by Weible, second by Greve to approve Resolution 2025-12.02. All in favor motion carried.

The council read resolution 2025-12.03, a resolution authorizing an application for financial assistance, authorizing execution and submittal of the application, and designating an authorized representative to certify and sign payment requests for wastewater system. Motion by Weible, second by Schelske to approve Resolution 2025-12.03. All in favor – motion carried.

Motion by Weible, second by Farnham to close the hearing. All in favor – motion carried.

Motion by Greve, second by Farnham to approve the November 5 regular meeting minutes with corrections. All in favor - motion carried.

There were no citizen comments.

Steve Jensen, Public Works Director, was not in attendance but left his report. The holiday lights have been put up. They have been plowing snow and helping with the construction.

Bar Manager, Jennifer McBrien was on hand for her report. She received the okay to move forward with the kitchen upgrade from the health department. The bar will have entertainment on Jan 3rd.

Finance Officer, Susan Schuurman was on hand for her report. The auditor stopped in for records. The January meeting will be on Jan 7th at 6 PM.

The fire department report included a meal was postponed and the department is considering adding some cameras to their area.

The ambulance report included the batteries for the Lucas device have been replaced and a new Lucas was purchased for the second ambulance.

Sherry Bauman, City Librarian, was not in attendance but left her report. Story hour continues with fun stories and activities. Daycare delivery bags of new books every two weeks. The library will be closed Christmas Eve and Christmas Day, New Year's Eve and New Year's Day. The next library board meeting will be Wednesday, January 14th at 5 PM.

The council reviewed the budget overview for November.

The council reviewed Resolution 2025-12.01 to transfer funds. Motion by Farnham, second by Weible to approve Resolution 2025-12.01. All in favor – motion carried.

The council held the second reading of Ordinance No. 384, supplemental appropriations, cover budget shortfalls. Motion by Weible, second by Schelske to approve Ordinance No. 384. All in favor – motion carried.

In unfinished business, City Infrastructure update include, new sanitary sewer line has been installed to the 3rd Street lift station and the lift station has been removed. Sanitary sewer in the alley between Antelope Street and Badger Street is completed. Crews are currently working on the sanitary sewer on 5th Street and will continue as long as they can manage the frost levels and weather. Contractor's Application for Payment #2 in the amount of \$510,833.60 has been submitted to the council for approval. Phase IV and underfunded Phase III funding applications are being prepared for submittal. Motion by Weible, second by Farnham to approve Pay request #2 in the amount of \$510,833.60. All in favor – motion carried.

An update from the contractor for the community center floor, he sent over an estimate for redoing the flooring. The council tabled the discussion.

In new business, the council discussed the election date for 2026. Motion by Weible, second by Stuefen to set the election date for June 2nd, 2026. All in favor – motion carried. The council discussed placing an order for trees. Motion by Farnham, second by Weible to spend up to \$5000.00 for trees. All in favor – motion carried.

Motion by Weible, second by Greve to approve payment of the December bills. All in favor – motion carried.

Motion by Farnham, second by Schelske to adjourn the meeting at 6:57 PM. All in favor – motion carried.

December 2025 payments

A-OX welding 40.19 shop supplies; Avid Hawk 45.00 website monthly fee; B & H Contractors 82.25 gravel purchased; BankStar 2986.69 Main St TIF payment; BankStar 25.06 petty cash; Bauman, Sherry 87.63 reimbursement for supplies; Beal Distributing 5305.40 beer purchases; Britzman, Steve 355.00 lawyer fees; Br. Co. Sheriff's Dept 2952.00 contract law enforcement; Br. Deuel Rural Water System 4819.00 water purchased; Buller Fixture Company 6835.80 bar fryer downpayment; CarQuest 32.40 vehicle maintenance; Century Business Products 92.42 library copier lease, copies; CHS 1130.00 propane, diesel; Chesterman 662.10 pop purchased; City of Elkton 579.65 utility fees; fees; Colonial Life 480.40 insurance; Cook's Wastepaper 4630.18 contract garbage; Core & Main 1673.59 water dept supplies; Dakota Beverage Co 5443.75 beer purchases; Dakota Pumping 300.00 lift station pumping; Dept of Rev & Reg 3072.75 sales tax remittance; *EFTPS 6135.41 federal tax payments; Elkton Bar 127.80 reimbursement for supplies; Elkton Lumber 283.81 c-ctr supplies, bar maintenance; Elkton Plumbing 1295.06 bar repairs; *Elkton PTO 100.00 donation; Elkton Public School 100.00 donation; Elkton Township 965.00 south road maintenance; Harry's Frozen Food 1626.75 pizzas for bar; Henry's 3179.16 bar supplies; Hillyard 134.58 c-ctr supplies; Ingage IT 843.60 POS support; ITC 795.82 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 4871.36 liquor purchases; *Kuehl Heating and Cooling 3000.00 furnace parts; *Kuehl Heating and Cooling 11,510.00 furnace and a/c installation; LEAF 41.00 finance office copier lease; Macqueen 935.00 fire dept maintenance; McBrien, Jennifer 30.00 phone reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 25.90 copier maintenance, copies; Ottertail 2256.33 electricity; Pepsi 140.00 pop purchases; Postmaster 261.00 postage; Quill 107.50 library supplies; *Republic

Beverage Company 1107.42 liquor purchases; Republic Beverage Company 446.50 liquor purchases; RFD Newspapers 377.73 publications; Runnings 1527.15 shop, water dept, fire dept supplies; Schuurman, Susan 57.51 phone, mileage reimbursement; SD Retirement 2386.86 retirement payment; Sioux Valley Energy 79.00 lagoon electricity; Skyview 241.56 fuel purchases; *Southern Glazer's 2109.74 liquor purchases; Southern Glazer's 320.45 liquor purchases; Vadim Municipal Software 18.00 ebilling fees; Verizon 159.54 cell service; Vestis 444.10 bar, c-ctr mats; Visa 1330.99 library, bar supplies; Wellmark BC/BS 4059.20 health insurance; Wex 255.64 fuel purchases.

***denotes already pd. *Payroll:** Mayor/Council 895.94; Finance 4466.78; C-ctr 98.38; Street 3088.56; Library 1707.98; Bar 9711.80; Water 3400.96; Sewer 3088.54.