

Elkton City Council Minutes

January 12, 2022

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were Jordan Beck, David Bierman, Bill Kuehl, John Miraglia, and Scott Stuefen. Council member Greg Nelson was not in attendance. Also in attendance, Jessica Jensen with the Elkton Record.

Motion by Bierman, second by Kuehl to approve the agenda with the following addition to new business, #4. Redevelopment, housing. All in favor – motion carried.

Motion by Kuehl, second by Miraglia to approve the December 6 regular meeting minutes. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand with his report. The holiday lights have been taken down and put away for the season. The equipment is ready for the snow that is coming. Jensen is looking for service line leaks.

Bar manager, Courtney Nelson was on hand and gave her report. The new gutters cause the sidewalks to freeze. The gutters need to be routed away from the sidewalks.

Susan Schuurman, Finance Officer gave her report. The auditor had been in and paper work was reviewed. Cook's Wastepaper and recycling has requested a 3% increase due to costs. Schuurman worked the numbers and is recommending increase of \$1.00 for residential rates.

There was no report from the Fire Department.

The Ambulance will host a refresher on March 4-6th. Director Scott Stuefen applied to be able to run Advanced Life Support part time when he is available on the ambulance.

City Librarian, Sherry Bauman was not in attendance, but left her report. Story hour continues with about 5 children attending. Daycare deliveries continue. Summer reading supplies and some books to go with the theme have been ordered. Bauman plans to attend a virtual workshop for the summer program in March. The next library board meeting will be Wednesday, January 19th at 5:15 PM.

Summer Park and Rec director was discussed. Kristi Theilen declined to take the position for the coming summer. Council will be advertising for the position.

The council reviewed the budget overview.

The council held the second reading of Ordinance No. 375, adoption of the Property Maintenance Code. Motion by Bierman, second by Beck to approve Ordinance No. 375. All in favor – motion carried.

The council held the second reading of Ordinance No. 376, Redistricting Voting Wards. Motion by Kuehl, second by Stuefen to approve Ordinance No. 376. All in favor – motion carried.

The council reviewed Resolution 2022-01.01, residential garbage rate. Motion by Miraglia, second by Kuehl to approve Resolution 2022-01.01. All in favor, motion carried.

The council reviewed Resolution 2022-01.02, yearly salary resolution. Motion by Bierman, second by Miraglia to approve Resolution 2022-01.02. All in favor, motion carried.

City Infrastructure Improvement updates. Phase I, all project lien waivers from Halme have been received. Final project paperwork and Notice of Final Acceptance has been issued.

Lien waivers are needed to complete final acceptance for 3rd and Beaver Street lift station. Notice of Final Acceptance has been issued for the Water Tower Improvement. Utility Improvements Phase II preconstruction meeting was held January 11th. The contractor has submitted material invoices for payment. An anticipated construction schedule has been requested from the contractor. Motion by Bierman, second by Miraglia to approve Contractor's application for Payment No. 13 to Halme in the amount of \$239,348.09. All in favor – motion carried. Motion by Stuefen, second by Beck to approve Final Acceptance of Phase I Utility Improvements contract with Halme. All in favor – motion carried.

The council discussed the rental property licensing. Mayor Remund and the finance officer will meet with the inspector to iron out the details and then proceed with the process.

In new business the council agreed to sign the contract to continue code enforcement with Code Enforcement Specialist this year. The council set April 12th as the election date and to join forces with the school if they also have an election. Up for election include. William Kuehl in Ward I, Jordan Beck in Ward II, John Miraglia in Ward III and Charles Remund for Mayor. Petitions can be taken out starting on January 28th. Mayor Remund spoke to the council about the need to redevelopment in the City to bring more business and housing to Elkton. This is in the beginning phases so more to talk about later.

Motion by Kuehl, second by Stuefen to approve payment of the January bills. All in favor – motion carried.

Motion by Stuefen, second by Bierman to go into executive session pursuant to SDCL 1-25-2(1) at 7:48 PM. All in favor – motion carried. The council came out of executive session at 8:22 PM.

Motion by Miraglia, second by Stuefen to approve a 6 % pay increase for Sherry Bauman to \$14,164.80 per year, Steve Jensen to \$27.56 per hour, Gary Lynn to \$15.70 per hour, Courtney Nelson to \$19.16 per hour, Terry Nelson to \$20.37 per hour, Susan Schuurman to \$23.28 per hour. All in favor – motion carried.

Motion by Bierman, second by Beck to adjourn the council meeting at 8:25 PM. All in favor – motion carried.

January 2022 payments

Aflac 33.50 insurance; A-OX welding 188.30 shop supplies, fire dept cylinder lease; Aramark 488.83 bar mats, supplies; *AT&T 161.00 cell service; Austreim Excavating 75.00 south road maintenance; BankStar 15.82 petty cash; *Beal Distributing 3897.65 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3605.90 water purchased; Capital One 17.27 finance, shop supplies; Century Business Products 72.23 library copier lease, copies; Chesterman 275.00 pop purchased; CHS 990.69 propane, misc supplies; City of Elkton 300.27 utility fees; Code Enforcement Specialists 1500.00 service retainer; *Colonial Life 389.82 insurance; Colonial Research 667.96 weed spray; Cook's Wastepaper 3805.86 contract garbage; *Dakota Beverage Co 3828.45 beer purchases; Dakota Pump 324.00 alarm system; Dept of Revenue 2246.72 sales tax remittance; Diesel Machinery 58.76 maintenance; Dennis, Stephanie 100.00 utility deposit refund; EFTPS 3350.26 federal tax payments; Elkton Locker 25.30 bar, c-ctr supplies; Elkton Lumber 454.45 shop, park maintenance; Hauge, Tracy 35.16 utility deposit refund; Harry's Frozen Food 944.00 pizzas for bar; Henry's 2402.78 bar supplies; ITC 726.44 phone & internet service; Jensen, Steve

70.00 phone reimbursement; *Johnson Bros 6492.37 liquor purchases; LEAF 41.00 finance office copier lease; Nelson, Courtney 108.96 reimbursement for mileage, phone reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 11.60 copier maintenance, copies; Ottetail 2008.05 electricity; Postmaster 138.00 postage; RDO Equipment 182.99 truck maintenance; *Republic Beverage Company 1174.67 liquor purchases; RFD News 123.77 publications; Runnings 295.03 shop, fire dept supplies; Schuurman, Susan 30.00 phone reimbursement; SD Health 88.00 sewer tests; SD Municipal League 1038.55 membership dues; SD Worker's Comp Fund 5385.00 insurance; SD One Call 2.10 locate tickets; SD Retailers 240.00 membership dues; *SD Retirement 1637.00 retirement payment; Sensus 250.00 support; Sioux Valley Energy 52.00 lagoon electricity; Skyview 284.88 fuel purchases; *Southern Glazer's 1021.06 liquor purchases; TEAM Lab Chem 2128.50 sewer supplies; Total Maintenance 354.30 bar carpet cleaning; Unique Sound 4264.00 c-ctr sound system; United Lab 1832.26 sewer supplies; US Bank 6258.31 SRF loan payment; Ust, Steve 1300.00 building inspection fees; Vadim Municipal Software 3029.49 ebilling fees, annual support; *Visa 91.20 library supplies; *Visa – Street 800.37 sand/salt for roads; *Visa – Bar 719.53 bar supplies; Wellmark BC/BS 2724.62 health insurance; Wiemer, Justin 19.57 utility deposit refund.

***denotes already pd. *Payroll:** Mayor/Council 860.04; Finance 3237.91; C-ctr 197.95; Street 2340.84; Library 1027.70; Bar 5419.79; Water 2516.48; Sewer 2340.79.