

Elkton City Council Minutes

March 9, 2020

The Elkton City Council meeting was called to order by Mayor Christina Wiemer at 7:00 PM. Council members present were Natalie Hagen, John Miralgia, Greg Nelson, Nieema Thasing, and Aaron Thompson. Council member Scott Stuefen was not in attendance. Also in attendance was Jessica Jensen with the Elkton Record and Robert Hill, Brookings County Emergency Manager.

Motion by Miralgia, second by Thasing to approve the agenda as presented. All in favor – motion carried.

Motion by Thasing, second by Hagen to approve the February 10, 2020 regular meeting minutes. All in favor – motion carried.

There were no citizen comments. The council asks residents keep water usage to a minimum.

The council reviewed Building Permit #524 for Roger Osland to build an attached 24' x 26' garage on his property at 125 Beaver Street. Motion by Thompson, second by Miralgia to approve Building Permit #524. All in favor - motion carried.

Motion by Thasing, second by Nelson to approve a temporary liquor permit for the Elk Nation Banquet on April 4th. All in favor – motion carried.

Motion by Thasing, second by Nelson to approve a temporary liquor permit for the Dueling Duo Baseball fundraiser on May 2nd. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand and gave his report. The city has sand bags on hand and available if anyone needs them. The city has experienced problems with the main sewer line not flowing properly and have been unable to get to the line to jet it out, once jetted out the city will schedule a camera televising to determine what continues to cause problems in the line. The cost to have the line televised will be approximately \$1500.00-2000.00. Roads are being patched as needed. Jensen asked the council about ordering new trees for the tree bank and a budget. Order needs to be placed by the end of March. Trade in quote for the UTV cost of \$7,767.64. Motion by Thasing, second by Nelson to approve the purchase. All in favor – motion carried.

Bar Manager, Jason Soren was not in attendance. There was no bar report.

Susan Schuurman, Finance Officer gave her report. The council will meet Monday, March 16th at 7 PM for the Board of Equalization for appeals and review of the assessment book. The SDML District meeting will be held in Elkton on Wednesday, March 18th, all council are encouraged to attend. The May meeting will need to be moved to Tuesday, May 5th as there is a conflict with a school concert on Monday. Schuurman requested the council consider the office furniture and flooring upgrade. Motion by Thasing, second by Hagen to upgrade the finance office flooring and furniture. All in favor – motion carried.

There was no report for the Fire Department.

The Ambulance held an EMT refresher class on March 6-8th. Twenty-five attended the weekend refresher from across the state.

City Librarian, Sherry Bauman was not in attendance but left her report. Story hour is going smoothly and 1000 Books before Kindergarten program is going well. Plans continue for the summer reading program. The outdoor book return needs to be replaced. Cost range for a new unit ranges from \$2300-4000. The library copier is in need of replacement. The current one was purchased used in 2011. Bauman contacted Century Business Products, recommendation was a Kyocera on a 60 month lease for \$61.70/month and \$0.012 per copy made. The lease includes parts, labor, mileage, drums and toner. Also includes delivery, installation and training. Motion by Thasing second by Thompson to approve the lease contingent on the ability of exchange if it isn't a good fit and the ability to purchase the unit after the lease. All in favor – motion carried.

Park and Rec news, the city will re-advertise for the Directors job, expanding the search. More information needs to be gathered for the concession stand. The council decided to give the baseball association to ability to pick who runs the concession stands for the summer.

The council reviewed the quote for upgrading the lighting in the community center, fire department and city shop to LED with a cost estimate of \$9827.00. Motion by Thasing, second by Thompson to approve the lighting upgrade. All in favor – motion carried.

Council member Thompson brought to the attention of the council the possible future need of a budget for upkeep for the city cemetery. The plan is to put money in the budget for future years, so it is available if there is a need.

The Parks and public buildings committee will meet twice a month to approve building permits. The committee members are Scott Stuefen, John Miraglia and Nieema Thasing.

The council reviewed Resolution No. 2020-03.01 to surplus property.

Resolution No. 2020-03.01

BE IT RESOLVED by the City of Elkton, South Dakota that the following described property is hereby declared surplus as provided by SDCL 6-13-4 (to be sold by sealed bids).

2010 CamSpray sewer jetter

Passed this 9 day of March, 2020

Christina Wiemer, Mayor

ATTEST:

Susan Schuurman, Finance Officer

Motion by Thasing, second by Miragila to approve Resolution No. 2020-03.01. All in favor – motion carried.

In old business: The plans for infrastructure phase 1 project have been finalized and sent to the DENR for review. Motion by Thasing, second by Nelson to allow the Mayor and Finance Officer set the pre-bid meeting and bid dates. All in favor – motion carried.

Robert Hill, Brookings County Emergency Manager spoke to the council about what services they are able to help with and can offer the community.

Motion by Hagen, second by Thasing to approve the following elections workers for the April 14th election: Linda Kampmann, supervisor; Vikki Myers, Norma Krogman, Patty Vincent as alternate. All in favor – motion carried.

Motion by Thompson, second by Thasing to approve the March bills. All in favor – motion carried.

Motion by Thasing, second by Thompson to go into executive session pursuant SDCL 1-25-2(1) at 8:58 PM. All in favor – motion carried. The council came out of executive session at 9:41 PM.

Motion by Thompson, second by Thasing to adjourn the meeting at 9:42 PM. All in favor – motion carried.

March 2020 payments

Aflac 33.50 insurance; Amazon 76.06 books for library; A-OX welding 33.85 shop supplies; Appera 209.55 towel, linen supplies; AT&T 177.44 cell service; Austreim Excavating 150.00 south road snow removal; BankStar Insurance 257.40 surety bond; Beal Distributing 2586.30 beer purchases; Bobcat of Brookings 11.59 shop supplies; Britzman, Steven 348.00 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3104.00 water purchased; Br. Co. Outdoor Adventure Center 230.00 park & rec activity payment; CashWa distributing 2550.19 bar supplies; Chesterman Co 150.00 pop purchases; CHS 1584.09 propane, diesel; Cintas 163.32 bar supplies; City of Elkton 158.46 utility fees; Colonial Life 341.50 insurance; Cook's Wastepaper 3618.06 contract garbage; Core & Main 197.99 water, sewer supplies; Dakota Beverage Co 1638.60 beer purchases; Dakota Service & Repair 34.00 snow removal; Dept of Revenue 21.20 license, title fees; Dept of Revenue 1392.54 sales tax remittance; EFTPS 4143.74 federal tax payments; Elkton Locker 18.58 bar supplies; Harry's Frozen Food 508.50 pizzas for bar; ITC 691.42 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 1860.32 liquor purchases; McKeever Inc 219.32 bar supplies; Midwest 101.43 bar maintenance; Napa Auto Parts 46.28 shop maintenance; Ottertail 2310.75 electricity; Postmaster 125.00 postage; Quill 366.94 ambulance/fire, office supplies; RDO Equipment 650.00 payloader maintenance; Republic Beverage Company 425.90 liquor purchases; RFD Newspapers 226.16 publications; Runnings 283.37 shop, fire dept supplies; Schuurman, Susan 39.48 mileage reimbursement; SD Health 117.00 sewer tests; *SD Municipal League 208.00 locate tickets; SD Retirement 1709.56 retirement payment; Sioux Valley Energy 238.00 lagoon electricity; Skyview 399.00 fuel purchases; Southern Glazer's 266.65 liquor purchases; SPN 26,160.00 engineering fees; *State Disbursement Unit 399.14 wage garnishment; Thielen, Kristi 186.80 survey costs; United Laboratories 3222.46 sewer supplies; USTI 5.92 ebilling fees; *Visa 402.57 library maintenance; *Visa 211.99 shop maintenance, sewer travel; Visa 487.76 bar supplies; Wellmark BC/BS 2358.08 health insurance; Wiskur, Sam 150.00 bean bag boards; WW Tire 738.68 pick up maintenance.

***denotes already pd. *Payroll:** Mayor/Council 656.88; Finance 3193.44; C-ctr 232.24; Street 2701.25; Library 1015.83; Bar 5461.47; Water 2786.73; Sewer 2701.21.