

Elkton City Council Minutes

April 5, 2021

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were David Bierman, Natalie Hagen, Bill Kuehl, John Miralgia, Greg Nelson, and Scott Stuefen. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Kuehl, second by Nelson to approve the agenda as printed. All in favor – motion carried.

Motion by Bierman, second by Stuefen to approve the March 8 regular meeting minutes. All in favor – motion carried.

Motion by Hagen, second by Kuehl to approve the Board of Equalization meeting minutes. All in favor – motion carried.

The hearing was held for the special assessments for sidewalk and curb and gutter installed by the school. Each property owner received information regarding the portion they will be responsible for.

Kristi Thielen handed out invitations to the council regarding the SD Community Foundation. This organization is a nonprofit that helps groups, including Cities to facilitate investments to provide grants to local organizations.

Public Works Director, Steve Jensen was on hand and gave his report. Trees were ordered to be planted in the tree bank. They have been working on graveling the alleys and fixing potholes. The new mower was delivered. Jensen does not plan on hiring a summer part time help. They have been spending quite a bit of time looking for water leaks.

Courtney Nelson, Bar Manager stated in her report that March was a good month; St. Patrick's Day celebration was a huge success. A new bartender was hired, Diana Ness at \$9.45 per hour and part time cleaning staff, Tasha Yearous at \$12.00 per hour. The Emmett Poker run is going to be organized to run again this year. Nelson would like to hire a band for \$2000.00 for entertainment. Motion by Miraglia, second by Nelson to approve the booking of the band. All in favor – motion carried.

Finance Officer, Susan Schuurman gave her report. Schuurman looked into a copier/printer combination for the office, as the current printer is on its last pull. A lease from One Office Solutions for \$41.00 per month for 63 months. An organizer was researched, this individual would spend a couple days helping get the office in order, the council agreed this would be a benefit in the office. The council approved hiring Kristi Thielen for the part time help at \$12.00 per hour. Motion by Miraglia, second by Bierman. All in favor – motion carried.

There was no reports for the Fire Department or Ambulance.

Sherry Bauman, City Librarian was not in attendance, but left her report. Story hour continues, but will dismiss for the summer on May 3rd. Daycare deliveries continue and will most likely dismiss for the summer. Plans for the summer reading program continue, kids in K-5 will be able to participate, preregistration is required. The annual library report has been completed and submitted to the SD State Library. There will be no open house for Nation Library Week and no Jumpathon fundraiser due to covid. School inventory will begin May 3rd, no

materials may be checked out until it is complete. Next library board meeting will be Wednesday, May 12 at 5:00 PM.

Park and Rec Director, Kristi Thielen stated summer plans are in the works, most off sight programs are just now working on their schedules. Online registration will be available at no cost.

The council reviewed the budget overview.

The council held the first reading of Ordinance No. 370, adoption the International Property Code. The second reading of this ordinance will be May 3rd.

The council read Resolution No. 2021-04.01 to approve the special assessment roll. Motion by Hagen, second by Stuefen to approve Resolution No. 2021-04.01. All in favor – motion carried.

A construction update included: Phase I plans to resume the week of April 12th, there is a construction meeting planned for on April 7th at 3:00 PM. Lift station replacement at 3rd and Buffalo has no schedule to date; materials market is unpredictable and delaying construction. Phase II, plans are 90% complete; these plans will be submitted to the DENR for review and approval. A public meeting will be held for homeowners and property owners adjacent to the proposed utility improvements on April 7th at 7:00 PM. Funding for phase II was awarded on March 25th.

In new business, the council discussed Spring Clean up. May 7th was chosen as the date for this.

Motion by Bierman, second by Kuehl to approve payment of the April bills. All in favor – motion carried.

Motion by Miraglia, second by Nelson to go into executive session at 8:06 PM pursuant SDCL 1-25-2(1). All in favor – motion carried. The council came out of executive session at 8:25 PM.

Motion by Nelson, second by Hagen to adjourn the council meeting at 8:25 PM. All in favor – motion carried.

April 2021 payments

Aflac 33.50 insurance; Amazon 95.12 books for library; A-OX welding 31.71 shop supplies; Aramark 426.59 c-ctr, bar mats, supplies, c-ctr mats; AT&T 152.48 cell service; Austreim Excavating 150.00 south road maintenance; BankStar 17.80 petty cash; Beal Distributing 3603.70 beer purchases; Bobcat of Brookings 6.26 shop maintenance; Br. Co. Conservation District 600.00 trees for tree bank; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3835.90 water purchased; *Brookings Equipment 7975.00 mower; Car Quest 25.16 truck repairs; Century Business Products 67.99 library copier lease, copies; Chesterman 250.00 pop purchased; CHS 2733.00 propane, misc supplies; City of Elkton 303.73 utility fees; Colonial Life 361.62 insurance; Cook's Wastepaper 3808.55 contract garbage; Dakota Beverage Co 3252.92 beer purchases; Dakota Pump & Control 4387.77 sewer repairs; Dave's Repair 25.79 truck repairs; Dept of Revenue 2372.47 sales tax remittance; Double D Gravel 100.80 street supplies; EFTPS 5358.46 federal tax payments; Elkton Electric 1100.00 pump house wiring; Elkton Lumber 405.94 bar, shop supplies; Elkton Plumbing 1188.86 bar, c-ctr repairs; Gov Office 570.00 website support; Harry's Frozen Food 1033.00 pizzas for bar; Henry's 2315.40 bar supplies; ITC 783.85 phone & internet service;

Jensen, Steve 70.00 phone reimbursement; Johnson Bros 3833.19 liquor purchases; Napa Auto Parts 147.88 truck maintenance; Nelson, Courtney 195.44 reimbursement for supplies; Ottertail 2064.95 electricity; Postmaster 127.00 postage; *Republic Beverage Company 489.65 liquor purchases; Republic Beverage Company 1575.84 liquor purchases; RFD News 142.72 publications; Runnings 137.11 shop supplies; SD Health 88.00 sewer tests; SD Retirement 2468.32 retirement payment; Sensus 250.00 meter reader support; Sioux Valley Energy 93.00 lagoon electricity; Skyview 429.74 fuel purchases; Southern Glazer's 853.25 liquor purchases; United Laboratories 939.04 sewer supplies; US Bank 6258.31 SRF loan payment; Visa 266.22 finance, ambulance, fire dept supplies; Visa – Street 13.82 shop supplies; Visa – Bar 807.51 bar supplies; Walmart 28.03 park & rec, ambulance supplies; Wellmark BC/BS 2622.31 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1266.90; Finance 4687.48; C-ctr 226.00; Street 3347.62; Library 1534.57; Bar 8164.21; Water 3686.56; Sewer 3347.55.