

## Elkton City Council Minutes

January 4, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were David Bierman, Natalie Hagen, Bill Kuehl, Greg Nelson, and Scott Stuefen. Council member John Miralgia was not in attendance. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Hagen, second by Kuehl to approve the agenda as printed. All in favor – motion carried.

Motion by Bierman, second by Kuehl to approve the December 7 regular meeting minutes. All in favor – motion carried.

Motion by Kuehl, second by Hagen to approve the December 28 special meeting minutes. All in favor – motion carried.

During citizen comments: Dave and Teri Bukowski were in attendance, they gave an update on their son's business Elk Can Initiative. Elk Can has been in business just over a year and give their son a meaningful work and also benefits Elkton. Along with picking up cans around town, Elk Can donates money back to the community.

Steve Jensen, Public Works Director gave his report. Austreim completed the water way clean out before Christmas. Trees were cut down at the lagoon. One of the lift stations had a broken in let pipe Christmas Eve. Jensen stated they would be moving piles of snow to prepare for more snow to come. Jensen is in the process of completing online courses for certifications and continuing education.

Bar Manager, Courtney Nelson on hand and gave her report. She is working on cleaning and painting. Quotes for carpet, bar stools, table and chair sets for the bar work in progress. Also there is need for more paint, shelving in the back room, holes that need fixing. Motion by Kuehl, second by Nelson to approve a \$20,000.00 budget for major purchases for upgrades. Nelson inquired about hiring a cleaning person, especially for the weekend as the bartender is staying till 3-4 AM to clean. Nelson also requested guidance on spending, at what point does she need to ask the council for approval.

Susan Schuurman, Finance Officer reported Cook's Wastepaper requested a 2.5% increase to cover cost increase. We received a thank you letter for the support of the Christmas, Kids and Cops program. Brookings County Emergency Management is working with Ambulance Director, Scott Stuefen to get better radio coverage in Elkton. There was a request to place a radio repeater on the water tower. The council agreed to allow the radio repeater on the tower to improve radio coverage for the fire and ambulance service. Schuurman would contact the auditor to schedule an audit for 2019-2020. Election date is April 13<sup>th</sup>; we would combine with the school if they are having an election. Motion by Hagen, second by Bierman to approve the April 13<sup>th</sup> election date. All in favor – motion carried.

There was no report from the Fire Department.

The Ambulance will start an EMT class January 12<sup>th</sup>. There will be an EMT Refresher March 12-14<sup>th</sup>.

City Librarian, Sherry Bauman was not in attendance but left her report. Story Hour continues with 2-3 kids and 2 adults attending. The library had a tree on display for the Festival of Trees. Curbside services and daycare deliveries continue. Plans for the Summer Reading program continues. The next library board meeting will be January 13<sup>th</sup> at 5:00 PM.

There was no report for the Park & Rec.

Committee reports: The park committee is at a stand still until they can determine where a dog park or splash pad could go in town. The economic development committee, Mayor Remund is trying to set up a meeting with the Elkton Economic Dev Corp to discuss options to bring businesses into Elkton.

The council reviewed Resolution No. 2021-01.01. Motion by Bierman, second by Nelson to approve Resolution No. 2021-01.01. All in favor – motion carried.

In old business, city infrastructure project update includes Change Order No. 3 in the amount of \$42,675.00 to grout and seal nine sanitary sewer manholes on the outfall line and dewater and repair three joints in the outfall line. Motion by Kuehl, second by Nelson to approve Change Order No. 3. All in favor – motion carried. Approval of the Phase II Engineering Contract. Motion by Nelson, second by Bierman to approve the Phase II contract. All in favor – motion carried.

Motion by Bierman, second by Hagen to approve payment of the January bills. All in favor – motion carried.

Motion by Nelson, second by Kuehl to adjourn the council meeting at 7:58 PM. All in favor – motion carried.

### **January 2021 payments**

Aflac 33.50 insurance; Amazon 49.87 books for library; A-OX welding 32.95 shop supplies; Aramark 461.23 bar mats, supplies, c-ctr mats; AT&T 151.15 cell service; Austreim Excavating 3075.00 water way clean out; B & H Contractors 76.98 street supplies; BankStar 28.41 petty cash; Beal Distributing 5414.45 beer purchases; Br. Co. Sheriff's Dept 2942.66 contract law enforcement, animal control fees; Br. Deuel Rural Water System 3519.80 water purchased; Car Quest 59.78 truck maintenance; Century Business Products 69.19 library copier lease, copies; Chesterman 275.00 pop purchased; CHS 1497.33 propane, misc supplies; City of Elkton 217.48 utility fees; Colonial Life 241.08 insurance; Cook's Wastepaper 3722.10 contract garbage; Dakota Beverage Co 3478.20 beer purchases; DENR 18.00 certification renewal; DENR 750.00 wastewater fee; Dept of Revenue 2439.06 sales tax remittance; EFTPS 3321.90 federal tax payments; Electronic Security Equipment 724.20 repairs on bar cameras; Elkton Locker 14.46 reimbursement for supplies; Elkton Lumber 58.08 shop supplies; Elkton Plumbing 308.24 c-ctr, bar, sewer repairs; Harry's Frozen Food 1291.50 pizzas for bar; Henry's 731.73 bar supplies; I29 Truck Stop 390.35 truck maintenance; ITC 747.86 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 3617.10 liquor purchases; Napa Auto Parts 98.29 shop maintenance; Ottetail 2043.07 electricity; Postmaster 160.00 postage; Quill 253.82 bar, finance, c-ctr, library supplies; Republic Beverage Company 703.03 liquor purchases; RFD News 351.07 publications; Runnings 232.95 shop, fire dept maintenance; SDML Workers Comp 5556.00 workers comp fund; SDML 996.99 membership dues; SD Retirement 1419.96 retirement payment; Sioux Valley Energy 40.00 lagoon electricity; Skyview 316.87 fuel purchases; Southern Glazer's

1691.93 liquor purchases; United Lab 3641.62 sewer supplies; US Bank 6258.31 SRF loan payment; Vadim Municipal Software 239.29 ebill fees, annual support; Visa 252.84 bar, finance, library supplies; Visa – street dept 86.76 shop supplies; Visa – Bar 262.35 bar supplies; Voss Distributing 72.00 bar supplies; WalMart 45.21 bar supplies; Wellmark BC/BS 2622.31 health insurance.

**\*denotes already pd. \*Payroll:** Mayor/Council 914.26; Finance 2607.53; C-ctr 135.48; Street 2365.23; Library 1002.64; Bar 5763.48; Water 2302.76; Sewer 2365.18.