

Elkton City Council Minutes

October 5, 2020

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were David Bierman, Bill Kuehl, John Miralgia, and Greg Nelson. Council members Natalie Hagen and Scott Stuefen were not in attendance. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Kuehl, second by Miralgia to approve the agenda as presented. All in favor – motion carried.

Motion by Bierman, second by Miralgia to approve the September 8, 2020 regular meeting minutes. All in favor – motion carried.

Motion by Kuehl, second by Bierman to approve the September 21, 2020 special meeting minutes. All in favor – motion carried.

There were no citizen comments.

Public Works Director, Steve Jensen was on hand and gave his report. Scott Knutson plans to work on the drain tile in 1.5 – 2 weeks. The trailer home by the lift station has been moved. Lead and copper test samples have been taken and letters with the results to each homeowner have been sent out. Jensen gave the council 2 quotes for the purchase of a new mower: Farmers Implement \$8000.00 and Brookings Equipment \$7975.00; these quotes are with the trade in of the current mower. The trade in of the mower will happen after the first of the year. Ditches by the CHS fertilizer plant were cleaned out and replanted with green. There were issues with the lift station on 3rd and Beaver Street, Dakota Pump & Control and Liberty Septic were called to work on the pump. The driveways that were disrupted by the construction have been repoured. Some trees have been taken down that were in the way of current or future construction work. Jim Smallfield approached Jensen about the cleaning out of the ditch near the lagoon; he asked if the city would share in the cost. Jensen will get a couple quotes and report back to the council.

There was no report for the bar.

Finance Officer, Susan Schuurman was on hand for her report. Business as usual in the finance office.

There were no reports for the Fire Department or Ambulance.

Sherry Bauman, City Librarian was not in attendance, but left her report. The Community Library is now open to the public; masks are required and hand sanitizer is available. Disinfectant will be used frequently; books and other materials are quarantined for 48 hours. Story hour began with 11 kids and 5 adults attending. Curbside service is still available. Daycare deliveries will begin for 3 different daycares. The library was closed Thursday, October 1 for the SD Library Association Conference, this was conducted over Zoom. Next library board meeting will be November 18th at 5:00 PM.

The council reviewed the budget overview for September 2020.

The council held the second reading of Ordinance No. 369. Motion by Nelson, second by Kuehl to approve Ordinance No. 369. All in favor – motion carried.

The council read Resolution No. 2020-10.01 to transfer funds.

Resolution No. 2020-10.01

Be it resolved that the City of Elkton, South Dakota, shall transfer funds in the amount of \$13,220.00 from the Contingency account 101-411.5-450 to the following accounts and designated amounts for the payment of budget shortfalls:

Election

Publishing (101-413-423) \$220.00

Park & Rec

Capital Improvements (101-451.1-485) \$13,000.00

Dated this 5th day of October, 2020.

Charles Remund
Mayor

ATTEST:

Susan Schuurman
Finance Officer

Motion by Miraglia, second by Nelson to approve Resolution No. 2020-10.01. All in favor – motion carried.

Council received an update on the infrastructure improvement. The water tower improvements are complete. The contractor submitted the application for payment #2 for \$15,312.90. The contractor will complete a one-year warranty inspection. The utility improvements are 45% complete. The contractor submitted the application for payment #3 for \$602,592.28 and a change order for \$13,102.80. The 3rd and Beaver Street lift station has been submitted to the DENR for placement on State Water Plan. Utility Improvements phase 2 is an eligible expense for the DENR, design work will begin soon.

Motion by Kuehl, second by Miraglia to approve Water tower contractor application for payment no. 2, but hold payment until the proper documentation is received. All in favor – motion carried.

Motion by Nelson, second by Bierman to approve change order 1 for the Utility Improvements Phase 1. All in favor – motion carried.

Motion by Miraglia, second by Nelson to approve Utility Improvement contractor application for payment no. 3. All in favor – motion carried.

Motion by Nelson, second by Kuehl to approve payment of the October bills. All in favor – motion carried.

Motion by Kuehl, second by Miraglia to go into executive session at 7:49 PM pursuant SDCL 1-25-2(1). All in favor – motion carried.

The council came out of executive session at 8:08 PM. Motion by Nelson, second by Kuehl to adjourn the meeting at 8:09 PM. All in favor – motion carried.

October 2020 payments

Aflac 33.50 insurance; Amazon 135.49 books for library; A-OX welding 33.85 shop supplies; Appera 289.27 towel, linen supplies; AT&T 173.87 cell service; Austreim Excavating 150.00 south road maintenance; B & H Contractors 330.54 street supplies; BankStar 21.20 petty cash; Beal Distributing 4223.35 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4344.80 water purchased; Century Business Products 66.87 library copier lease, copies; Chesterman 125.00 pop purchased; CHS 1008.91 propane, misc supplies; Cintas 125.90 bar supplies; City of Elkton 371.82 utility fees; Colonial Life 467.88 insurance; Cook's Wastepaper 3734.48 contract garbage; Core & Main 124.33 water dept supplies; Dakota Beverage Co 2874.80 beer purchases; Dakota Pump & Control 724.49 sewer repairs; DEMCO 315.15 library supplies; Dept of Revenue 1699.82 sales tax remittance; Donis, Juan 31.53 utility deposit refund; EFTPS 5703.98 federal tax payments; Elkton Bar 25.00 reimbursement for supplies; Elkton Locker 203.93 bar, c-ctr supplies; Harry's Frozen Food 852.00 pizzas for bar; Henry's 1065.20 bar supplies; ITC 772.91 phone & internet service; Jensen, Steve 86.80 phone reimbursement; Johnson Bros 3177.91 liquor purchases; Lowes 146.70 street, park supplies; Lyle Signs 136.21 park, sewer signs; M & T Fire 9067.40 fire dept truck work; *Mortland's Burgers and More 22.59 pizza boxes; Ottertail 2184.63 electricity; Postmaster 125.00 postage; Quill 148.98 fire dept supplies; Republic Beverage Company 206.00 liquor purchases; RFD Newspaper 278.44 publications; Runnings 214.93 shop supplies; Schuurman, Susan 50.40 mileage reimbursement; SD Health 181.00 sewer tests; SD Retirement 2464.40 retirement payment; Sioux Valley Energy 109.00 lagoon electricity; Skyview 227.03 fuel purchases; *Southern Glazer's 883.90 liquor purchases; Southern Glazer's 1159.95 liquor purchases; Team Lab Chem 2160.50 sewer supplies; US Bank 6258.31 SRF loan payment; Visa 100.00 call tokens; Visa – street dept 103.94 street, water dept supplies; Visa - bar 290.91 bar supplies; WalMart 83.84 bar supplies; Wellmark BC/BS 1224.80 health insurance. ***denotes already pd.** ***Payroll:** Mayor/Council 1410.74; Finance 4111.82; C-ctr 199.54; Street 3678.32; Park & Rec 123.53; Library 1465.61; Bar 7495.64; Water 3748.77; Sewer 3620.19.