

Elkton City Council Minutes

May 4, 2020

The Elkton City Council meeting was called to order by Council President Scott Stuefen with Mayor Christina Wiemer not present at 7:04 PM. Council members present were Natalie Hagen, John Miralgia, Greg Nelson, Scott Stuefen, Nieema Thasing, and Aaron Thompson. Also in attendance was Jessica Jensen with the Elkton Record and several residents.

Motion by Miralgia, second by Thompson to approve the agenda as presented. All in favor – motion carried.

Motion by Thasing, second by Thompson to approve the April 6, 2020 regular meeting minutes. All in favor – motion carried.

Motion by Thasing, second by Hagen to approve the April 20, 2020 special meeting minutes. All in favor – motion carried.

The council reviewed a conditional use permit for Caleb Crevier that would allow a type 2 manufactured home to be located permanently on his property at 205 Pelican Drive. Motion by Thasing, second by Hagen to approve the conditional use permit for Caleb Crevier. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand and reported that multiple loads of gravel were hauled to fix up the roads at the city cemetery; they also helped cut down some trees. Marshall Street also received several loads of gravel. The new trees for the tree bank were in and have been planted. Pot holes have been filled around the city. The new leased case tractor is ready for pick up. Lane Thompson was hired for summer help at \$11.00 per hour.

Bar Manager, Jason Soren was on hand and gave his report. He passed out the monthly financials. Quotes were obtained for remodeling the women's bathroom, the cost approximately \$970.00. Quote for finishing the new paneling in the bar was \$2700.00. The council discussed the rebuild of the bar cooler. Cost to fix up the bar cooler was \$13,255.13 from Hill Refrigeration. Motion by Thasing, second by Miralgia to approve fixing the bar cooler. All in favor – motion carried. Motion by Thasing, second by Thompson to approve finishing the replacement of the wood paneling around the bar. All in favor – motion carried.

Susan Schuurman, Finance Officer reported the new carpet for the office would be installed May 28th, then the new furniture. Finance Officer's school held in June has been cancelled. Schuurman requested a new date for the June meeting. Motion by Thompson, second by Hagen to move the June meeting to Thursday, June 4th. All in favor – motion carried.

There was no report for the Fire Department.

The Ambulance has purchased masks for the community to pick up with a free will donation requested.

City Librarian, Sherry Bauman was on hand with her report. The library remains closed to the public. The annual report due to the state library she been completed and submitted. Bauman hopes to offer curbside service for patrons to check out books in the future. Windows 10 has been installed on the 3 library computers. The library is in need of a couple short shelves in the children's section. The city would purchase one and the school would purchase the other. Motion by Thompson, second by Thasing to purchase new shelf at a cost of \$729.00. All in

favor – motion carried. Bauman expressed to the council the need to replace the outdoor book return, cost ranged from \$2300.00 to \$4100.00. The new copier would be coming sometime this month. The next library board meeting will be Monday, May 11th at 4:00 PM at the community center.

Park and rec position would be discussed in executive session. Council member Stuefen requested the preliminary work be done for the concession stand with concrete being poured, water, sewer and electricity to be roughed in at a total cost of \$4,235.00 so if there was a season we would be prepared to finish the project. After some discussion, motion by Stuefen, second by Miralgia to table the decision. All in favor – motion carried.

The council reviewed the annual report for 2019. Motion by Hagen, second by Thompson to approve the report. All in favor – motion carried.

In unfinished business, the Regional Code Enforcement officer would be coming for his first review of the properties in Elkton on Wednesday, May 6th. Translation for city information is being worked on.

In new business, the council discussed opening the bar. Manager Soren state if we wait till June 1st all projects could be completed. The council agreed the cooler needed to be completed. Motion by Miralgia, second by Thompson to open the bar May 18th. All in favor – motion carried. The council discussed opening the park to the public. Motion by Stuefen, second by Nelson to approve reopening the park immediately. All in favor – motion carried.

The council discussed campers on properties, a couple of letters will be sent out.

With the combined City, School and Primary election, a different slate of election workers need to be approved. The election workers include Anna Even, superintendent; Linda Kampmann, Lois Stuefen, Vikkie Myers, Georgi Jensen, and Norma Krogman as election staff. Motion by Thasing, second by Nelson to approve the election workers. All in favor – motion carried.

Motion by Thasing, second by Thompson to pay the May bills. All in favor – motion carried.

Motion by Thasing, second by Thompson to go into executive session at 8:30 PM pursuant SDCL 1-25-2(1). All in favor – motion carried. The council came out of executive session at 9:40 PM.

Motion by Thasing, second by Thompson to adjourn the meeting at 9:41 PM. All in favor – motion carried.

May 2020 payments

Aflac 33.50 insurance; A-OX welding 33.85 shop supplies; Appeara 248.18 towel, linen supplies; AT&T 177.28 cell service; Austreim Excavating 150.00 gravel blading; B & H Contractors 659.97 loads of gravel; BankStar 42.60 petty cash; Beal Distributing 749.76 beer purchases; Bobcat of Brookings 8720.20 street equipment; *Br. Co. Finance Office 227.56 tax payment; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4162.20 water purchased; Br. Equipment 27.89 shop maintenance; CashWa distributing 1193.32 bar supplies; CHS 542.87 propane; City of Elkton 141.93 utility fees; City of Sioux Falls 43.50 water tests; Colonial Life 341.50 insurance; Cook's Wastepaper 3679.96 contract garbage; Core & Main 1667.96 sewer maintenance; Dakota Beverage Co 331.60 beer purchases; Dakota Service & Repair 31.00 ambulance supplies; Dept of Revenue

150.00 malt beverage renewal; Dept of Revenue 855.79 sales tax remittance; Double D Gravel 109.56 crushed concrete; EFTPS 3436.92 federal tax payments; Elkton Electric 913.27 LED upgrade; Elkton Plumbing 366.68 sewer maintenance; Elsen, Ryan 52.06 utility deposit renewal; Harry's Frozen Food 191.00 pizzas for bar; ITC 773.33 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 3393.51 liquor purchases; Ottetail 2156.23 electricity; *Postmaster 105.00 postage; Postmaster 125.00 postage; Quill 430.42 library, finance office supplies; Republic Beverage Company 988.46 liquor purchases; RFD Newspaper 963.12 publications; Runnings 15.01 shop supplies; Schuurman, Susan 35.28 mileage reimbursement; SD Health 309.00 sewer tests; SD One Call 1.05 locate tickets; SD Retirement 1653.12 retirement payment; Sioux Valley Energy 328.00 lagoon electricity; Skyview 234.54 fuel purchases; Southern Glazer's 852.46 liquor purchases; SPN 9,900.00 engineering fees; *State Disbursement Unit 29.03 wage garnishment; USTI 136.94 ebill fess, support; Visa 430.15 library, finance supplies; Visa - bar 90.48 bar supplies; Wellmark BC/BS 1814.20 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1440.34; Finance 3535.30; C-ctr 303.95; Street 2965.37; Library 1040.99; Bar 3434.97; Water 3051.05; Sewer 2965.34.