

Elkton City Council Minutes

September 8, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were Jordan Beck, David Bierman, Bill Kuehl, John Miralgia and Greg Nelson. Councilmember Scott Stuefen was not in attendance. Also in attendance, Nathan Kinner and Chris Alberts.

Motion by Nelson, second by Miralgia to approve the agenda as printed. All in favor – motion carried.

Motion by Nelson, second by Miralgia to approve the August 10 planning and zoning meeting minutes. All in favor – motion carried. Motion by Kuehl, second by Nelson to approve the August 10 regular meeting minutes. All in favor – motion carried.

During citizen comments, Chris Alberts asked about the gravel that was placed in boulevard in front of his house. Steve Jensen, stated this was an item on the punch list for the contractors. There has been complaint about business advertisements in the boulevard.

Steve Jensen, Public Works Director was on hand and gave his report. Problems continue with the west lift station with it getting plugged up with rags. The intersection of 3rd and Beaver Street is now open. Jensen and Nelson are working on equipment maintenance.

Bar Manager, Courtney Nelson was not in attendance, but left her report. The month of August was a good month; harvest festival was a huge week for the bar. A fundraiser was held for a newly formed group the Elkton Community Outreach program was held and raised \$610.00 after the bar was paid for the beer. Nelson said she would continue to do this several times a year to raise money for events around the community. Nelson is researching bands for next summer; need to book something soon as some are already booked.

Susan Schuurman, Finance Officer reminded the council about the SD Municipal League conference in Spearfish. The council will hold a budget meeting on September 23rd at 7:00 PM to make sure the 2022 budget is ready for passage at the October meeting. The City of Elkton received \$700.00 from the Dept of Health West Nile Virus Grant.

Fire Chief, Chris Alberts stated the trucks were all inspected by Emergency Apparatus out of Minnesota. Engine 2 failed the pump test and will be fixed when the part comes in. The department will flush the fire hydrants on the east side of town in the next couple months.

There was no report for the Ambulance.

City Librarian, Sherry Bauman was not in attendance, but left her report. Story hour is scheduled to start Monday, September 12 and will be held from 9:30-10:30 AM. The library will be closed on Wednesday and Thursday, September 29 and 30 for the annual SD Library conference, it will be held virtually this year. Bauman is applying for re-certification as a Public Librarian with the SD State Library. She is required to complete 30 hours of continuing education every three years, she has the hours required. The library board is scheduled to meet Monday, September 27 at 5:00 PM.

Park and rec report included a quote for the netting that will replace a portion of the baseball field fence to help keep foul balls in the field. Cost of the netting will be \$2485.88, it

will need 6 poles, price not yet received. The fence will be able to be lowered when not in use and to avoid being damaged by high winds and winter elements.

The council reviewed the budget overview for 2021.

Mayor Remund briefly discussed the rental ordinance being created to regulate and license rental property in Elkton.

The council discussed the Medical Cannabis Establishment Ordinance. First reading will be held on September 23rd.

City Infrastructure project update: Phase I, utility work and asphalt surfacing has been completed. Seeding will be completed this fall. Certificate of substantial completion will be issued soon for approval. 3rd and Beaver Street lift station is operating and has been reviewed for substantial completion. A punch list of items remaining has been created. Asphalt surfacing was completed, with seeding to be completed this fall. The generator is expected to arrive soon. Utility Phase II: suppliers do not expect pipe pricing to change within the next year, the project is estimated to take approximately 260 construction days. Estimated project start date is 4/15/22, with recommended substantial completion date 10/15/23.

Motion by Bierman, second by Miralgia to approve contractor application for payment #11 in the amount of \$671,187.76 to Halme Inc. All in favor – motion carried. Motion by Nelson, second by Bierman to approve change order #6 with the design approval of the home owner and PWD in the amount of \$19,825.40. All in favor – motion carried. Motion by Nelson, second by Kuehl to approve contractor application for payment #4 in the amount of \$15,077.45 to Premier Contracting. All in favor – motion carried. Motion by Bierman, second by Beck to approve substantial completion date of September 2nd for the Utility Improvements Phase I project. All in favor – motion carried.

Motion by Kuehl, second by Bierman to approve payment of the September bills. All in favor – motion carried.

Motion by Miralgia, second by Nelson to adjourn the council meeting at 8:17 PM. All in favor – motion carried.

September 2021 payments

Aflac 33.50 insurance; A-OX welding 34.47 shop supplies; Aramark 427.29 c-ctr, bar mats, supplies, c-ctr mats; AT&T 165.40 cell service; Austreim Excavating 150.00 south road maintenance; B & H Contractors 197.67 loads of gravel; BankStar 10.40 petty cash; Beal Distributing 4443.35 beer purchases; *Beckman, Kelsey 40.00 library discussion leader; Bobcat of Brookings 36.10 shop supplies; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4054.40 water purchased; CarQuest 73.54 shop supplies; Century Business Products 65.13 library copier lease, copies; Chesterman 300.00 pop purchased; CHS 2166.21 propane, misc supplies; City of Elkton 517.64 utility fees; Colonial Life 389.82 insurance; Cook's Wastepaper 3813.55 contract garbage; Core & Main 65.53 water dept supplies; Dakota Beverage Co 3516.68 beer purchases; Dakota Service & Repair 17.76 sewer supplies; Dept of Revenue 2379.57 sales tax remittance; Discount Magazine Subscription 195.89 library magazines; EFTPS 5534.12 federal tax payments; Elkton Plumbing 148.76 water tower repairs; Elkton Volleyball 50.00 sponsorship; Green Energy Solution 140.00 bar ice machine maintenance; Harry's Frozen Food 1663.75 pizzas for bar; Henry's 2334.48 bar supplies; ITMation 59.99 support; ITC 783.29 phone & internet

service; Jensen, Steve 70.00 phone reimbursement; *Johnson Bros 3441.85 liquor purchases; LEAF 41.00 finance office copier lease; Liberty Septic 525.00 harvest fest porta potties; Lowes 21.70 park supplies; Napa Auto Parts 173.70 truck parts; Nelson, Courtney 100.36 reimbursement for mileage, supplies, phone reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 12.15 copier maintenance, copies; Ottertail 2573.89 electricity; Postmaster 138.00 postage; *Republic Beverage Company 352.00 liquor purchases; RFD News 71.01 publications; Runnings 131.28 shop, sewer, fire dept supplies; Schuurman, Susan 30.00 phone reimbursement; SDARWS 420.00 annual dues; SD Health 181.00 sewer tests; SD Retirement 2455.50 retirement payment; SD Lottery 100.00 license renewal; Sioux Valley Energy 55.00 lagoon electricity; Skyview 286.70 fuel purchases; *Southern Glazer's 808.54 liquor purchases; Two Way Solutions 70.00 fire dept maintenance; United Laboratories 373.73 weed control; *Visa – City 100.00 library conference; *Visa – Street 63.86 shop supplies; *Visa – Bar 410.56 bar supplies; Young Door Service 648.31 door inspections; Wellmark BC/BS 2622.31 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 884.11; Finance 4558.60; C-ctr 285.86; Street 3300.43; Park 1927.82; Library 1502.23; Bar 8209.21; Water 3541.96; Sewer 3300.38.