

Elkton City Council Minutes

November 9, 2020

The Elkton City Council meeting was called to order by Mayor Charles Remund at 7:00 PM. Council members present were David Bierman, Natalie Hagen, Bill Kuehl, John Miralgia, Greg Nelson and Scott Stuefen. Also in attendance was Jessica Jensen with the Elkton Record, residents Aaron Thompson and Chris Alberts. City Engineer, Jeff McCormick with SPN.

Motion by Bierman, second by Kuehl to approve the agenda as presented. All in favor – motion carried.

Motion by Stuefen, second by Hagen to approve the October 5, 2020 regular meeting minutes. All in favor – motion carried.

Motion by Miralgia, second by Kuehl to approve the October 9, 2020 special meeting minutes. All in favor – motion carried.

Resident Aaron Thompson spoke the council about a bill his daughter Bailey Thompson received for rental of tables and chairs from the community center. The City sent the bill to Thompson because they signed an agreement to rent the community center for a reception for a wedding. Instead of using the facility, the tables and chairs were removed from the community center for use at another location. Thompson argued the agreement doesn't say that the tables and chairs couldn't be removed from the center. After a lengthy discussion, the council withdrew the bill and will make changes to the agreement, laying out the use of the furnishing and equipment within the community center to be only used in the community center.

Steve Jensen, Public Works Director was on hand with his report. More drain tile was installed west of town. The ditch on the north side of 6th street between Cornell and Beaver was cleaned out to allow for water to flow west to the drain. Jensen submitted a bill for crop damage for Mike Ponto caused by the manholes that are in the field he farms. Two quotes were received for cleaning out the water way out by the lagoon that drains the new tile; Austreim Excavating for \$8,250.00 and B & H Contractors of South Dakota for \$12,500.00. Six landowners will pay a portion of the bill, the cost would be based on acres of land that drain into the water way.

Update for the bar. Still no manager applications, 2 bartenders were hired; Chantel Connard and Hunter Glynn both starting wage at \$9.30. Several council members reported the bar was not getting cleaned regularly; there have been several complaints from patrons. There has been a request for entertainment on December 4th for a retirement party.

Susan Schuurman, Finance Officer reminded the council that employee reviews were due for the year.

Fire Chief, Chris Alberts advised the council the department had recently upgraded the brush truck chassis and would auction the 2006 Ford F-350 as surplus on Advantage Land Auction. Motion by Kuehl, second by Miralgia to surplus the truck chassis. All in favor – motion carried.

There was no report for the Ambulance.

City Librarian, Sherry Bauman was not in attendance, but left her report. Story hour has been going nicely with about 8 kids and 3 adults attending. Curbside services continue as well as daycare deliveries. Bauman attended the SD Library Association virtual conference, she felt it

was a good conference and these meetings count toward her continuing education credits. The next library board meeting is scheduled for Wednesday, November 18th at 5:00 PM.

Park and Rec report included the need to look at hiring a director for next summer. The Baseball Association is planning to host either the 16 and under or 14 and under state baseball tournament for 2021.

The council reviewed the budget overview for October.

The council read Resolution 2020-11.01 authorizing the execution of contractual documents with the state of South Dakota for the receipt of Cares Act funds. Motion by Bierman, second by Stuefen to approve the resolution. All in favor – motion carried.

The council held the first reading of the 2020 Supplemental Appropriations Ordinance. The second reading will be December 7th.

In old business, City Engineer, Jeff McCormick updated the council on the infrastructure project. The water tower improvements is 100% complete, payment for this project is delayed due to proper payroll documentation. Utility improvements phase 1 the underground work is completed for the season. Street grading and concrete work will continue as weather allows. The project is 55% complete, the contractor submitted application for payment \$4 in the amount of \$343,596.29. Lift Station project at 3rd and Beaver has been accepted by the DENR for placement on the State Water Plan. Plans are approximately 50% complete. Utility improvements phase 2, engineers are working on updating the project cost, funding application, engineering contract, project schedule and estimated impact on user rates. Motion by Nelson, second by Hagen to approve the application for payment 4 in the amount of \$343,596.29. All in favor – motion carried.

The council talked about the lack of commercial land and building space.

Motion by Nelson, second by Kuehl to approve the clean out of the water way using Austreim Excavating. All in favor – motion carried.

In new business, Schuurman presented the employee health insurance numbers, the plan currently in use saw a 4.58% decrease. Motion by Bierman, second by Kuehl to approve paying for the employee health insurance with no change from this year. All in favor – motion carried.

Motion by Bierman, second by Kuehl to approve payment of the November bills. All in favor – motion carried.

With no further business before the council, motion by Hagen, second by Kuehl to adjourn the meeting at 8:25 PM. All in favor – motion carried.

November 2020 payments

A & K Concrete 1246.83 crow nest concrete, skid loader attachment rental; Aflac 33.50 insurance; Amazon 350.01 books for library; A-OX welding 32.95 shop supplies; Appera 56.20 towel, linen supplies; Aramark 375.99 bar, c-ctr mats, supplies; AT&T 148.81 cell service; B & H Contractors 194.04 street supplies; BankStar 20.14 petty cash; Beal Distributing 3460.35 beer purchases; Bobcat of Brookings 45.88 shop maintenance; Britzman, Steven 401.60 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4424.00 water purchased; Buffalo Ridge Concrete 192.84 tiling supplies; CarQuest 126.73 shop supplies, equipment; Century Business Products 75.13 library copier lease, copies; Chesterman 175.00 pop purchased; CHS 2083.92 propane, diesel, misc supplies; Christmas, Kids and Cops 600.00 meal box sponsorship; Cintas 26.95 bar supplies;

City of Elkton 195.01 utility fees; City of Sioux Falls 130.50 water tests; Colonial Life 241.08 insurance; Cook's Wastepaper 3722.10 contract garbage; Core & Main 1050.18 water dept supplies; Dakota Beverage Co 1805.50 beer purchases; Dakota Pump & Control 770.41 sewer repairs; Dakota Service & Repair 62.00 ambulance, shop supplies; Dept of Revenue 1656.94 sales tax remittance; DMI 279.70 JCB maintenance; EFTPS 3473.08 federal tax payments; Elkton Bar 28.00 reimbursement for supplies; Elkton Locker 26.53 bar, shop supplies; Elkton Lumber 3240.24 street supplies, concession stand supplies; Elkton Plumbing 278.81 bar, c-ctr repairs, park maintenance; Harry's Frozen Food 1086.00 pizzas for bar; Henry's 2898.81 bar supplies; Hill's Refrigeration 142.86 ice machine maintenance; Hillyard 25.56 c-ctr supplies; ITC 776.18 phone & internet service; Jensen, Steve 86.80 phone reimbursement; *Johnson Bros 840.85 liquor purchases; Johnson Bros 2332.45 liquor purchases; Liberty Septic 300.00 lift station pumping; Midwest Alarm 369.72 alarm system monitoring; Minn-Kota Pest Control 307.80 pest control services; Napa Auto Parts 36.49 shop maintenance; Ottertail 2235.45 electricity; Ponto, Mike 1499.40 crop damage payment; Postmaster 160.00 postage; Quill 107.78 library, bar, finance supplies; *Republic Beverage Company 571.95 liquor purchases; Republic Beverage Company 938.55 liquor purchases; Runnings 372.65 shop supplies; Schuurman, Susan 67.20 mileage reimbursement; SD Health 417.00 sewer tests; SD One Call 13.65 locate tickets; SD Retirement 1360.96 retirement payment; Sik, Ryan 34.51 utility deposit refund; Sioux Valley Energy 91.00 lagoon electricity; Skyview 240.92 fuel purchases; Southern Glazer's 1795.05 liquor purchases; Thompson, Aaron 200.00 c-ctr deposit refund; Town & Country Shopper 37.60 bar ads; Vadim Municipal Software 123.00 utility bill postcards; *Visa 325.92 indeed bar ads; *Visa – street dept 53.70 fuel; WalMart 258.91 bar, library supplies; Wellmark BC/BS 1224.80 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1395.09; Finance 2591.45; C-ctr 57.31; Street 3231.76; Library 1040.98; Bar 5741.42; Water 2952.19; Sewer 2866.47.