

Elkton City Council Minutes

November 4, 2019

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:09 PM. Council members present were John Miraglia, Greg Nelson, Scott Stuefen, Nieema Thasing, Aaron Thompson and Christina Wiemer. Also in attendance was Jeff McCormick of SPN, City Engineer.

Motion by Wiemer, second by Thasing to approve the agenda with addition of Resolution 2019-11.01. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve the October 7, 2019 regular meeting minutes. All in favor – motion carried.

During citizen comments, discussion on if bringing a natural gas utility to the city is a possibility. The thought was with utility work already planned this utility could be included in the plan. Councilmembers discussed that the closest natural gas line was 12 miles away, cost to bring this to Elkton are unknown, the council would explore the costs. Teri Bukowski, director of the food pantry requested a sign to indicate the location and hours of the pantry. Opportunities for children's activities were discussed, more discussion on what activities could be offered, where and when they would be held needs to be determined. These activities could be sponsored through the City Park & Rec or by outside business, including looking into bringing paid activities that are drawing Elkton residents outside of town. Residents on E 2nd Street are happy with the new street light. Underage kids have been observed driving golf carts with kids standing on the back. Concerned citizens are instructed to call law enforcement when a law is broken or something witnessed is unsafe.

Steve Jensen, Public Works Director was on hand for his report. The culvert by Twin City Fan was cleaned out to get the water flowing better. Any tiling that may be approved north of Elkton is on hold until the crops are out. The lagoon pump has been fixed and reinstalled. The main sewer line to the lagoon was jetted out, but will need it again. The Case tractor leased to the city was returned. Jensen and Lynn will be attending a class Tuesday thru Thursday in Brookings.

Bar Manager, Jason Soren was not in attendance, but left his report. Karaoke will be held on Wednesday, November 27th from 9 PM to 1 AM. The bar will be closed on Thanksgiving Day, but will be open on Friday, November 29th. Soren visited with Safe N Secure for a second quote on upgrading the bar cameras. The quote from Safe N Secure is \$5998.97; the quote from Electronic Security Equipment is \$2991.00. The council decided to continue services with ESE.

Susan Schuurman, Finance Officer advised the council that the auditor had been in and picked up items to start the 2017-2018 audit.

The Fire Department and the Ambulance will have training at Basin Electric.

City Librarian, Sherry Bauman was on hand to give her report. Story hour is going well. The library was open on Halloween and had almost 100 trick or treaters. The library will have a tree on display for the Festival of Trees. The library will be closed on Thursday, November 28th for Thanksgiving Day. The next library board meeting will be Wednesday, November 13th at 5:30 PM.

Kristie Thielen reported for the Park & Rec. The Park & Rec will have a tree for the Festival of Trees. The ESL classes are almost complete; there will be a summary of activities presented to the council. There are plans in place to have a Spanish as a second language class. The Ambulance is also willing to hold a Spanish CPR class.

The council reviewed the budget overview for October.

The council held the first reading for Ordinance No. 367, 2019 Budget Supplement. The second reading will be held December 2nd. The council held the first reading for Ordinance No. 368, Transient Merchants. The second reading will be held December 2nd.

The council read Resolution 2019-11.01 to transfer funds. Motion by Thasing, second by Miraglia to approve Resolution 2019-11.01. All in favor – motion carried.

Resolution No. 2019-11.01

Be it resolved that the City of Elkton, South Dakota, shall transfer funds in the amount of \$6,650.00 from the Contingency account 101-411.5-450 to the following accounts and designated amounts for the payment of budget shortfalls:

Park & Rec

Capital Improvements (101-451.1-485) \$6650.00

Dated this 4th day of November, 2019.

David R. Landsman
Mayor

ATTEST:

Susan Schuurman
Finance Officer

Jeff McCormick, City Engineer was in attendance to update the council on the progress of the water, wastewater project. Design plans are being completed; soil testing will be done soon. The plan is to start the bidding process in January, with construction to start in the spring.

Community Center rental fees were discussed. New fees are as follows: 6 hour minimum rentals for Elkton residents \$100.00, for non-residents \$120.00 with \$150.00 deposit. Full day rentals for Elkton residents \$175.00, for non-residents \$200.00 with \$200.00 deposit. Wedding reception will be for Elkton residents \$300.00, for non-resident \$350.00 with \$250.00 deposit. Extra day for wedding reception will stay at \$100.00.

The council discussed the purchase of a sewer jetter that is better suited for the city use. Motion by Thasing, second by Stuefen to purchase a sewer jetter from Cam Spray for \$44899.00 and a Warthog bit for \$1242.00. All in favor – motion carried.

Group insurance for city employees is up for renewal, there is a 2.11% increase. Motion by Wiemer, second by Thasing to approve the renewal increase. All in favor – motion carried.

Christmas, Kids and Cops is an annual event that helps underprivileged kids in the area, 3 families from the Elkton school district are selected to participate. The city generally donates to provide the meals for these families at \$150.00 each for a total of \$450.00. Motion by Miraglia, second by Wiemer to approve the donation. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve the November bills. All in favor – motion carried.

Motion by Wiemer, second by Stuefen to go into executive session pursuant SDCL 1-25-2 (1) at 8:51 PM. All in favor – motion carried.

The council came out of executive session at 9:43 PM.

Motion by Thasing, second by Wiemer to adjourn the meeting at 9:44 PM. All in favor – motion carried.

November 2019 payments

Aflac 33.50 insurance; Amazon 162.28 books for library; A-OX welding 31.75 shop supplies; Appera 259.23 towel, linen supplies; AT&T 169.56 cell service; Austreim Excavating 75.00 south road maintenance; BankStar 9.58 petty cash; Beal Distributing 3136.50 beer purchases; Bobcat of Brookings 351.01 shop supplies; Bobcat of Brookings 351.01 shop supplies; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 2702.60 water purchased; Buffalo Ridge concrete 96.57 sewer supplies; CashWa distributing 2422.49 bar supplies; Chesterman Co 375.00 pop purchases; Christmas Kids and Cops 450.00 donation; CHS 2599.30 propane, diesel, misc supplies; City of Elkton 230.81 utility fees; City of Sioux Falls 43.50 water tests; Colonial Life 407.76 insurance; Cook's Wastepaper 3531.76 contract garbage; Cook's Wastepaper 920.92 clean up fees; Dakota Beverage Co 2195.20 beer purchases; Dakota Pump & Control 3463.30 sewer pump repairs; *DENR 10.00 testing fee; Dept of Revenue 1545.09 sales tax remittance; EFTPS 5593.80 federal tax payments; ESE 1994.10 c-ctr camera upgrades; Elkton Locker 68.58 bar supplies; Elkton Lumber 185.10 street, sewer supplies; Elkton Plumbing 1133.86 water dept, park maintenance; Fastenal 134.24 shop supplies; Harry's Frozen Food 368.75 pizzas for bar; ITC 669.51 phone & internet service; Johnson Bros 3009.70 liquor purchases; Lowes 20.87 shop supplies; McKeever Inc 289.60 bar supplies; Mid America Books 59.85 books for library; Midwest Alarm 357.72 monitoring services; Minn-kota Pest 307.80 preventive service; Napa Auto Parts 23.68 fire dept supplies; Ottetail 1563.66 electricity; Outlaw Entertainment 350.00 bar entertainment; Penworthy 113.11 books for library; Postmaster 160.00 postage; Quill 235.97 library, finance office supplies; Republic Beverage Company 1807.85 liquor purchases; Runnings 643.92 street, sewer supplies, maintenance; SD Health 636.00 sewer tests; SD Retirement 1804.08 retirement payment; SD One Call 2.10 locate tickets; Sioux Valley Energy 188.00 lagoon electricity; Skyview 1910.72 fuel purchases; SPN 38400.00 engineering fees; United Laboratories 517.78 shop supplies; USTI 3.52 ebill fees; Visa 462.09 bar supplies; Walmart 41.42 shop supplies; Wellmark BC/BS 1732.10 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1569.90; Finance 4041.39; C-ctr 346.40; Street 3003.12; Library 1422.92; Bar 8182.92; Water 3507.10; Sewer 3003.08.