

Elkton City Council Minutes

February 10, 2020

The Elkton City Council meeting was called to order by Mayor Christina Wiemer at 7:06 PM. Council members present were Natalie Hagen, Scott Stuefen, Nieema Thasing, and Aaron Thompson. Council members John Miralgia and Greg Nelson were not in attendance. Also in attendance was Jessica Jensen with the Elkton Record.

Motion by Thasing, second by Stuefen to approve the agenda as presented. All in favor – motion carried.

Motion by Thompson, second by Thasing to approve the January 6, 2020 regular meeting minutes. All in favor – motion carried.

During citizen comments there was discussion on snow removal from sidewalks.

Motion by Hagen, second by Thasing to approve a temporary liquor permit for the SDML District meeting being held on March 18th, served by the Elkton Youth Sports Association. All in favor – motion carried. Motion by Thompson, second by Thasing to approve a temporary liquor permit for the ECCE Bingo on March 14th. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand and gave his report. The new sewer jetter came in January and works great. He received a letter from the Conservation District for tree order. Most of the trees were taken from the tree bank for transplant to resident's yards for the cost of the transplant. Water loss last month was high, 4 leaks were fixed around town. Snow plowing and hauling continue.

Jason Soren, Bar Manager was on hand with his report. A card tournament will be held February 22nd. There is interest for Bingo and a Wii Bowling league. The bar will continue to be on Sundays from 11 AM – 5 PM.

Finance Officer, Susan Schuurman gave her report. Brookings County Equalization office will hold their annual informational meeting on March 3rd. The annual report for 2017-2018 years is completed.

Fire Chief, Chris Alberts was on hand to report for the Fire Department. The new tanker was paid off a year early. The plan is to replace the oldest truck and 1999 model in five years at the approximate cost of \$300,000.00. The Fire Department is looking to upgrade the lights in the fire hall to LED, they would also make several motion censored for when members walk in they won't have to find the lights switches in the dark.

Scott Stuefen, Ambulance Director reported there would be an EMT refresher class held on March 6-8th. They will be teaching CPR for the Fire Department and ESL classes.

Sherry Bauman, City Librarian was not on hand, but left her report. Story hour and 1000 Books Before Kindergarten are both going well. Plans for the Summer Reading Program continue, Mr. Twister and his balloon show has been booked. The Public Library Survey is due to the SD State Library by March 31st. Two of the Community Library computers have been upgraded to Windows 10, the third one will be updated as soon as possible. The outdoor book return will need to be replaced, parts rusting and it is sometimes difficult to lock. The book return is twenty years old.

Kristi Thielen put together a survey for Park & Rec and the interest of the community. Elkton hopes to expand its programs to include kids and adults of all ages. The council talked extensively about the Park and Rec Director position. The position is normally seasonal, only offering programs during the summer for kids in grades K-6th. Not all council members are on board to hire a full time position for the Park and Rec. Advertising will be done for a Full time Seasonal Park & Rec Coordinator with the possibility to extend to a year round position. The council discussed the need for a new concession stand with bathrooms on the south softball field. No costs were available at this time. The fence on the south softball field will also need to be replaced; cost will be gathered before the council makes a decision.

Old business items were touched on, but more information needs to be gathered.

In new business, Letters of Understanding were read for First District to help with facilitating the needs of the Water and Wastewater system improvements. Motion by Thasing, second by Hagen to approve the Letters of Understanding. All in favor – motion carried.

Two tax abatements were presented to the council for approval. Terry & Nancy Swenson applied for tax abatement for the loss of their garage in 2019. Motion by Thasing, second by Thompson to approve the abatement in the amount of \$360.25. All in favor – motion carried. The United Parish of Elkton applied for a tax abatement for the new home for their parsonage in 2019. Motion by Thasing, second by Hagen to approve the abatement in the amount of \$1114.07. All in favor – motion carried.

Motion by Thasing, second by Hagen to approve the February bills. Those in favor, Hagen, Stuefen, Thasing and Wiemer. Thompson voting against, he did not approve of the donation to the After Prom Party paid through bar funds. Motion carried.

Motion by Thasing, second by Stuefen to go into executive session pursuant SDCL 1-25-2(1,5) at 9:09 PM. All in favor – motion carried. The council came out of executive session at 10 :18 PM.

Motion by Thompson, second by Thasing to approve a \$70.00 phone reimbursement for Steve Jensen. All in favor – motion carried.

Motion by Hagen, second by Thasing to approve a 3% raise for Sherry Bauman to \$12.53. All in favor – motion carried.

Motion by Thasing, second by Hagen to adjourn the meeting at 10:20 PM. All in favor – motion carried.

February 2020 payments

Aflac 67.00 insurance; Amazon 33.74 books for library; A-OX welding 33.85 shop supplies; Appera 209.00 towel, linen supplies; AT&T 175.52 cell service; Austreim Excavating 150.00 south road snow removal; BankStar Insurance 128.10 fidelity bond; BankStar 11.79 petty cash; Bauman, Sherry 97.00 reimbursement for books; Beal Distributing 3570.70 beer purchases; Britzman, Steven 2597.00 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 4052.20 water purchased; C & K Construction 2127.15 drain tile; *CamSpray 46144.00 sewer jetter; CashWa distributing 1787.13 bar supplies; Chesterman Co 220.00 pop purchases; CHS 1402.27 propane, misc supplies; Cintas 198.47 bar supplies; City of Elkton 147.03 utility fees; Colonial Life 344.62 insurance; Cook's Wastepaper 3593.30 contract garbage; Dakota Beverage Co 2313.80 beer purchases; Dept of Revenue 1388.63 sales tax remittance; Diesel Machinery 203.08 JCB maintenance;

EFTPS 4221.36 federal tax payments; *Elkton Community Club 91.00 banquet tickets; Elkton Community Club 200.00 membership dues; Elkton-Lake Benton After Prom Party 100.00 donation; Elkton Locker 77.91 bar, c-ctr supplies; Elkton Public School 300.00 library Overdrive cost; First District Assoc of Local Gov 938.86 annual support; Glacial Lakes & Prairies 200.00 membership fee; Harry's Frozen Food 350.50 pizzas for bar; ITC 695.62 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 1439.35 liquor purchases; Liberty Septic 1620.00 porta potties for TCF; Lyle Signs 442.13 lagoon signs; MARC 488.94 c-ctr supplies; McKeever Inc 208.72 bar supplies; Midwest 287.60 bar maintenance; Napa Auto Parts 107.92 jetter repairs; Ottertail 2493.06 electricity; Penworthy 341.24 books for library; Postmaster 160.00 postage; Quill 135.98 library, office supplies; RDO Equipment 138.48 snow removal maintenance; Republic Beverage Company 1198.38 liquor purchases; RFD Newspapers 541.18 publications; Runnings 66.96 shop, fire dept supplies; SD Health 222.00 sewer tests; SD One Call 2.10 locate tickets; SD Retirement 1699.28 retirement payment; Sioux Valley Energy 293.00 lagoon electricity; Skyview 398.68 fuel purchases; *Southern Glazer's 239.88 liquor purchases; Southern Glazer's 685.43 purchases; SPN 52,320.00 engineering fees; *State Disbursement Unit 399.14 child support; TEAM Lab Chem 2035.00 sewer supplies; Two Way Solutions 697.50 weather siren radio upgrade; Visa 183.65 library, fire/ambulance supplies; Visa 48.00 JCB maintenance; Visa 280.62 bar supplies; Wellmark BC/BS 2358.08 health insurance; Wiemer, Christina 117.69 subway reimbursement.

***denotes already pd. *Payroll:** Mayor/Council 843.13; Finance 3012.97; C-ctr 183.28; Street 2668.01; Library 973.45; Bar 5664.96; Water 2878.84; Sewer 2667.99.