

Elkton City Council Minutes

September 6, 2022

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:10 PM. Council members present were Jordan Beck, David Bierman, Tal Farnham, Bill Kuehl, Greg Nelson and Scott Stuefen.

Motion by Bierman, second by Stuefen to approve the agenda as presented. All in favor – motion carried.

Motion by Nelson, second by Kuehl to approve the August 8th regular meeting minutes. All in favor – motion carried.

During Citizen comments, Brookings County Commission candidate Gretchen Weible, introduced herself to those present.

The council talked about building permit requirements make sure everyone understood what needed a permit.

The school requested permission to shoot of fireworks after the Homecoming game. This request needs to be added to the agenda for the special meeting to approve. The fire department should be involved for safety.

The council reviewed the Variance permit #049. Motion by Bierman, second by Nelson to approve the variance if needed based on measurements. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand to give his report. The water shed is complete, he received two bids for spray foaming the building. One from Insulation Innovations for \$2425.00 and the other from Rick's Roofing and Insulation for \$1975.00. Motion by Nelson, second by Kuehl to approve the low bid from Rick's Roofing. All in favor – motion carried. Jensen got a quote from Fuller Paving for \$3950.00 to resurface the road north of the railroad tracks on Elk Street that is broken up bad from the truck traffic. There was also a request from Fuller Paving to approve payment of overage for the Main Street fix done in August, the amount of milling and asphalt need was more due to wider than planned for areas that need to be fixed to make the road smoother, the amount over the original quote was \$3950.00. Motion by Farnham, second by Beck to approve the overage. All in favor – motion carried. Motion by Bierman, second by Stuefen to approve the bid from the North Elk Street work. All in favor – motion carried. An inspector from the DANR was on site to do a inspection of the lagoon, a report will be completed in a couple of weeks. Some trees were cut down and stumps removed south of the bar. They will do some dirt work to help with draining behind the bar and install a couple french drains.

Courtney Walkins, Bar Manager was on hand for her report, trees have been removed. A water spicket was installed outside. The ice machine that someone had, the bar committee looked at it and it was not going to work for the bar. Walkins will get a couple quotes for a new machine. The cooler has again had some issues with cooling and a quote for new doors is coming. Harvest Festival karaoke went well.

Finance Officer, Susan Schuurman reminded the council about the SDML conference coming up in the first week of October. A special meeting was scheduled for September 12th to have a working session to review the 2023 budget numbers.

Chris Alberts, Fire Chief was on hand and reported that he was present for the County Commission meeting in August and at that meeting the Elkton Fire Department was awarded \$400,000.00 for the purchase of the fire truck previously spoken about. The department wants to declare the 1999 Freightliner surplus, the city will begin the process.

Scott Stuefen, Ambulance Director advised the council that he will be meeting with the County Commission on September 20th to present their request and answer any questions. He will provide CPR training at the school for the teachers.

Sherry Bauman, City Librarian was not in attendance but left her report. The school had a geothermal leak on August 31st that affected the library. The library will be closed to the community until further notice. Books have been taken off the shelves along the walls where glycol seeped into the carpet. The shelves were removed from the wall and moved to allow clean up. No books were damaged, but a few that were in student lockers were. Bauman plans to provide the same curbside services that was provided during the COVID shutdown. Story hour is postponed until the repairs to the library are complete. Bauman will attend the South Dakota Library Association conference in Brookings on Thursday and Friday, September 29th and 30th. The library board meeting will meet on Wednesday, September 7th at 5 PM.

Park & Rec Director, Sherry Rochel was not on hand but left a report. Plans are in the works for some activities, including a fall festival, and trunk or treat.

The council reviewed the budget overview for 2022.

The council held the first reading for Ordinance No. 377, 2023 Budget. The second reading will be October 3rd.

In unfinished business, an update to the construction work is as follows. Contractor's application for payment no. 5 is presented to the council for approval in the amount of \$76,570.25, this payment is for materials stored. The location of the ITC fiber optic line in the alley east of Elk Street has significantly slowed the sewer installation. On August 23rd, SPN met with J&J, his subcontractors and ITC to review the existing location of ITC's fiber optic line and the conflict with the replacement of the existing sewer. The work is slow as the contractor exposes the conduits and shifts them to the side to replace the sewer lines. There will be a major conflict coming up at the location of ITC's building. SPN is reviewing this location and we may need to connect to the existing sewer main at each end of the utility crossing. The contractor intends to complete the sewer in the alley on the east side of Elk Street and then repair the areas that have been disturbed. Motion by Nelson, second by Bierman to approve payment no. 5 to J & J for \$76,570.25. All in favor – motion carried.

In new business, the legion requested the ability to request a temporary liquor permit from the finance officer like the fire department has been granted. These would be for any dances or parties held at the community center. Motion by Farnham, second by Beck to approve the issuance of temp liquor permits for the legion by the finance officer. All in favor – motion carried.

The Street light request for 7th Street, the location has been flagged. Motion by Bierman, second by Nelson to approve the placement of a new streetlight on 7th street to the south of the catholic church. All in favor – motion carried.

Motion by Bierman, second by Kuehl to approve payment of the September bills. All in favor – motion carried.

Motion by Kuehl, second by Farnham to adjourn the council meeting at 8:11 PM. All in favor – motion carried.

September 2022 payments

Aflac 27.04 insurance; Amazon 27.83 books for library; A-OX welding 36.33 shop supplies; Aramark 334.05 bar mats, supplies; AT&T 161.28 cell service; B & H Contractors 73.80 street maintenance; BankStar 15.71 petty cash; Beal Distributing 4387.80 beer purchases; Bobcat of Brookings 3.97 shop maintenance; Britzman, Steven 123.54 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4727.65 water purchased; Capital One 108.19 shop, c-ctr, library supplies; CarQuest 25.68 shop maintenance; Century Business Products 68.99 library copier lease, copies; Chesterman 300.00 pop purchased; CHS 1844.24 propane, supplies; City of Elkton 589.67 utility fees; Code Enforcement Specialists 696.14 fees; Colonial Life 584.73 insurance; Cook's Wastepaper 3983.79 contract garbage; Core & Main 381.76 water dept supplies; Dakota Beverage Co 5197.50 beer purchases; Dakota Pump & Control 1060.00 annual inspections; Dakota Service & Repair 29.48 shop supplies; Dave's Repair 458.67 fire dept, shop maintenance; Dept of Revenue 2742.56 sales tax remittance; EFTPS 5478.26 federal tax payments; Elkton Lumber 2810.19 park, water dept supplies; Elkton Volleyball 50.50 donation; Fuller Paving 22,980.00 main street work; Harry's Frozen Food 2525.25 pizzas for bar; Henry's 3218.83 bar supplies; ITC 784.23 phone & internet service; ITMation 30.00 annual support; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 3711.34 liquor purchases; LEAF 41.00 finance office copier lease; Liberty Septic 370.00 Harvest Fest porta potty; Lowes 280.09 shop, water dept supplies; Nelson, Terry 30.00 phone reimbursement; One Office Solution 22.70 copier maintenance, copies; Ottertail 2258.08 electricity; Postmaster 228.00 postage; Quill 176.98 library supplies; Republic Beverage Company 1835.40 liquor purchases; Runnings 306.92 shop, fire dept supplies; Schuurman, Susan 52.68 phone, mileage reimbursement; SDARWS 420.00 annual dues; SD Retirement 2619.34 retirement payment; Sioux Valley Energy 55.00 lagoon electricity; Skyview 510.21 fuel purchases; Southern Glazer's 1889.13 liquor purchases; Vadim Municipal software 10.24 ebill fees; Visa 294.95 library, ambulance supplies; Visa – Bar 400.75 bar supplies; Walkins, Courtney 65.28 reimbursement for mileage, phone; Wellmark BC/BS 2724.62 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1271.01; Finance 4537.84; C-ctr 137.66; Street 3499.71; Park & Rec 661.45; Library 1592.74; Bar 8318.85; Water 4058.38; Sewer 3499.65.