

**Elkton City Council Minutes**  
**January 9, 2023**

The Elkton City Council meeting was called to order by Mayor Charles Remund at 6:00 PM. Council members present were Jordan Beck, David Bierman, Bill Kuehl, Greg Nelson and Scott Stuefen. Council member Tal Farnham was not in attendance.

Motion by Kuehl, second by Nelson to approve the agenda as presented. All in favor – motion carried.

Motion by Nelson, second by Stuefen to approve the December 5<sup>th</sup> regular meeting minutes. All in favor - motion carried.

Steve Jensen, Public Works Director was not on hand but left his report. Holiday lights are down and put away. Park bathroom remodel is almost complete. Snow removal keeps the crew busy.

Bar news, still looking for a manager. The DJ entertainment that was canceled in December, will be rescheduled. Buck Euchre card games will be held once a month for the next four months.

Finance Officer, Susan Schuurman the community club banquet is January 19<sup>th</sup>, council and staff are invited to attend. The city will pay for the employee or council member's ticket. The city books are due to be audited this year, Susan will contact Mr. Elliott for a proposal and quote.

There was no report from the Fire Department.

The Ambulance Department reports they will hold a refresher on March 17, 18, and 19. The department wants to keep the current ambulance, the department would like to build a new building that would allow both ambulances to be housed together. The fire department would be able to utilize the current ambulance bay for their extra truck. A committee will look into the cost and potential locations for a new ambulance garage.

City Librarian, Sherry Bauman was not in attendance, but left her report. Story hour and daycare deliveries resumed after the break. The final wall of the library has been painted and books and furniture have been moved back. Thank you to Peggy Glover for helping with the move. The next library board meeting will be Wednesday, January 11<sup>th</sup> at 5:00 PM.

Sherry Rochel, Park and Rec Director presented the council with monthly events through the school year and plans for the summer program are in the works.

The council reviewed the budget overview.

The council reviewed Resolution 2023-01.01, salary resolution. Motion by Beck, second by Nelson to approve Resolution 2023-01.01. All in favor – motion carried.

**RESOLUTION 2023 - 01.01**

BE IT RESOLVED by the governing board of the City of Elkton, South Dakota

Whereas it is necessary to establish a reasonable compensation for the employees and persons serving on the City Council of the City of Elkton, South Dakota

Now, therefore, BE IT RESOLVED by the City of Elkton, South Dakota that the salaries for employees and persons serving on the City Council of the City of Elkton, South Dakota be as follows for January 1, 2023 through December 31, 2023:

NAME	POSITION (FT or PT)	2023 SALARY
Bauman, Sherry	Librarian (PT)	\$14,164.80/yr
Jensen, Steve	Public Works (FT)	\$27.56/hr
Kampmann, Linda	Office Assistant (PT)	\$13.00/hr
Lynn, Gary	Custodian (PT)	\$15.70/hr
Lynn, Lexy	Bartender (PT)	\$11.30/hr
	Manager fill in (PT)	\$15.00/hr
Nelson, Terry	Public Works (FT)	\$20.37/hr
Ness, Diana	Bartender (PT)	\$10.80/hr
Nielsen, Cara	Bartender (PT)	\$11.35/hr
Olson, Jessi	Bartender (PT)	\$10.80/hr
Schuurman, Susan	Finance Officer (FT)	\$23.28/hr
Stromer, Paula	Bartender (PT)	10.80/ hr

	Mayor	\$200/regular meeting
		\$125/special meeting
	Councilpersons	\$110/regular meeting
		\$80/special meeting

Dated this 9th of January, 2023

ATTEST:

Charles Remund, Mayor

Susan Schuurman, Finance Officer

The 2023 Election will be held April 11<sup>th</sup>, in conjunction with the School if they also have an election.

For the Rental Ordinance there is not a fine for those that do not comply with the ordinance. The council will determine a fine and implement accordingly.

Eric Jones spoke with the council, he wished to mine for gravel on property he owns east of his home. According to the Elkton Zoning Ordinance this type of activity is not allowed in any zoning within city limits. Jones requested the council determine if they are interested in making it allowable.

The council was presented with the new code enforcement contract. Motion by Nelson, second by Bierman to approve the new contract. All in favor – motion carried.

Motion by Bierman, second by Beck to approve payment of the January bills. All in favor – motion carried.

Motion by Nelson, second by Kuehl to go into executive session pursuant to SDCL 1-25-2(1) at 6:40 PM. All in favor – motion carried. The council came out of executive session at 7:16 PM.

Motion by Beck, second by Stuefen to approve a raise to the amount of \$18,616.00 per year for Sherry Bauman. All in favor – motion carried.

Motion by Nelson, second by Bierman to approve a 7% increase for each full time employee. Steve Jensen to \$29.49 per hour; Terry Nelson to \$21.80 and Susan Schuurman to \$24.91. All in favor – motion carried.

Motion by Bierman, second by Kuehl to approve a 10% increase for Lexy Lynn pay for the manager duties to \$16.50 per hour. All in favor – motion carried.

Motion by Beck, second by Nelson to only pay council members and mayor if the meetings are attended in person or phone. All in favor – motion carried.

Motion by Nelson, second by Bierman to adjourn the meeting at 7:18 PM. All in favor – motion carried.

## January 2023 payments

Aflac 27.04 insurance; AmeriForms 403.18 A/P checks, envelopes; A-OX welding 35.35 shop supplies; Aramark 659.93 bar, c-ctr mats, supplies; AT&T 162.94 cell service; Austreim Excavating 150.00 snow removal; BankStar 1115.00 insurance; BankStar 10.92 petty cash; Beal Distributing 5310.15 beer purchases; Br. Co. Sheriff's Dept 2912.44 contract law enforcement, service; Br. Deuel Rural Water System 4374.85 water purchased; Buller, Zachry 17.06 utility deposit refund; Century Business Products 68.43 library copier lease, copies; Chesterman 200.00 pop purchased; CHS 3275.01 propane, diesel, misc supplies; City of Elkton 323.06 utility fees; Code Enforcement Specialist 2369.47 fees, retainer; Colonial Life 306.94 insurance; Cook's Wastepaper 3899.37 contract garbage; Dakota Beverage Co 3739.65 beer purchases; Dakota Pump 324.00 sewer pump alarm system; DANR 750.00 wastewater fee; Dept of Revenue 2325.35 sales tax remittance; EFTPS 3342.84 federal tax payments; Elkton Lumber 3290.73 park bathroom remodel; Elkton Public School 300.00 library overdrive bill; Harry's Frozen Food 1357.75 pizzas for bar; Henry's 1448.63 bar supplies; Hill Refrigeration 245.00 cooler repairs; ITMation 843.60 POS support; ITC 744.54 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 4849.43 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 255.17 shop supplies; Lynn, Lexy 21.42 mileage reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 14.22 copier maintenance, copies; Ottertail 2291.58 electricity; Postmaster 148.00 postage; Quill 298.52 bar, finance, library supplies; \*Republic Beverage Company 234.98 liquor purchases; Republic Beverage Company 1499.80 liquor purchases; Schuurman, Susan 30.00 phone reimbursement; SD Health 88.00 sewer tests; SD Government Finance Officers Assoc 40.00 membership fee; SD Human Resource Assoc 25.00 membership fee; SD Street Maintenance Assoc 35.00 membership fee; SD Retailers 240.00 annual dues; SD Retirement 1403.62 retirement payment; Sioux Valley Energy 76.00 lagoon electricity; Skyview 747.89 fuel purchases; Southern Glazer's 793.15 liquor purchases; Uline 24.00 park supplies; United Laboratories 844.32 sewer supplies; US Bank 6258.31 SRF lagoon expansion payment; USBank 22942.04 Phase I payment; Vadim Municipal Software 3169.57 annual support fees; Visa 157.04 finance, library supplies; Visa – Street 470.82 shop, sewer, park supplies; Visa – Bar 227.08 bar supplies; Wellmark BC/BS 2344.26 health insurance.

**\*denotes already pd. \*Payroll:** Mayor/Council 860.06; Finance 3351.27; C-ctr 120.51; Street 2551.60; Park & Rec 4.59; Library 1089.59; Bar 4906.47; Water 2872.16; Sewer 2551.60.