

## Elkton City Council Minutes

June 7, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:06 PM. Council members present were David Bierman, Bill Kuehl, John Miralgia, Greg Nelson, and Scott Stuefen. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Bierman, second by Kuehl to approve the agenda as printed. All in favor – motion carried.

No bids were received for the surplus property, this will be advertised for next month.

Motion by Miralgia, second by Nelson to accept the resignation of council member Natalie Hagen. All in favor – motion carried. The council will advertise for candidates to fill the position.

Motion by Miralgia, second by Kuehl to approve the May 11 regular meeting minutes. All in favor – motion carried.

Citizen comments included dealing with appliances left from city wide clean up. There was an issue at the baseball game recently dealing with foul balls and neighboring homes. The Sheriff was called to handle the situation. Mayor Remund thanked Ottertail lineman Greg Nelson for the work he and his help did for realigning the baseball field lights and replacing some broken or non-functioning lights. There was discussion about a dumpster at apartments that is overfilled sometimes and garbage blowing out. The Finance officer will contact the owner to address the issue.

Public Works Director, Steve Jensen was on hand to give his report. Spraying for mosquitos started last week, they have also been spraying for weeds. The trailer home is scheduled to be moved next week. The lift station project is coming along and nearing completion. Jensen continues with mowing and working with the construction crews.

Courtney Nelson, Bar Manager was on hand to give her report. Nelson provided the council with a new report. There is no entertainment planned for June, the next planned event is Emmitt Fest in July.

Finance Officer, Susan Schuurman gave her report. She reminded the council that she would be out of the office Tuesday through Friday this week and would attend a half day of training on June 22<sup>nd</sup>. Schuurman also reminded the council of the training available to them in the month of July. Audit proposal from Independent Audit Services was presented for the 2 years ending 2020 for the amount of \$6500.00. Motion by Bierman, second by Nelson to approve the audit proposal. All in favor – motion carried.

There was no report for the Fire Department.

Scott Stuefen reported for the Ambulance, he has applied for a \$5000.00 grant to be used for pediatric equipment for the ambulance. Susan Schuurman is a certified Child Passenger Safety Technician and is available to help residents check the installation of their car seats. The EMT class has been completed, area students need to take their final exam to finish there certification.

Sherry Bauman, City Librarian was not in attendance but left her report. The summer reading program begins this week, the theme this year is Tails and Tales and focuses on animals

and animal stories. The virtual book discussion for The Children's Blizzard by Melanie Benjamin will be Wednesday, June 23<sup>rd</sup> at 6:30 PM. The next library board meeting will be Wednesday, July 21<sup>st</sup> at 4:00 PM. The board is in need of a new council representative. Dave Bierman agreed to fill the position.

Park and Rec Director, Kristi Thielen was not in attendance but reports the summer programs have started. Registration numbers are low so far this year. Second session registration opens June 15<sup>th</sup>.

The council reviewed the 2021 budget overview.

Committee reports included discussion of possible location for a dog park. The council decided at this time there just isn't a good location for one. The Elkton Economic Development Corporation recently sold the property at Badger and 5<sup>th</sup> Street to the Elkton Community Daycare for the use to place a facility on the property.

The council read Resolution 2021-06.01 to replat a property to allow for a home to be moved into town in the R1 zoning at Antelope and 5<sup>th</sup> Street. Motion by Nelson, second by Kuehl to approve the resolution. All in favor – motion carried.

The council held the first reading of Ordinance No. 370 placing temporary hold on the ability to receive permission to open a medical cannabis establishment in the City of Elkton. A second reading of this ordinance will be July 5<sup>th</sup>.

In unfinished business, the council received updates on Phase I and II of the utility project and the lift station. The council made the following motions: Motion by Bierman, second by Stuefen to approve Change Order #4 in the amount of \$154,451.00 to complete the ally work and portion of 5<sup>th</sup> street by the school due to the schools project. All in favor – motion carried. Motion by Nelson, second by Kuehl to approve Change Order #5 in the amount of \$25,675.00 to replace water service lines, curb stops and corp stops where they were not replaced in the past. All in favor – motion carried. Motion by Nelson, second by Bierman to approve Pay request #7 in the amount of \$58,022.43 to Halme Inc. All in favor – motion carried. Motion by Nelson, second by Kuhel to approve Pay request #8 in the amount of \$592,789.16 to Halme Inc. All in favor – motion carried. Motion by Bierman, second by Nelson to approve Pay request #1 in the amount of \$90,269.37 to Premier Contracting. All in favor – motion carried.

The council completed Bar Manager, Courtney Nelson's 6 month review and approved a \$1.25 raise. Motion by Stuefen, second by Miralgia to make the raise effective at the next pay date. All in favor – motion carried.

Motion by Bierman, second by Nelson to approve payment of the June bills. All in favor – motion carried.

Motion by Miralgia, second by Nelson to adjourn the council meeting at 8:23 PM. All in favor – motion carried.

### **June 2021 payments**

Aflac 33.50 insurance; Amazon 214.40 books for library; A-OX welding 33.55 shop supplies; Aramark 402.64 c-ctr, bar mats, supplies, c-ctr mats; AT&T 152.64 cell service; BankStar 3892.92 Main Street TIF payment; Beal Distributing 4735.00 beer purchases; Britzman, Steve 66.00 lawyer services; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 5211.30 water purchased; Capital One 37.15 shop supplies; Century Business Products 67.86 library copier lease, copies; Chesterman 200.00 pop purchased; CHS

1016.69 propane, misc supplies; City of Brookings 965.80 clean up day fees; City of Elkton 308.96 utility fees; Colonial Life 389.82 insurance; Cook's Wastepaper 3818.55 contract garbage; Cook's Wastepaper 2127.50 clean up day fees; Core & Main 2100.28 water dept supplies; Dakota Beverage Co 2724.45 beer purchases; Dakota Pump & Control 30.00 sewer repairs; Dept of Revenue 2290.40 sales tax remittance; EFTPS 3341.42 federal tax payments; Elk Nation 100.00 golf tournament sponsorship; Elkton Plumbing 631.28 park, c-ctr, bar repairs; Harry's Frozen Food 1371.00 pizzas for bar; Henry's 1406.91 bar supplies; ITC 783.87 phone & internet service; Jensen, Steve 70.00 phone reimbursement; \*Johnson Bros 3859.96 liquor purchases; JP Cooke Company 61.50 dog licenses; LEAF 41.00 finance office copier lease; Lowes 102.64 shop, c-ctr supplies; Nelson, Courtney 15.96 reimbursement for mileage; Nelson, Janelle 129.12 bar supplies; One Office Solution 21.84 copier maintenance; Organizing by Lisa 315.00 office cleaning; Ottertail 2118.61 electricity; Postmaster 223.00 postage, box fee; Quill 475.95 bar, finance, library supplies; Republic Beverage Company 1725.15 liquor purchases; RFD News 122.59 publications; Runnings 44.97 shop supplies; Schuurman, Arend 404.20 reimbursement for mileage, meals; SD Health 259.00 sewer tests; SD Retirement 1613.00 retirement payment; Sioux Valley Energy 84.00 lagoon electricity; Skyview 724.43 fuel purchases; Southern Glazer's 975.20 liquor purchases; Special Days Committee 300.00 fire works donation; Stuefen, Brandon 200.00 softball team sponsorship; TEAM Lab 443.50 weed spray; United Laboratories 915.32 sewer supplies; Vadim Municipal Software 123.00 utility bill cards; \*Visa – City 235.06 library supplies; \*Visa – Street 153.23 shop supplies; Visa – Bar 264.65 bar supplies; Wellmark BC/BS 2622.31 health insurance. **\*denotes already pd. \*Payroll:** Mayor/Council 904.12; Finance 3325.77; C-ctr 165.61; Street 2340.82; Library 1027.70; Bar 5611.01; Water 2549.25; Sewer 2340.79.