

Elkton City Council Minutes

October 3, 2022

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were Jordan Beck, David Bierman, Bill Kuehl, and Greg Nelson. Tal Farnham and Scott Stuefen were not in attendance.

Motion by Nelson, second by Kuehl to approve the agenda as presented. All in favor – motion carried.

Motion by Nelson, second by Beck to approve the September 6th planning and zoning meeting minutes. All in favor – motion carried.

Motion by Bierman, second by Nelson to approve the September 6th regular meeting minutes. All in favor – motion carried.

Motion by Kuehl, second by Beck to approve the September 12th special meeting minutes. All in favor – motion carried.

During citizen comments, residents at 306 Kesley asked for an extension to clean up their property. The code enforcement officer will be contacted, the council was fine with an extension as long as progress was made. A resident in town heard about the upgrade that the council was considering for the softball field lights and requested the council consider using the old lights on the soccer field.

Steve Jensen, Public Works Director was not in attendance, but left his report. French drains were put in between the bar and bank. Grass was planted in this area. A portion of Elk Street north of the railroad tracks were milled and asphalted. The park restrooms will be closed and winterized soon. They are prepping the equipment for winter. The rural water shed was spray foamed.

Bar Manager, Courtney Walkins was on hand with her report. The new ice machine was installed. One quote was received for new cooler doors from Hills Refrigeration for \$13,775.00, Walkins plans to get another quote. The bar will be open on Sunday's when the Vikings play. Walkins asked about the use of the old concession stand for winter storage.

Susan Schuurman, Finance Officer was on hand to give her report. She reminded the council she would be out of the office attending the SDML conference in Watertown Wed-Friday this week. Linda Kampmann was hired to work part time in the office at \$13.00 per hour. Linda would be coming in a couple hours each day while Schuurman was absent.

There was no report from the Fire Department.

The Ambulance reported that the new ambulance was ordered and should be delivered at the end of March 2023.

City Librarian, Sherry Bauman was in attendance and gave her report. The library is back to regular hours. Story Hour began Sept 9th, with 2-5 attending. Daycare deliveries continue each week. Bauman attended the SD Library Association conference in Brookings. There were many sessions with lots of good information and ideas. The 2023 Summer Reading Program download links have been released, next year's theme is All Together Now and focuses on friendship and kindness. During the geothermal leak repairs, ½ the East and all the South library walls were painted. Plans are in the works to finish the painting this year. New carpet

install is planned for the coming summer. The next library board meeting is scheduled for Wednesday, November 9th at 5 PM.

The council reviewed the budget overview.

The council held the second reading of Ordinance No. 377, 2023 Appropriations. Motion by Bierman, second by Kuhel to approve the Ordinance. All in favor – motion carried.

The council reviewed the fees resolution, and added a disturbing the peace fee. Motion by Nelson, second by Beck to approve the resolution with additions. All in favor – motion carried.

In unfinished business, update on the city infrastructure project. Contractor's application for payment no 6 is presented to the council for approval in the amount of \$93,054.91. The contractor has completed sewer work in the alleys and has begun to install gravel surfacing and gravel base course to prepare for asphalt surfacing. Asphalt paving is scheduled for the week of 10/3-10/7. After surfacing installation is completed this will complete work on the project for this year. The project is currently 22% complete with the water installation at 5% and the sanitary sewer installation at 70% complete. Motion by Nelson, second by Bierman to approve contractor's application for Payment No. 6 to J & J Earthworks Inc. All in favor – motion carried. This payment will be paid when First District receives proper payrolls needed.

In new business, the city website was discussed, the current host is not user friendly. Schuurman will look into other options are report back to the council.

Motion by Bierman, second by Nelson to approve payment of the October bills. All in favor – motion carried.

Motion by Kuehl, second by Nelson to adjourn the council meeting at 7:44 PM. All in favor – motion carried.

October 2022 payments

Aflac 27.04 insurance; Amazon 586.31 books for library; A-OX welding 36.33 shop supplies; Aramark 622.52 bar, c-ctr mats, supplies; AT&T 161.28 cell service; Austeim Excavating 160.00 south road maintenance; BankStar 10.62 petty cash; Beal Distributing 5575.70 beer purchases; Bobcat of Brookings 295.00 stump grinder rental; Br. Co. Sheriff's Dept 2969.33 contract law enforcement, animal control fees; Br. Deuel Rural Water System 9422.38 water purchased, tower controls upgrade; Buffalo Ridge concrete 342.19 bar supplies; Capital One 28.94 library supplies; Century Business Products 67.19 library copier lease, copies; Chesterman 240.00 pop purchased; CHS 2595.13 propane, diesel, supplies; City of Elkton 612.63 utility fees; Colonial Life 389.82 insurance; Cook's Wastepaper 3996.86 contract garbage; Core & Main 23.73 water dept supplies; Dakota Beverage Co 4419.70 beer purchases; Dakota Service & Repair 482.11 bar, shop supplies; Dept of Revenue 2563.63 sales tax remittance; EFTPS 3644.44 federal tax payments; Elkton Plumbing 257.81 bar maintenance; First District Assoc of Local Government 40.00 ward map; Floyd, Jamil 15.13 utility deposit refund; Fuller Paving 11,850.00 main street work, 5th street patch; Green Energy Solutions 5565.05 new ice machine for bar; Harry's Frozen Food 1803.75 pizzas for bar; Henry's 2442.20 bar supplies; Hill's Refrigeration 387.76 cooler repairs; ITC 783.19 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 4453.26 liquor purchases; Landsman, Bill 450.00 bar entertainment; LEAF 41.00 finance office copier lease; LG Everist 33.34 bar supplies; Lowes 238.03 bar, shop maintenance; Nelson, Terry 30.00

phone reimbursement; Nichols, Pat 69.70 utility refund; One Office Solution 17.30 copier maintenance, copies; Ottetail 2483.79 electricity; Postmaster 192.00 postage; Quill 125.65 bar, finance office supplies; RDO 1811.90 payloader maintenance; Republic Beverage Company 890.20 liquor purchases; RFD News 93.92 publications; Rick's Roofing & Installation 1975.00 water shed insulation; Rochel, Sherri 183.39 reimbursement for supplies; Runnings 176.76 shop, bar supplies; Schuurman, Susan 30.00 phone reimbursement; SD Health 269.00 sewer tests; *SDML 100.00 conference fee; SD Retirement 1735.12 retirement payment; Sioux Valley Energy 78.00 lagoon electricity; Skyview 670.87 fuel purchases; Southern Glazer's 1761.30 liquor purchases; USBank 6258.31 SRF lagoon loan; Visa – Street 339.87 shop, water dept supplies; Visa – Bar 428.01 bar supplies; Walkins, Courtney 82.92 reimbursement for mileage, phone; Wellmark BC/BS 2724.62 health insurance; WW Tire 1050.00 truck tires.

***denotes already pd. *Payroll:** Mayor/Council 1448.71; Finance 3829.20; C-ctr 122.82; Street 2749.17; Park & Rec 54.80; Library 1156.42; Bar 6192.68; Water 2935.38; Sewer 2749.12.