

## Elkton City Council Minutes

April 6, 2020

The Elkton City Council meeting was called to order by Mayor Christina Wiemer at 7:00 PM. Council members present were John Miralgia, Greg Nelson, Scott Stuefen, Nieema Thasing, and Aaron Thompson. Council member Natalie Hagen was not in attendance. Also in attendance was Jessica Jensen with the Elkton Record and several residents.

Motion by Thasing, second by Thompson to approve the agenda as presented. All in favor – motion carried.

Motion by Nelson, second by Thasing to approve the March 9, 2020 regular meeting minutes. All in favor – motion carried.

Motion by Thasing, second by Nelson to approve the March 16, 2020 equalization meeting minutes. All in favor – motion carried.

Motion by Thasing, second by Miraglia to approve the March 16, 2020 special meeting minutes. All in favor – motion carried.

During citizen comments the council talked about the use of the center by businesses. There was also a discussion about what would be offered for Summer Park and Rec or if summer programs would be possible. Items that have been brought to council members by citizens include: bringing more businesses to town, splash pad, what to do with the old fencing from the ballfield, and semi-trailer parking. The council heard from Caleb Crevier about plans for his property. He would like to keep the tiny house as a guest house on his property, with plans to build a larger residence in the future.

The council reviewed Building Permit #525 for Aaron Thompson to build a 44' x 56' addition on his property at 902 Elk Street. Motion by Miraglia, second by Nelson to approve Building Permit #525. All in favor - motion carried with Thompson abstaining from the vote.

The council reviewed Building Permit #526 for Wayne Williams to build a 77' x 32' new home on his property at 401 Cornell Avenue. Motion by Thasing, second by Nelson to approve Building Permit #526. All in favor - motion carried.

Public Works Director, Steve Jensen was on hand and gave his report. On March 17<sup>th</sup> the main sewer line was televised. Seven rolled gaskets were found, 2 of those gaskets were obstructing the flow of the line. Those causing the blockages were broke to allow for unobstructed flow. New trees for the tree bank were ordered. Potholes are being filled as needed. The streets are being swept. Jensen is getting quotes for cleaning out the sediment in the lagoon.

Jason Soren, Bar Manager was on hand for his report. Soren shared the monthly revenue and expense reports. The bar is open for off sale Monday – Friday from 11 am – 7 pm and Saturday from 11 am – 4 pm. Deep cleaning of the bar is underway. The council asked Soren to collect quotes for cooler fixes, women's bathroom upgrade and cost of finishing paneling to look the same as the type installed in the back room for the bar.

The Ambulance reported they are prepared for the pandemic.

Sherry Bauman, City Librarian was not in attendance, but left her report. The Community Library is closed until further notice. Bauman continues to work at the library

Monday – Thursday 9 AM -2 PM. The Jumpathon Fundraiser has been cancelled. Plans are still in the works for the Summer Reading Program, the start date may be delayed or it may be done in a different way this year. Electronic resources are available to families on the library’s Facebook page, the library’s page on the city website and through the school. New books are being processed. Delivery of the new copier has been delayed.

Park and Rec discussion included the results of the survey. The council chose to close the City Park until further notice. The council discussed the Park and Rec Director position, there was some confusion about the position and no hiring has been done. The council discussed the summer recreation programs; there is question if the program will be able to run this summer with the current pandemic situation. Motion by Thasing, second by Stuefen to approve the purchase of the new ballfield fence, cost of \$8723.00. All in favor – motion carried. The construction of the concession stand has been put on hold.

The council reviewed the budget overview for March.

The council reviewed Resolution No. 2020-04.01 to set transient merchant license fee.

#### RESOLUTION NO. 2020-04.01

#### RESOLUTION ESTABLISHING LICENSE FEE FOR TRANSIENT MERCHANTS (“PEDDLERS”) AND FINE FOR VIOLATIONS IN THE CITY OF ELKTON, SOUTH DAKOTA

WHEREAS, fees pertaining to licenses and services of the City of Elkton are subject to periodic reviews and revision, and

WHEREAS, a transient merchant, also referred to as a “peddler”, is an individual who travels by foot or vehicle on streets or residential areas for the purpose of selling or soliciting the sale of goods, wares, merchandise or services, and

WHEREAS, a transient merchant’s license and fee are required unless solicitations, sales or distributions are made by charitable, civic, educational or religious organizations or children’s lemonade stands, which have their principal place of activity in Elkton, NOW THEREFORE

BE IT RESOLVED, that the City of Elkton hereby revises its license fee for transient merchants to \$10.00 per year.

BE IT FURTHER RESOLVED, that the fine for each violation of the Transient Merchants Ordinance shall be \$125.00 per violation, inclusive of court costs.

Passed and approved on the 6<sup>th</sup> day of April, 2020.

CITY OF ELKTON, SOUTH DAKOTA

Christina Wiemer, Mayor

ATTEST:

Susan Schuurman, Finance Officer

Motion by Thasing, second by Nelson to approve Resolution No. 2020-04.01. All in favor – motion carried.

The council received an email from the Regional Code Enforcement officer asking how the council wants to move forward. They have decided to have the officer move forward with the first review of the city.

The Municipal Election has been postponed to June 2, 2020 and will be held in conjunction with the school and primary. Voters are encouraged to absentee vote for the election.

Pastor Brandon Jorgensen of First Baptist Church, along with Pastor Daren Junker of United Parish Church would like to hold a drive in Easter service on the corner of 3<sup>rd</sup> and Elk Street. They are requesting the ability to block off the roads to allow for parking. The council gave them permission to hold the service. Jorgensen has been instructed to call the Sheriff's office to inform them of the road blocks and period of time the roads would be blocked.

The council discussed the drainage on North Drive and north to the creek. More information needs to be presented at the next meeting.

Motion by Thasing, second by Nelson to authorized the Mayor to sign the DOT Agreement. All in favor – motion carried.

Motion by Thasing, second by Thompson to pay the April bills. All in favor – motion carried.

Motion by Thasing, second by Thompson to adjourn the meeting at 8:57 PM. All in favor – motion carried.

#### **April 2020 payments**

Aflac 33.50 insurance; Amazon 32.05 books for library; Appera 210.65 linen supplies; A-OX welding 33.85 shop supplies; Appeara 210.65 towel, linen supplies; AT&T 177.46 cell service; BankStar 39.19 petty cash; Bauman, Sherry 96.00 reimbursement for books; Beal Distributing 3330.20 beer purchases; Britzman, Steven 202.00 lawyer fees; Br. Co. Conservation District 660.00 trees for tree bank; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3315.20 water purchased; CashWa distributing 1742.86 bar supplies; Chesterman Co 125.00 pop purchases; CHS 500.00 propane; Cintas 310.24 bar supplies; City of Elkton 247.07 utility fees; Clites Electric 446.43 emergency siren work; Colonial Life 512.25 insurance; Cook's Wastepaper 3630.44 contract garbage; Dakota Beverage Co 2033.50 beer purchases; Dakota Service & Repair 48.61 sewer supplies; Dave's Repair 577.14 ambulance repairs; Dept of Revenue 1405.90 sales tax remittance; Double D Gravel 95.37 crushed concrete; EFTPS 6230.34 federal tax payments; Elkton Electric 9110.64 LED upgrade; Elkton Locker 134.50 bar supplies; Elkton Lumber 39.83 park, shop supplies; Elkton Plumbing 344.66 bar, lagoon repairs; Gov Office 570.00 website and support; Harry's Frozen Food 312.00 pizzas for bar; ITC 760.34 phone & internet service; Jensen, Steve 70.00 phone reimbursement; Johnson Bros 2578.42 liquor purchases; McKeever Inc 106.92 bar

supplies; McLeod's 46.03 election supplies; Napa Auto Parts 121.43 shop maintenance; Ottertail 2161.42 electricity; Postmaster 160.00 postage; Republic Beverage Company 1768.20 liquor purchases; Runnings 201.74 shop supplies; SD Health 221.00 sewer tests; SD Retirement 2550.28 retirement payment; Sioux Valley Energy 205.00 lagoon electricity; Skyview 364.00 fuel purchases; \*Southern Glazer's 164.65 liquor purchases; SPN 55,620.00 engineering fees; \*State Disbursement Unit 598.71 wage garnishment; Team Lab Chem 773.00 street supplies; United Laboratories 371.92 shop maintenance; Ure, Jake 27.57 utility deposit refund; USTI 410.00 A/P checks and envelopes; Visa 240.14 library, finance supplies; Visa - street 123.08 shop supplies, maintenance; Visa - bar 116.28 bar supplies; Wellmark BC/BS 2358.08 health insurance.

**\*denotes already pd. \*Payroll:** Mayor/Council 1148.52; Finance 4441.21; C-ctr 255.83; Street 3708.02; Library 1466.90; Bar 7580.23; Water 3836.53; Sewer 3707.98.