

Elkton City Council Minutes

August 8, 2022

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were Jordan Beck, David Bierman, Tal Farnham, Bill Kuehl, Greg Nelson and Scott Stuefen.

Motion by Nelson, second by Bierman to approve the agenda as presented. All in favor – motion carried.

Motion by Nelson, second by Kuehl to approve the July 6th regular meeting minutes. All in favor – motion carried.

Motion by Farnham, second by Bierman to approve the July 27th special meeting minutes. All in favor – motion carried.

Citizen comments include complaint about barking dogs, residents should attempt to resolve these complaints with the owners of the dogs causing the issue. Update on the railroad crossing arms installation for Cornell Ave. The probability of completion in 2022 is likely.

Kelly VanderWal a candidate for Brookings County Commission was present and introduced himself to the council and those present.

Steve Jensen, Public Works Director was on hand for his report. Loads of wood chip were hauled for the city park playground, they also hauled multiple loads for the school playground. Construction is slow going in the east alley. The building over the rural water pit frame is up, waiting on tin and they will also spray foam for insulation.

Bar Manager, Courtney Walkins gave her report. Emmett Fest went well. A DJ is booked to play Saturday night of Harvest Festival. The council discussed an ice machine that might work for the bar. The committee will take a look at it and report back to the council.

Susan Schuurman, Finance Officer was on hand for her report. The September meeting date needs to be changed, due to the holiday. The council chose September 6th. Schuurman shared with the council that the SDML annual conference will be held in Watertown in October 4-7th.

There was no report for the Fire Department.

Ambulance Director, Scott Stuefen advised the council that they submitted a request for ARPA funds from the county. The department will be going part time ALS once equipment and supplies are purchased.

City Librarian, Sherry Bauman was on hand and gave her report. Daycare deliveries continue weekly. Summer reading program ended with the finale on July 20th. Story hour will begin Monday, September 12th for ages 2 and up from 9:30 – 10:30 AM Monday mornings, preregistration is required.

Sherri Rochel, Park & Rec Director was on hand for her report. Programs started the first week of July with an average of 20 kids attending. Attendance has fallen in August so next year the programs will likely end at the end of July. Rochel is planning activities thru the fall and winter months as well.

The council reviewed the budget overview for July.

In unfinished business, Utility Infrastructure project is slow moving through the alley. Contractor Payment No. 4 in the amount of \$312,759.53 has been submitted for approval. Motion by Nelson, second by Farnham to approve payment number 4 for \$312,759.53 to J & J Earthworks. All in favor – motion carried.

The council discussed the changes to the personnel manual, more info needs to be gathered. It will be revisited in September. Bar manager, Walkins requested the council consider an incentive for part time employees to work on holidays. Motion by Farnham, second by Kuehl to approve time and half pay for part time employees that work holidays. All in favor – motion carried.

The Park and Rec Director position needs to be officially filled and wage determined. Motion by Beck, second by Stuefen to hire Sherri Rochel for the position and pay \$15.00 an hour. All in favor – motion carried.

In new business there has been request for a couple new street lights, one near the new building being built on N Elk Street and one across from the Catholic Church on 7th Street. Motion by Farnham, second by Kuehl to approve the new light on N Elk Street. All in favor – motion carried. Greg Nelson will look at the area for the 7th Street light and report back to the council if the location will work.

Motion by Bierman, second by Nelson to approve payment of the August bills. All in favor – motion carried.

Motion by Farnham, second by Nelson to adjourn the council meeting at 7:45 PM. All in favor – motion carried.

August 2022 payments

Aflac 27.04 insurance; A-OX welding 35.35 shop supplies; Aramark 259.88 bar mats, supplies; AT&T 161.28 cell service; Austreim Excavating 300.00 south road maintenance; Austreim Landscaping 2080.00 playground mulch; B & H Contractors 514.56 street maintenance; BankStar 10.68 petty cash; Beal Distributing 4730.15 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4744.80 water purchased; Brookings Equipment 48.78 mower maintenance; Century Business Products 76.36 library copier lease, copies; Chesterman 275.00 pop purchased; CHS 2112.27 propane, supplies; City of Elkton 584.08 utility fees; City of Sioux Falls 29.00 water tests; Code Enforcement Specialists 761.55 fees; Colonial Life 389.82 insurance; Cook's Wastepaper 3983.79 contract garbage; Core & Main 1035.85 water, sewer dept supplies; Dakota Beverage Co 3454.25 beer purchases; Dakota Service & Repair 58.96 ambulance supplies; Dept of Revenue 2864.68 sales tax remittance; EFTPS 3477.96 federal tax payments; Elk Locker 11.97 bar supplies; Elkton Lumber 95.52 shop supplies; Elkton Plumbing 780.30 main water line connect; Harry's Frozen Food 1710.75 pizzas for bar; Henry's 2642.54 bar supplies; Innovative Office Solutions 351.47 receipt books; ITC 783.67 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 2376.35 liquor purchases; LEAF 41.00 finance office copier lease; Liberty Septic 125.00 Emmett Fest porta potty; Midwest Cover 3950.00 ballfield windscreen; Nelson, Courtney 65.28 reimbursement for mileage, phone; Nelson, Terry 30.00 phone reimbursement; One Office Solution 13.55 copier maintenance, copies; Ottertail 2486.66 electricity; Postmaster 60.00 postage; Republic Beverage Company 1422.73 liquor purchases; RFD News 931.66 publications, subscription;

Rochel, Sherri 431.41 park & rec supplies; Runnings 110.96 shop, water dept supplies; Schuurman, Susan 30.00 phone reimbursement; SD Lottery 100.00 video lottery license renewal; SD One Call 3.15 locate tickets; SD Retirement 1735.12 retirement payment; Sioux Valley Energy 63.00 lagoon electricity; Skyview 1174.72 fuel purchases; *Southern Glazer's 549.75 liquor purchases; Southern Glazer's 1204.92 liquor purchases; United Lab 1043.97 sewer supplies; Vermaat, Jameson 450.00 bar entertainment; Visa 72.37 library supplies; Visa – Street 2117.35 playground mulch; Visa – Bar 429.86 bar supplies; Wellmark BC/BS 2724.62 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 738.05; Finance 3438.57; C-ctr 144.03; Street 2485.36; Library 1089.60; Bar 5658.24; Water 2671.58; Sewer 2485.32.