

Elkton City Council Minutes

December 6, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 5:00 PM. Council members present were Jordan Beck, David Bierman, Bill Kuehl, John Miraglia, Greg Nelson and Scott Stuefen. Also in attendance, Terry and Janelle Nelson.

Motion by Kuehl, second by Stuefen to approve the agenda as printed. All in favor – motion carried.

Motion by Bierman, second by Nelson to approve the November 3 regular meeting minutes. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand to give his report. They fixed the electrical panel on the east side of the south concession stand. Potholes were filled in the alley. The Christmas lights have been put up. The equipment has been prepped for the impending snow. New emergency lights and exit signs have been installed in the city shop, community center, fire and ambulance bays as a requirement of the city work comp Loss Control review.

Courtney Nelson, Bar manager was on hand to give her report. The carpet was recently cleaned, the cost is \$355 and will be done every 6 months. A quote was received from Green Energy Solutions for a new ice machine in the amount of \$5453.74. After some discussion it was decided to hold off on purchasing a replacement and look into an RO system.

Finance Officer, Susan Schuurman gave her report. The city auditor was in and collected some information and paperwork for the 2019-2020 audit. The council rescheduled the January meeting to January 5th at 7:00 PM.

There was no report for the Fire Department or Ambulance.

Sherry Bauman, City Librarian was on hand and gave her report. Story Hour is going well with about 9 kids, babies, and adults attending each week. Deliveries to 2 local daycares continue, 10 books are delivered each week. Plans have started for the 2022 Summer Reading program; the theme is Oceans of Possibilities. The library will have a tree on display at the Festival of Trees. The library will be open regular hours over the holidays. The next library board meeting will be January 12th at 5:00 PM.

The council reviewed the budget overview.

Update from the bar committee, they reviewed the quotes received for the roof repair. After speaking to Rick Even about his roofing quote, the council agreed to move forward with Rick's Roofing quote of \$5453.74 to fix the bar roof.

The council held the second reading for Ordinance No. 374, Rental Ordinance. Motion by Miraglia, second by Nelson to pass Ordinance No. 374. All in favor – motion carried.

The council held the first reading of Ordinance No. 375, Adoption the International Property Maintenance Code. The second reading will be January 5th.

The council held the first reading of Ordinance No. 376, Redistricting voting wards. The second reading will be January 5th.

The council read Resolution No. 2021-12.01, Rental License fees. Motion by Beck, second by Bierman to approve Resolution No. 2021-12.01. All in favor – motion carried.

The council read Resolution No. 2021-12.02, transfer of funds. Motion by Kuehl, second by Nelson to approve Resolution No. 2021-12.02. All in favor – motion carried.

The council read Resolution No. 2021-12.03, Phase II surcharge. Motion by Bierman, second by Miraglia to approve Resolution No. 2021-12.03. All in favor – motion carried.

City infrastructure project update. Halme is working on the punch list, once items are complete, SPN will finalize the last pay request. Premier is waiting for previous payments on pay requests to pay subcontractors, once this is done, lien waivers can be collected and SPN will finalize the last pay request.

A quote was received for a new sound system for the community center from Jeff Hanson, who is also upgrading the school sound systems. Motion by Bierman, second by Kuehl to approve the \$4258.50 quote. All in favor – motion carried. Other upgrades to the center were discussed, the building is 20 years old and keeping it looking nice only helps the building.

Motion by Bierman, second by Stuefen to approve payment of the December bills. All in favor – motion carried.

Motion by Miraglia, second by Nelson to adjourn the council meeting at 6:15 PM. All in favor – motion carried.

December 2021 payments

Aflac 33.50 insurance; A-OX welding 34.47 shop supplies; Aramark 243.28 bar mats, supplies; AT&T 161.00 cell service; B & H Contractors 326.66 gravel; BankStar 3892.92 Main Street TIF; BankStar 41.17 petty cash; Beal Distributing 5630.60 beer purchases; Britzman, Steve 384.00 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3421.90 water purchased; Capital One 10.6 finance supplies; Century Business Products 71.89 library copier lease, copies; Chesterman 150.00 pop purchased; CHS 3587.23 propane, misc supplies; City of Elkton 299.48 utility fees; Code Enforcement Specialists 1550.27 services; Colonial Life 389.82 insurance; Colonial Research 355.65 shop, bar, c-ctr supplies; Cook's Wastepaper 3805.86 contract garbage; Dakota Beverage Co 2929.80 beer purchases; Dakota Pump & Control 860.00 annual inspection; Dept of Revenue 2344.42 sales tax remittance; Diesel Machinery 490.57 maintenance; EFTPS 3381.82 federal tax payments; Grainger 38.47 sewer supplies; Harry's Frozen Food 973.25 pizzas for bar; Henry's 3221.64 bar supplies; Hillyard 47.63 c-ctr supplies; ITC 731.74 phone & internet service; Jensen, Steve 70.00 phone reimbursement; *Johnson Bros 1584.02 liquor purchases; Johnson Bros 1431.44 liquor purchases; LEAF 41.00 finance office copier lease; Lowes 919.38 shop, c-ctr, fire dept, ambulance, park, sewer supplies; *Myers Entertainment 300.00 bar entertainment; Napa Auto Parts 217.05 truck maintenance; Nelson, Courtney 65.28 reimbursement for mileage, phone reimbursement; Nelson, Terry 30.00 phone reimbursement; One Office Solution 29.93 copier maintenance, copies; Ottetail 2044.96 electricity; Postmaster 178.00 postage; Republic Beverage Company 1568.85 liquor purchases; RFD News 461.67 publications; Runnings 325.87 shop, water dept supplies; Schuurman, Susan 30.00 phone, mileage reimbursement; SD Government Finance Officer's Assoc 40.00 membership fee; SD Human Resource Assoc 25.00 membership fee; SD Street Maintenance Assoc 35.00 membership fee; SD Retirement 1637.00 retirement payment; Sioux Valley Energy 69.00 lagoon electricity; Skyview 501.22 fuel purchases; Southern Glazer's 552.44

liquor purchases; Visa 230.03 finance, ambulance supplies; Visa – Bar 285.05 bar supplies; Wellmark BC/BS 2724.62 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 914.24; Finance 3244.54; C-ctr 185.55; Street 2340.82; Library 1027.70; Bar 5692.23; Water 2516.48; Sewer 2340.79.