

Elkton City Council Minutes

November 5, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:00 PM. Council members present were Deanna Lundgren, John Miraglia, Stewart Salzman, Nancy Spiering, Nieema Thasing, and Christina Wiemer. Also in attendance was Jessica Jensen representing the Elkton Record and Tammy Hillestad from Brookings Health System.

Motion by Spiering, second by Lundgren to approve the agenda as presented. All in favor – motion carried.

Motion by Salzman, second by Wiemer to approve the October 8, 2018 regular meeting minutes. All in favor – motion carried.

Motion by Wiemer, second by Thasing to approve the October 18, 2018 special meeting minutes. All in favor – motion carried.

During citizen comments, Tammy Hillestad of the Brookings Health System to discuss the space need for a clinic in Elkton. Ideally 1200 square feet is a good size, Hillestad provided a sample layout for the clinic. Councilmember Wiemer stated she had a couple grants that were being looked into for funding the building cost.

There was inquiry of the ability to drive UTV's on city streets, they are allowed as a license vehicle and must follow state, county, city laws.

Steve Jensen, Public Works Director was on hand and gave his report. The plastic bubble in the Rainbow playsystem has been replaced and the spring toy has been fixed as well. The new lawn mower and skid steer have been ordered for trade next year. The case tractor the City had on loan was returned October 25th. Tree bank trees are being moved as weather allows. Jensen and Lynn have cleaned the ditches on North Drive and place culverts where needed. Pumping water out of the sewer system is continuing. The speed bumps on 3rd and 5th Street will be removed soon. Some of the garbage cans on Main Street will be removed for the winter. They are getting the equipment ready for when snow starts falling.

Bar Manager, Denise Aldrich was not in attendance. There was no report for the bar.

Susan Schuurman, Finance Officer reported she continues to work on catching up with reports and training new staff member Carol Jensen.

City Librarian, Sherry Bauman was on hand to give her report. Story hour is going great with about 14 kids attending. The 1000 Books Before Kindergarten reading program has been successful so far, with 16 children registered. The library is donating a silent auction basket for the Schuurman Memorial Benefit. The library will have a tree on display for the Elkton Festival of Trees. The library will be open regular hours on Wednesday, Nov. 21st and closed on Thanksgiving Day. The next Library Board meeting will be Wednesday, Nov 14th at 5:00 PM. Bauman has received the summer reading program information. The theme this year is "A Universe of Stories".

There was no report for the Ambulance, Fire or Park and Rec.

The council held the first reading for Ordinance No. 364, 2018 budget supplement. Second reading will be held December 3rd.

The council received a packet of proposed ordinances to look over; they include sidewalk requirement for new homes, golf cart on city streets and an extensive rental property ordinance.

In old business, council members were asked to jot down their ideas for a 5 year plan and bring to the next council meeting. The concession stand design for the south baseball field was looked at; quotes will be gotten for building. Economic development ideas for Elkton have been discussed with Brookings Area Chamber and council members are working with the Community Club to see what can be accomplished. Council has been advised to look over the job descriptions handed out and make changes as needed. New employee evaluations are being created.

The council discussed the ground water drainage problems; too much water is infiltrating the sewer lines. Mayor Landsman is working with landowners to drain into field tile lines to help remove excess water.

The council received a letter of request for the annual Christmas, Kids and Cops program. The program helps 4 families in the Elkton School District. Motion by Spiering, second by Wiemer to approve a \$500.00 donation. All in favor – motion carried.

Schuurman presented the council with the group insurance renewal for full time employees. The city will see an 8.35% increase for next year if approved. The council asked for the amount budgeted for. Schuurman will check and report back.

Motion by Spiering, second by Lundgren to approve the November bills with the following additions: BDRW 3124.90 water purchased; CHS 892.04 propane, misc expenses; SD Dept of Rev 1706.32 sales tax remittance; Remund, Charles 281.31 reimbursement for expenses. All in favor – motion carried.

Motion by Spiering, second by Thasing to go into executive session pursuant SDCL 1-25-2(1, 5) at 8:34 PM. All in favor – motion carried. The council came out of executive session at 9:21 PM. Motion by Spiering, second by Miraglia to approve 16 hours of leave for Schuurman for bereavement leave. All in favor – motion carried. Motion by Salzman, second by Wiemer to change finance office hours to 8:30 AM – 5:00 PM. All in favor – motion carried.

Motion by Spiering, second by Lundgren to adjourn the meeting at 9:23 PM. All in favor – motion carried.

November 2018 payments

Aflac 196.90 insurance; Amazon 292.57 books for library; A-OX welding 30.55 shop supplies; Appera 251.28 towel, linen supplies; AT&T 170.49 cell service; BankStar 12.85 petty cash; Beal Distributing 2854.75 beer purchases; Black Water Band 500.00 deposit for Emmett Fest band; Britzman, Steve 1454.00 lawyer fees; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3124.90 water purchased; CarQuest 125.31 fire dept supplies; CashWa distributing 3217.50 bar supplies; Chesterman Co 247.10 pop purchases; CHS 892.04 propane, supplies; Christmas, Kids and Cops 500.00 donation; City of Elkton 163.47 utility fees; City of Sioux Falls 43.50 water tests; Colonial Research 293.92 bar, street supplies; Cook's Wastepaper 3442.99 contract garbage; Dakota Beverage Co 1569.85 beer purchases; DEMCO 230.16 library supplies; Dept of Rev & Reg. 1706.32 sales tax remittance; Double D Gravel 282.30 gravel; EFTPS 5488.12 federal tax payments; Elkton Bar 350.00 reimbursement for bar entertainment; Elkton Locker 11.56 c-ctr supplies; Elkton Plumbing 182.90 c-ctr, park repairs, water dept supplies; Elkton Public School 521.25 Library

Follett bill; Hill Refrigeration 1479.59 relocate condensing unit; ITC 675.18 phone & internet service; Johnson Bros 2706.14 liquor purchases; Landsman, Dave 312.00 mileage; Midwest Alarm 357.72 bar monitoring service; Midwest Glass 96.33 bar maintenance; Minn-kota Pest Control 275.74 pest control; Napa Auto Parts 35.49 truck maintenance; Ottetail 1793.95 electricity; Postmaster 155.00 postage; Remund, Charles 281.31; Republic Beverage Company 1646.04 liquor purchases; RFD Newspapers 417.19 publications; Runnings 1461.46 fire dept, sewer supplies, equipment; *Salzman, Jason 50.00 calendar sponsorship; SD Health 350.00 sewer tests; SD One Call 1.05 locate tickets; SD Retirement 1700.00 retirement payment; Sensus 1715.95 annual support; Sioux Valley Energy 261.00 lagoon electricity; Skyview 924.78 fuel purchases; Southern Glazer's 221.82 liquor purchases; *True North Steel 3992.20 culvert purchases; True North Steel 430.00 culvert purchases; United Laboratories 1818.54 sewer supplies; Visa 918.35 library, bar, water, sewer and park supplies; Walmart 179.98 bar supplies; Wellmark BC/BS 1598.66 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 2785.00; Finance 4901.00; C-ctr 393.50; Street 3122.23; Library 1404.00; Bar 8022.05; Water 3302.23; Sewer 3122.23.