Elkton City Council Minutes September 4, 2019

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:00 PM. Council members present were John Miraglia, Greg Nelson, Scott Stuefen, Nieema Thasing, Aaron Thompson and Christina Wiemer. Also in attendance were Sheriff Marty Stanwick, Kristi Theilen and Mya Jensen and Jessica Jensen with RFD.

Motion by Nelson, second by Wiemer to approve the agenda as presented. All in favor – motion carried.

Motion by Thompson, second by Thasing to approve the August 5, 2019 regular meeting minutes. All in favor – motion carried.

In citizen comments, concerns were brought up about stray cats that roam around Elkton. Also some residents are finding golf balls in their yard. Hero Days is September 14-15 with many activities scheduled. The English as a Second Language classes are going well and there are plans to continue with a second 8 week course. Possible Spanish as a Second Language class will be explored.

Building Permits were discussed, more accurate paperwork and diagrams are needed. Building Permit #517 for Laura Frank to install a fence in the backyard of her property at 215 Beaver Street. Motion by Nelson, second by Stuefen to approve building permit #517. All in favor – motion carried. Building Permit #518 was issued to John Knutson for a 24' x 124' storage shed on his property at 101 Marshall Ave. Building Permit #519 for David and Elaine Van Dyke to bring in a 30' x 50' home with an attached 26' x 30' garage on their property at 319 Antelope Street. Motion by Thasing, second by Thompson to approve building permit # 519. All in favor – motion carried. Building Permit #520 for Nieema Thasing for fence in the backyard on her property at 128 Beaver Street. Motion by Wiemer, second by Thompson to approve building permit #520. All in favor – motion carried, with Thasing abstaining. Building Permit #521 for Norgaard/Willert LLC to add a 28' x 32' unattached garage to the property owned by them at 101 Beaver Street. Motion by Nelson, second by Thasing to approve building permit #521. All in favor – motion carried. Building Permit #522 for Ivan Vomacka to pour a cement driveway and replace the sidewalk on his property at 407 Buffalo Street. Motion by Miraglia, second by Stuefen to approve building permit #522. All in favor – motion carried. A temporary liquor permit was requested for the Elkton Community Childcare and Education Center to serve liquor at a dance scheduled for September 21st. Motion by Thasing, second by Nelson to approve the temporary permit. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand and gave his report. The new swing set and handicap swing has been installed at the park. A truck load of sand was added to the swing area. A new storm water drain tile will need to be installed on Beaver Street to the pit to restore water flow that was blocked. They are dealing with standing water on North Drive and Elk Street in the ditches. Jensen was informed the lease option for the skid loader increased from \$2,500.00 per year trade to \$5,000.00 per year. Not as cost effective so the City will just hang onto the loader we have. The current sewer jetter the city owns is under sized for the lines we need to jet out. Cost of a unit that would get us by is \$21,669.00, cost of the jetter that can handle an 8" line is \$44,899.00, Jensen recommended the larger unit. The City's utility vehicle is in need of replacement. Cost of a new one is \$14,767.67 with trade value of our current on of \$7000.00 for an actual cost being \$7,767.64. New 15 mph speed signs will be placed on the 2 blocks of Elk Street where the businesses are, between 1st and 3rd street.

Bar Manager, Jason Soren was on hand and reported he is working on changes in the POS reporting for inventory. The bar will be open on Sundays starting September 8th. The bar is planning a bean bag tournament for Hero Days. Soren is planning to have drivers available for safe rides home after the street dance.

Susan Schuurman, Finance Officer requested a date to review the 2020 budget in detail. The council decided to meet Wednesday, September 25th at 6 PM. The SDML Annual Conference is October 9-11 in Aberdeen, council and staff are encouraged to attend, registration due by Sept 20th. Schuurman asked the council about hiring a new part-time staff to help in the office. She also is getting designs and quotes for new office furniture to accommodate 2 people in the office.

There were no reports for the Fire Department and Ambulance.

City Librarian, Sherry Bauman was not in attendance, but left her report. The library was closed Wednesday, Aug 21 for Bauman to attend jury duty. Story hour starts on Monday, Sept 9 from 9:30- 10:30 AM, 11 kids are registered. Story hour will be every Monday morning, except in inclement weather and holidays. Daycare delivery will be available again this year. The next library board meeting will be Wednesday, September 18 at 5:00 PM.

The park & rec will make sure the supplies are cleaned up and put away neatly.

The council reviewed the budget overviews for June, July and August.

The council read Resolution 2019-09.01 to transfer funds. Motion by Wiemer, second by Miraglia to approve Resolution 2019-09.01. All in favor – motion carried.

Resolution No. 2019-09.01

Be it resolved that the City of Elkton, South Dakota, shall transfer funds in the amount of \$14,350.00 from the Contingency account 101-411.5-450 to the following accounts and designated amounts for the payment of budget shortfalls:

City Attorney Professional Services	(101-414.1-422)	\$2000.00
Snow Removal Professional Services	(101-431.7-426)	\$7000.00
West Nile Professional Services	(101-441.3-422)	\$350.00
Park & Rec Supplies & Materials	(101-451 1-426)	\$4000.00
11	(101-451.1-428)	\$1000.00

Dated this 4th day of September, 2019.

David R. Landsman Mayor

ATTEST: Susan Schuurman Finance Officer

There were no updates for unfinished business.

Ernst Temperli was on hand to request a rental waiver for use on Sept 20th for a Hispanic Evangelist event, which will include a movie and fellowship. Motion by Wiemer, second by Thasing to waive the fee for the Hispanic event. All in favor – motion carried. A rental waiver was requested for a benefit for Tony Wiskur on Sunday, September 15th. Motion by Wiemer, second by Thompson to waive the fee for the benefit. All in favor – motion carried.

Council member Wiemer, explained the use of a program called Google Drive. It would allow all members access to view and make changes to a document in real time.

Brookings County Sheriff, Marty Stanwick was in attendance and presented the council with his thoughts on our current contract, how residents should handle none emergency situations. Stanwick shared info about the needed jail expansion and how the department handles inmates and the needs of the county.

Motion by Wiemer, second by Stuefen to approve the September bills. All in favor – motion carried.

Motion by Thasing, second by Wiemer to go into executive session pursuant SDCL 1-25-2 (1) at 10:00 PM. All in favor – motion carried.

The council came out of executive session at 10:45 PM.

Motion by Thasing, second by Nelson to adjourn the meeting at 10:46 PM. All in favor – motion carried.

September 2019 payments

Aflac 33.50 insurance; Amazon 41.20 books for library; A-OX welding 32.61 shop supplies; Appeara 209.00 towel, linen supplies; AT&T 169.47 cell service; Austreim Excavating 75.00 south road maintenance; Beal Distributing 2935.75 beer purchases; Bobcat of Brookings 167.58 shop maintenance; Br. Co. Sheriff's Dept 3073.28 contract law enforcement, animal control costs; Br. Deuel Rural Water System 2909.65 water purchased; C & K Construction 47659.32 tiling project; CashWa distributing 1738.80 bar supplies; Chesterman Co 65.00 pop purchases; CHS 1410.35 propane, misc supplies; City of Brookings 60.00 animal control fees; City of Elkton 297.55 utility fees; Colonial Life 271.84 insurance; Cook's Wastepaper 3519.74 contract garbage; Core & Main 959.74 water, sewer supplies; Dakota Beverage Co 1573.90 beer purchases; Deiterman, James 62.07 utility deposit refund; DMI 407.25 JCB maintenance; Dept of Revenue 1509.65 sales tax remittance; Double D Gravel 330.58 street, park supplies; EFTPS 3487.74 federal tax payments; Elkton Locker 53.15 bar supplies; Elkton Lumber 3298.97 park supplies, improvements; Elkton Plumbing 725.68 water dept repairs; Elkton Volleyball 50.00 donation; Harming, Mark 24.12 utility deposit refund; Harry's Frozen Food 613.75 pizzas for bar; Hartung Electric 1677.67 baseball field crows nest wiring; Hillyard 215.34 c-ctr supplies; I29 Truck Shop 1351.40 dump truck repairs; InGage IT 59.99

annual support; ITC 761.77 phone & internet service; Johnson Bros 2154.99 liquor purchases; Liberty Blades 220.00 spraying of lagoons; Liberty Septic 375.00 sewer maintenance; Lyle Signs 15.53 freight fees; McKeever Inc 110.40 bar supplies; Minnesota Paving & Materials 284.29 aglime for park; *Nissen, Brandi 100.00 sponsorship; Office Peeps 388.00 office equipment; Ottertail 2454.54 electricity; *Outlaw Entertainment 300.00 bar entertainment; Postmaster 160.00 postage; Quill 200.95 bar, finance office supplies; Republic Beverage Company 1291.73 liquor purchases; RFD Newspapers 124.69 publications; Runnings 315.43 street supplies, maintenance; SDARWS 405.00 annual dues; SD Health 178.00 sewer tests; SD Lottery 100.00 video lottery license; SD Municipal League 40.00 handbook supplements; SD Retirement 1202.72 retirement payment; Sioux Valley Energy 203.00 lagoon electricity; Skyview 1096.00 fuel purchases; Southern Glazers 501.40 liquor purchases; United Laboratories 3709.18 sewer supplies; USTI 3.20 ebill fees; Visa 2466.72 bar, park, street, sewer supplies; Walmart 54.96 finance, park supplies; Wamco Lab 800.00 sewer test; Wellmark BC/BS 1732.10 health insurance.

*denotes already pd. *Payroll: Mayor/Council 827.28; Finance 2846.68; C-ctr 266.32; Street 2975.96; Park & Rec 513.08; Library 973.45; Bar 4176.33; Water 2744.69; Sewer 2407.05.