

Elkton City Council Minutes
March 8, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:07 PM. Council members present were David Bierman, Natalie Hagen, Bill Kuehl, John Miralgia, Greg Nelson, and Scott Stuefen. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Kuehl, second by Stuefen to approve the agenda as printed. All in favor – motion carried.

Motion by Hagen, second by Bierman to approve the February 8 regular meeting minutes. All in favor – motion carried.

In citizen comments, there have been a few complaints about Buffalo Street and the boulevards being very soft. Contractors are supposed to be coming this week to help remedy the situation.

Steve Jensen, Public Works Director was on hand for his report. Halme has finished the work on the manholes and sewer line that runs out to the lagoon. The lagoon lift station controls has failed, Dakota Pump and Control is in the process of getting new parts for this and it should be up and running this week to start pumping again. Jensen asked the council what they would like to spend for the tree bank this year; they agreed to purchase about 20 trees like last year.

Bar Manager, Courtney Nelson was on hand with her report; she is working on an inventory. Nelson requested going through the training offered by the software company for the POS system, council agreed it would be good to do that. Nelson reported giving raises to Gene Judd to \$10.55, Aaron Kuehnel to \$9.85 and Cara Nielsen to \$9.95; she also hired Shelby Kampmann at \$9.45. She requested the ability to hire a cleaning employee, bartenders are staying late until 4-6 am in the morning after their shift to get the cleaning done. This individual may just be for Friday and Saturday, the council agreed to this hire. Nelson would like to start a Chase the Ace game at the bar. This would bring profits to the bar and would benefit local charities. Tickets will \$5.00 and you must be present to win. She requested getting a Costco membership for \$160 per year, price checking it would save the bar money. The council agreed to the membership. The bar is hosting a St. Patrick's Day parade on the 20th. The taco truck will come from 11 am-1 pm.

Susan Schuurman, Finance Officer gave her report. The council will need to meet on Monday, March 15th for the annual Equalization meeting; this meeting will start at 7 PM. There will be no city election as petitions were turned in by the current council that were up for election. The SDML district meeting will be held virtually this year, for Elkton that will occur on Wednesday, March 17th at 5:30 PM. Schuurman told the council that her laptop needs to be replaced. The council approved the purchase of a new laptop. The printer is also on its end life. Schuurman will get quotes for something new, including an all in one lease or purchase option.

There was no report for the Fire Department.

The Ambulance will hold a refresher this weekend, March 12-14. They are expecting around 70 people.

City Librarian, Sherry Bauman not in attendance, but left her report. Story hour is going nicely. Delivery to 3 daycares happen every Monday, curbside services continue to be offered.

Bauman attended a Zoom meeting for the Summer Reading Program, lots of great ideas. National Library week is coming April 4-10th due to the pandemic, the board will not host their annual open house and the annual Jumpathon fundraiser will not take place again this year. The library will host a zoom book discussion for the 2021 One Book South Dakota selection, "The Children's Blizzard" By Melanie Benjamin. The discussion will be held on Wednesday, June 23rd at 6:30 PM. The next library board meeting is Wednesday, March 10th at 5:00 PM.

Kristi Thielen, Park and Rec Director gave an overview of last year's park and rec program. She provided the survey results that were completed a couple years ago. Thielen advised that plans were in the works. She asked about hiring help to allow for more kids in the classes. Other park business, there will be a work day on March 28th at noon to work on the park area clean up.

The council reviewed the budget overview.

The council read Resolution 2021-03.01 for replatting.

Whereas, Wayne R. Williams and Delores H Williams, owners, have submitted to the governing board a proposed Plat in the City of Elkton.

Motion by Nelson, second by Miraglia to approve Resolution 2021-03.01. All in favor – motion carried.

In old business, City Infrastructure update: Phase I, grouting and sealing of 10 sanitary sewer manholes on the outfall line and the dewatering and repair of three joints on this line were completed the end of February. Pay request 6 in the amount of \$41,175 has been submitted for approval. Halme anticipates they will resume construction the second week of April. Third and Beaver Street lift station, Premier Contracting has returned the signed construction agreement; however SPN has not received the bonds or insurance to date. Once they are received and reviewed, SPN will forward the contract documents for the Mayor's signature. Premier Contracting has not submitted a construction schedule to date. Phase II, plans are approximately 80% complete, and will be submitted to the DENR for review and approval at the end of March. SPN recommends holding a public meeting for homeowners and property owners adjacent to the proposed utility improvements; specifically those adjacent to the work in the alleys. The council decided to go with April 7th for this meeting. The funding for Phase II will be considered at the March 25 and 26 Board of Water and Natural Resources meeting, representatives from the City will be attending as will Jeff McCormick with SPN.

Motion by Bierman, second by Nelson to approve pay request 6 in the amount of \$41,175.00. All in favor – motion carried.

The council spoke with the new code enforcement officer Joel Johnson over the phone. The transition should be smooth as the methods will stay about the same. The council will pass an ordinance to implement portions of the International Property Maintenance Code to aide in the process. The council discussed 102 and 104 Buffalo Street, the city owns these empty lots. The home owner to the north would like to purchase a portion of the lot, the Fire Department would like 60 feet of the lot on the east side to the alley to allow for parking.

In new business, the council discussed lifting the capacity restrictions for events held at the community center. Motion by Miraglia, second by Nelson to approve the capacity restriction for events. All in favor – motion carried.

The county equalization forwarded two tax abatements for the council to approve. Tax abatement for N. Anderson in the amount of \$225.50. Motion by Stuefen, second by Kuehl to approve the abatement for N. Anderson. All in favor – motion carried. Tax abatement for S. Waldner in the amount of \$648.84. Motion by Miraglia, second by Bierman to approve the abatement for S. Waldner. All in favor – motion carried.

Motion by Kuehl, second by Nelson to approve payment of the March bills. All in favor – motion carried.

Motion by Nelson, second by Stuefen to go into executive session at 8:31 PM pursuant SDCL 1-25-2(1). All in favor – motion carried. The council came out of executive session at 8:59 PM.

Motion by Kuehl, second by Miraglia to approve a 2.5% raise for the following employees: Sherry Bauman to \$13,360.18 per year, Steve Jensen to \$26.00 per hour, for Gary Lynn to \$14.81 per hour, for Terry Nelson to \$19.22 per hour, for Susan Schuurman to \$21.96 per hour. All in favor – motion carried.

Motion by Stuefen, second by Hagen to adjourn the council meeting at 9:02 PM. All in favor – motion carried.

March 2021 payments

Aflac 33.50 insurance; Amazon 222.24 books for library; A-OX welding 34.47 shop supplies; Aramark 524.03 bar mats, supplies, c-ctr mats; AT&T 150.44 cell service; BankStar 128.10 fidelity bond; Barrett's Flooring 8450.47 bar flooring; Beal Distributing 3562.40 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3803.70 water purchased; Century Business Products 70.46 library copier lease, copies; Chesterman 150.00 pop purchased; CHS 1023.81 propane, misc supplies; City of Elkton 443.06 utility fees; Code Enforcement Specialists 1500.00 nuisance retainer; Colonial Life 241.08 insurance; Cook's Wastepaper 3770.48 contract garbage; Dakota Beverage Co 1904.80 beer purchases; Dakota Pump & Control 1500.00 sewer repairs; Dakota Service & Repair 26.81 oxygen purchase; DEMCO 76.69 library supplies; Dept of Revenue 2009.56 sales tax remittance; EFTPS 3238.82 federal tax payments; Elkton Bar 19.13 reimbursement for supplies; Elkton Baseball/Softball Assoc 1181.73 reimbursement for maintenance; Elkton Plumbing 808.16 bar repairs; Green Energy Solution 140.00 c-ctr furnace maintenance; Hach Company 30.08 sewer supplies; Harry's Frozen Food 1016.25 pizzas for bar; Henry's 1293.25 bar supplies; ITC 833.09 phone & internet service; Jensen, Steve 70.00 phone reimbursement; *Johnson Bros 1191.97 liquor purchases; Johnson Bros 1459.30 liquor purchases; Lowes 67.46 shop, bar supplies; Maxwell Food Equipment 7592.48 bar equipment; Napa Auto Parts 201.58 shop maintenance; Nelson, Courtney 140.05 reimbursement for supplies; Ottertail 1970.33 electricity; Outlaw Entertainment 350.00 bar entertainment; Penworthy 412.30 books for library; Postmaster 163.00 postage; Quill 518.04 finance, bar, fire dept, ambulance supplies; RDO Equipment 249.24 payload maintenance; *Republic Beverage Company 827.50 liquor purchases; Republic Beverage Company 381.00 liquor purchases; RFD News 391.52 publications; Runnings 68.95 shop supplies; Schuurman, Susan 17.64 mileage

reimbursement; SD Humanities Council 25.00 library book discussion; SD Retirement 1581.52 retirement payment; Sioux Valley Energy 80.00 lagoon electricity; Skyview 547.45 fuel purchases; Southern Glazer's 499.95 liquor purchases; *Visa 840.86 finance, shop, library, ambulance, fire dept supplies; *Visa – Bar 548.83 bar supplies; Walmart 21.42 shop supplies; Wellmark BC/BS 2622.31 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 908.22; Finance 3134.40; C-ctr 217.25; Street 2109.75; Library 1002.63; Bar 5729.86; Water 2302.52; Sewer 2109.72.