

## Elkton City Council Minutes

August 5, 2019

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:17 PM. Council members present were Greg Nelson, Scott Stuefen, Nieema Thasing, Aaron Thompson and Christina Wiemer. Councilmember John Miraglia was not in attendance. Also in attendance were Linda Branstrom, Teri and David Bukowski, Georgi Jensen, Josh Crofutt, Victor Cajiao, Sharon and John Lieferman and Jessica Jensen with RFD.

Motion by Wiemer, second by Thasing to approve the agenda as presented. All in favor – motion carried.

Motion by Thasing, second by Wiemer to approve the July 1, 2019 planning and zoning meeting minutes. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve the July 1, 2019 regular meeting minutes with correction. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve the July 12, 2019 special meeting minutes. All in favor – motion carried.

During citizen comments, a question was raised on the status of the City's 5 year plan and business development. The council said the plans were on a temporary hold due to the construction planning in progress and the updating of the zoning regulations. After the zoning ordinance was updated a comprehensive plan will be worked on. There were complaints about stuff near the school park and young children driving the streets on dirt bikes and other non-licensed vehicles. A resident had a complaint about the significant increase in the water usage recorded through their meter. PWD Steve Jensen checked the meter and will monitor it to see if the higher usage is still occurring.

Building Permit #516 was issued to Norgaard Willert LLC to remove an existing window and install a patio door on the west side of the house at 103 Beaver Street, property owned by them.

Public Works Director, Steve Jensen was on hand with his report. The culvert on City property near Tim Anderson's property was dug out. Gravel is being added to the alleys were needed. The lagoon was sprayed for weeds and is looking better. The lift station at 3<sup>rd</sup> Street and Beaver Street the pump was shot. Dakota Pump & Control will rebuild it for \$2700.00. The tree stumps at the park can be removed and filled in for \$200.00 by Chop Chop tree removal.

Jason Soren, Bar Manager introduced himself to the council and said he was working on inventory and would be price checking product. Learning the ropes and planning events.

Finance Officer, Susan Schuurman suggested moving the date of the September meeting due to the holiday. Motion by Nelson, second by Thompson to change the meeting date to September 4<sup>th</sup>. All in favor – motion carried.

Assistant Fire Chief, Josh Crofutt was on hand to advise the council that the department had decided to turn their can collections over to the ElkCan Initiative. Can donations should be dropped off behind the Quilt Store.

Scott Stuefen, EMS Director reported the ambulance was looking at leasing a side by side to use at the football games. There was a request for an EMT class in Pipestone; one could be

done if there are at least 10 people signed up. The Ambulance will conduct another Community CPR class in the near future, working on dates.

Sherry Bauman, City Librarian was on hand with her report. The Summer Reading program came to an end. Registration for Story hour is open now until Sept 2<sup>nd</sup>. Children age 2 and up are invited to come to the library on Monday's from 9:30-10:30AM starting on Monday, Sept. 9<sup>th</sup> with adult supervision. Daycare delivery will be offered again this year. SD Children's Book Award Committee had a conference call on July 16<sup>th</sup> and made the final selection for the 2020-2021 year. A new list will come out in December of 2019. The next library board meeting will be Wednesday, Sept. 18<sup>th</sup> at 5:00 PM.

Park & Rec Director Kristi Thielen was on hand and reported about the ESL classes, they have gone from 8 people attending to 26-29 in attendance. There will be an additional 8 weeks of classes. Director Georgi Jensen stated the summer rec program was a success and ended with a final Family Movie night in the park.

The council held the second reading of Ordinance #365 for Golf Carts. Discussion was held. Motion by Wiemer, second by Thasing to approve Ordinance #365. Roll call vote: those in favor: Nelson, Stuefen, Thasing, Thompson and Wiemer. Motion carried.

The council held the first reading of Ordinance #366 for the 2020 Appropriations. The second reading will be October 7<sup>th</sup>.

In old business, there was no response from the Railroad. The council discussed stop signs at that location on Cornell. No action was taken on the peddlers permit. Speed limit on the two block of the business section of Elk Street was discussed. Motion by Nelson, second by Thasing to reduce the speed limit for this section down to 15 mph. All in favor – motion carried.

In new business, a resident requested a street light, the location would be E 2<sup>nd</sup> Street. There was no decision made, the council needs to find out where the resident would like the light to go.

Robert Hill, Brookings County Emergency Management spoke to the council about what his office does and can help with when there is a disaster in town. Hill also talked about the upcoming census and the importance of the count, he suggested the City set up a computer in the community center so people can use it to complete their requirement.

Motion by Thasing, second by Wiemer to approve the August bills. All in favor – motion carried.

Motion by Thasing, second by Thompson to go into executive session pursuant SDCL 1-25-2 (1) at 8:50 PM. All in favor – motion carried.

The council came out of executive session at 10:13 PM.

Motion by Stuefen, second by Thasing to purchase 102 and 104 Buffalo Street from John Leiferman at the cost of \$17,500.00 for both parcels. Roll call vote taken: voted for, Nelson, Stuefen, Thasing, Thompson and Wiemer. Motion carried.

Motion by Thompson, second by Nelson to require building permits to be approved at the next council meeting. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve a credit card for the Bar at a limit of \$1000.00. All in favor – motion carried.

Motion by Thasing, second by Wiemer to adjourn the meeting at 10:16 PM. All in favor – motion carried.

## August 2019 payments

Aflac 33.50 insurance; Amazon 62.32 books for library; A-OX welding 31.75 shop supplies; Appera 201.69 towel, linen supplies; AT&T 169.47 cell service; Austreim Excavating 150.00 south road maintenance; BankStar 30.10 petty cash; Beal Distributing 3566.81 beer purchases; \*Black Water Band 2400.00 band for Emmett Fest; Bobcat of Brookings 87.77 shop maintenance; Britzman, Steven 2317.00 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3360.65 water purchased; Br. Equipment 105.87 shop maintenance; Br. Register 156.00 classified ads; CashWa distributing 3645.82 bar supplies; Chesterman Co 125.00 pop purchases; CHS 1681.50 propane, misc supplies; City of Brookings 1864.06 clean up fees, demo costs; City of Elkton 203.02 utility fees; City of Sioux Falls 43.50 water tests; Colonial Life 271.84 insurance; Cook's Wastepaper 3555.80 contract garbage; Cow Haulers 1052.60 haul aglime from Mankato; \*Dakota Beverage Co 406.25 beer purchases; Dakota Beverage Co 3315.33 beer purchases; Dakota Pump & Control 500.00 sewer repairs; DEMCO 982.75 media tower for library; Dept of Revenue 1715.70 sales tax remittance; Double D Gravel 1541.98 street supplies; EFTPS 4245.68 federal tax payments; Elkton Locker 65.91 bar, c-ctr supplies; Elkton Plumbing 233.43 water dept repairs; \*EYSA 25.00 ad for ball tournament; Fitzpatrick, Ben 250.00 excavator rental; Harry's Frozen Food 467.00 pizzas for bar; Hartung Electric 393.38 baseball field score board wiring; \*Innovative Office Solutions 284.06 receipt books; ITC 836.23 phone & internet service; Johnson Bros 2876.08 liquor purchases; Liberty Septic 475.00 porta potties for ball tournament, sewer maintenance; Lyle Signs 105.80 street, park signs; McKeever Inc 423.64 bar supplies; Michaels Fence 1235.31 ballfield gates; Minnesota Paving & Materials 307.80 aglime for park; Napa Auto Parts 7.51 shop supplies; Otertail 2293.92 electricity; Postmaster 160.00 postage; Quill 228.96 finance office supplies; Republic Beverage Company 1904.54 liquor purchases; RFD Newspapers 311.34 publications, subscription; Runnings 169.60 street, water dept supplies, equipment; Schuurman, Susan 26.46 reimbursement for mileage; SD Health 282.00 sewer tests; SD Lottery 43.25 fingerprinting fees; SD One Call 10.50 locate tickets; SD Retirement 1441.44 retirement payment; Sioux Valley Energy 209.00 lagoon electricity; Skyview 1779.60 fuel purchases; Southern Glazers 1354.20 liquor purchases; SPN 38400.00 engineering fees; Stryker Flex Financial 11851.80 ambulance cot payment; Team Lab 4034.50 sewer supplies; Town & Country Shopper 72.00 bar ad; \*US Treasury 12.00 federal withholding payment; Ust, Steven 600.00 building inspections; USTI 983.48 ebill fees, license & annual maintenance fees; Visa 1960.47 bar, finance, fire, park supplies; Walmart 120.55 street, park supplies; Wellmark BC/BS 1732.10 health insurance; WW tire 194.90 shop maintenance.

**\*denotes already pd. \*Payroll:** Mayor/Council 1298.30; Finance 2680.14; C-ctr 296.03; Street 3692.87; Park & Rec 2228.18; Library 973.44; Bar 3677.56; Water 3329.89; Sewer 2941.12.