

Elkton City Council Minutes

April 1, 2019

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:00 PM. Council members present were Deanna Lundgren, John Miraglia, Stewart Salzman, Nancy Spiering, Nieema Thasing, and Christina Wiemer. Also in attendance were Aaron Thompson, Greg Nelson, Chad Kuehl, Janelle Nelson, Todd Kays with First District, Jeff McCormick with SPN and Jessica Jensen with RFD.

Motion by Lundgren, second by Wiemer to approve the agenda as presented. All in favor – motion carried.

Motion by Spiering, second by Salzman to approve the March 4, 2019 regular meeting minutes with a correction. All in favor – motion carried.

Motion by Thasing, second by Wiemer to approve the March 18, 2019 equalization meeting minutes. All in favor – motion carried.

Motion by Lundgren, second by Spiering to approve the March 18, 2019 special meeting minutes. All in favor – motion carried.

Todd Kays with First District was on hand to discuss the updating of the City's zoning ordinances and land use map. Kays explained to the council what to expect and the time line for completion. Kays also discussed the planning he could help with for capital and economic improvements with the city.

Jeff McCormick, City Engineer with SPN walked the council through the funding package approved by the DENR for the water and sewer line replacements. Elkton requested a total of \$6,000,000.00, of this 66% is grant funding. This allows rates to be kept at \$45.00 per month for water for a resident using 5000 gallons of water and \$44.00 per month for sewer. Bidding for the projects will likely occur this summer with a start date next year. McCormick asked the council to approve the design contract allowing SPN to move forward with the project. Motion by Salzman, second by Wiemer to approve the contract. All in favor – motion carried.

During citizen comments, Aaron Thompson requested the city bring a sewer line to the ag property he owns as he plans to build a shed. It was mentioned that residents are happy to have access to the city council meetings by video; some residents don't feel welcome at the public meetings. Greg Nelson with Ottertail offered to install an electrical service for the pump on Cornell Ave to help with costs being incurred by the city. Motion by Salzman, second by Miralgia to move forward with this service. All in favor – motion carried.

Building permit #502 was issued to Gordon Lee for a 12'x20' garden shed with a concrete floor and concrete pad for LP tank on his property at 202 Antelope Street. Building permit #503 was issued to Mark Smith for him to lengthen his garden shed by 3-4' on his property at 715 Elk Street.

Public Works Director, Steve Jensen gave his report. They are still pumping a lot of water out of the sewer lines. Requesting residents continue with minimal water use. The main sewer line going to the lagoon is a major contributor to the problem with water infiltration. Jensen is waiting for tiling maps from Jon Vaske to determine drainage routes for city rain water. The new mower should be delivered next week; the city will also get a tractor on loan again for

the summer. They will start scrapping alleys soon. Jensen requested that a part time employee be hired to help this summer with mowing and other jobs as the extra work from the sewer issues takes up a lot of their time. Motion by Spiering, second by Wiemer to approve the hiring of a part-time employee for 10-25 hours per week, possible more if needed. All in favor – motion carried.

Council member Wiemer reported for the bar, there was an employee meeting on Sunday March 31st. A Putt-Putt golf tournament will be held on April 13th. Some painting and paneling work needs to be done at the bar. Schuurman presented the council with the revenue and expenses for March.

Finance Officer, Susan Schuurman gave her report. Clean up day was discussed again; it was decided to move the date to June 7th, after the city wide rummage sales. A letter was received from Cook's Wastepaper and Recycling, due to cost increases they are requesting a 2% increase in fees. A \$1.00 increase is proposed. A reminder of the Election for a Ward 1 representative to be voted on April 9th, poles are open from 7 AM to 7 PM. Schuurman presented two quotes for security camera upgrades; one for the bar to upgrade all the cameras to digital at a cost of \$2991.00 and one for the community center to upgrade 5 of the cameras to digital at a cost of \$1955.00. Motion by Salzman, second by Wiemer to approve the camera upgrades. All in favor – motion carried. Schuurman requested the May meeting date be changed due to a school concert conflict. Motion by Thasing, second by Spiering to change the May meeting to the 8th. All in favor – motion carried.

There was no report for the Fire Department or Ambulance.

Sherry Bauman, City Librarian was not in attendance, but left her report. Story hour is going well and will break for the summer on May 6th. Daycare delivery outreach program is also going well and will also break for the summer with the last day being May 24th. The Summer Reading Program theme this year is "A Universe of Stories"; a kick off with Mr. Twister will be Wednesday, June 19th at 10 AM. The 1st participant in the 1000 Books Before Kindergarten reading program hit the 1000 books. National Library week is April 7-13th. The Library Board will host an open house on Wednesday, April 10th from 4-5 PM. The 34th Annual Jumpathon Fundraiser will be held on Tuesday, April 23rd from 2:15-3:15, kids in grades 1-6 are to collect donations with the proceeds to go toward books and supplies for the library. The 2 public computers have been switched to ITC for internet provider. The By-Laws for the library have been revised and approved. The next board meeting is scheduled for Wednesday, May 15th at 5 PM.

Park and Rec report included two applications were received for the open position. There is a possibility of having a Spanish and English learning class. The purchase of portable bleachers was discussed, a set was found for \$7400.00. Motion by Salzman, second by Spiering to purchase this bleacher set. All in favor – motion carried. Motion by Salzman, second by Wiemer to build the crow's nest needed for the state tournament at an approximate cost of \$6400.00. All in favor – motion carried. Council member Wiemer advised there is an organization with a project for the park coming, once funding is in place they will come and present it to the council.

The council reviewed the budget overview for February.

The council read Resolution 2019-04.01 to impose a \$500.00 fee for violating the ordinance by pumping a sump pump into the sewer system. Motion by Thasing, second by Wiemer to approve Resolution 2019-04.01. All in favor – motion carried.

The council was discussed the comp time payout for full time employees. Motion by Spiering, second by Salzman to approve employees the ability to have 40 hours of comp time paid out at each pay period. All in favor – motion carried.

The council is looking into a texting notification system to help get important messages out to residents.

Elkton will host the 2020 SDML District 2 meeting next year.

Motion by Salzman, second by Deanna to approve the April bills with the following additions: A-OX Welding 30.03 shop supplies; AT&T 168.57 cell phone service; BankStar 13.68 petty cash; BDRW 3934.65 water purchased; City of Elkton 159.62 city water/sewer; Cook's Wastepaper 3431.22 contract garbage; Dakota Pump & Control 1751.28 lift station repairs; DEMCO 98.53 library supplies; Dept of Rev & Reg 1674.60 sales tax remittance; Elkton Lumber 106.13 shop, bar supplies; ITC 655.68 phone, internet service; MARC 346.07 sewer, bar supplies; Republic Beverage 732.41 liquor purchases; Sioux Falls Two Way 992.89 fire dept equipment. All in favor – motion carried.

Motion by Spiering, second by Lundgren to go into executive session pursuant SDCL 1-25-2 (1) at 9:38 PM. All in favor – motion carried.

The council came out of executive session at 10:23 PM.

Motion by Spiering, second by Lundgren to give Susan Schuurman a 5% raise to \$21.00. All in favor – motion carried.

Motion by Salzman, second by Spiering to adjourn the meeting at 10:25 PM. All in favor – motion carried.

April 2019 payments

Aflac 196.90 insurance; Amazon 177.19 books for library; A-OX welding 30.03 shop supplies; Appera 201.69 towel, linen supplies; AT&T 168.57 cell service; BankStar 13.68 petty cash; BankStar Insurance 257.40 fidelity bond; Beal Distributing 2097.40 beer purchases; Bobcat of Brookings 174.47 shop supplies; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3934.65 water purchased; CashWa distributing 1605.99 bar supplies; Chesterman Co 210.00 pop purchases; City of Elkton 159.62 utility fees; Cook's Wastepaper 3431.22 contract garbage; Core & Main 1316.20 water dept supplies; Dakota Beverage Co 1199.30 beer purchases; Dept of Revenue 1674.60 sales tax remittance; Dakota Pump & Control 1751.28 emergency service call, lift station; DEMCO 98.53 library supplies; DMI 759.11 truck maintenance; EFTPS 3302.24 federal tax payments; Elkton Fire Dept 8391.42 loan payment; Elkton Locker 13.56 bar, c-ctr supplies; Elkton Lumber 106.13 shop, park supplies; Elkton Plumbing 463.28 water dept, sewer maintenance; Faber Construction 750.00 snow removal; Gov Office 475.00 website support; ITC 655.68 phone & internet service; Jensen, Steve 160.86 reimbursement for mileage; Johnson Bros 3709.78 liquor purchases; MARC 346.07 sewer, bar supplies; McKeever Inc 330.80 bar supplies; Napa Auto Parts 32.53 shop maintenance; Ottertail 2263.61 electricity; Postmaster 160.00 postage; Quill 59.99 bar supplies; Republic Beverage Company 732.41 liquor purchases; RFD Newspapers 219.20 publications; Runnings 350.11 sewer maintenance; Schuurman, Susan

17.64 reimbursement for mileage; SDML Workers Comp 49.00 audit adjustment; SD Retirement 1183.52 retirement payment; Sioux Falls Two Way Radio 992.89 fire dept equipment; Sioux Valley Energy 51.00 lagoon electricity; Skyview 779.17 fuel purchases; Team Lab 700.00 sewer supplies; United Lab 2154.94 sewer, shop supplies; US Bank 6258.31 SRF loan payment; Visa 138.53 finance, bar supplies; Walmart 39.29 shop supplies; Wellmark BC/BS 1732.10 health insurance; Wiemer, Christina 77.37 reimbursement for mileage.

***denotes already pd. *Payroll:** Mayor/Council 1959.24; Finance 2348.33; C-ctr 100.42; Street 2163.73; Library 997.06; Bar 4771.61; Water 2323.70; Sewer 2163.69.