

Elkton City Council Minutes
May 7, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:00 PM. Council members present were Carol Jensen, Deanna Lundgren, Robin Mulvey, Nancy Spiering and Stewart Salzman. Councilmember Tal Farnham was not in attendance. Also present were Norma Lynn, Clareen Menzies, Victor Cajiao and Janelle Nelson.

Motion by Jensen, second by Lundgren to approve the agenda as printed. All in favor – motion carried.

During citizen comments it was mention that a job well done by the city guys at helping remove a tree on resident’s house. Councilmember Spiering spoke with a neighbor about the straw piled on the property.

Motion by Mulvey, second by Jensen to approve the April 4, 2018 regular meeting minutes. All in favor – motion carried.

Motion by Lundgren, second by Mulvey to approve the April 11, 2018 special meeting minutes. All in favor – motion carried.

In unfinished business, the concession stand design was not available. There has been no interest by someone to run the concession stand this summer. Someone would talk to the Baseball/Softball Association.

The council reviewed the budget overview for April.

Motion by Salzman, second by Jensen to approve the May bills with the following addition: Brown & Saeger 250.00 receipt books. All in favor – motion carried.

Motion by Jensen, second by Mulvey to adjourn this section of the council meeting. All in favor – motion carried.

The council reconvened at 7:12 PM. with the installation of new Council members. The Oath of Office was administered to the new and returning mayor and council members.

Motion by Thasing, second by Miraglia, to nominate Christina Wiemer for the Council President. All in favor – motion carried.

Motion by Wiemer, second by Miraglia to nominate Nieema Thasing for the Council Vice President. All in favor – motion carried.

Committee appointments were presented to the council.

COMMITTEE ASSIGNMENTS
2018-2019
CITY OF ELKTON, SD

3 members per committee
 One from each ward
 Reference: Ordinance dated 6/2/87
 Code: 2.0106, Rule 9

Committee	Ward 1	Ward 2	Ward 3	Active/ Inactive	Areas of Interest

Streets, Alleys, Water, Sewer, Wastewater, Health	Stu	Christina	John*		Street Construction, garbage contract, lagoons, water system
Finance, Budget, License, and Tax	Nieema	Christina	Nancy*		Budgeting Process Bar License Property Tax Levies
Public Buildings, Community Development	Stu*	Deanna	John		Main Street Industrial Park, Positive Growth
Parks, Library	Nieema	Deanna*	Nancy		City Park, Community Library
Bar, Police	Stu	Christina*	John		County Wide Law Enforcement, Bar inventory, review
City Employees	Nieema *	Deanna	Nancy		Hiring/Firing Process, annual reviews, relations

* =Committee Chair

Motion by Thasing, second by Wiemer to designate the Elkton Record as the official newspaper. All in favor – motion carried.

Motion by Spiering, second by Lundgren to designate BankStar Financial as the official depository. All in favor – motion carried.

Motion by Spiering, second by Salzman to appoint Steve Britzman as the city attorney. All in favor – motion carried.

Motion by Lundgren, second by Thasing to appoint Susan Schuurman as finance officer. All in favor – motion carried.

Motion by Spiering, second by Salzman, to accept the following roster for the Fire Departments. Fire Department roster: Brady Alberts, Chris Alberts, Ryan Bebensee, Jeff Brunsting, Josh Crofutt, Tal Farnham, Mike Jensen, Doug Kampmann, Randy Kampmann, Bill Kuehl, Steve Kuehl, Brodee Landmark, Eric Lynn, Grant McGill, Peter McMahan, John Neill, Tim Pankonin, Arend Schuurman, Lloyd Warren, Mike Wiskur, Sam Wiskur and Nathan Yost. All in favor – motion carried.

Motion by Spiering, second by Lundgren, to accept the following roster for the Ambulance roster: Nikki Anderson, James Barthel, Tal Farnham, Carol Jensen, Douglas Kampmann, Shelby Kampmann, Robin Mulvey, Kim Nygaard, Mike Olson, Wendy Olson, Mark Potthast, Carla Pottratz, Arend Schuurman, Berniece Stuefen and Scott Stuefen. All in favor – motion carried.

One building permit was issued for Dennis Krumveida to demo existing garage, build a 26'x36' garage and a 10'x26' concrete patio. Motion by Spiering, second by Wiemer to approve a temp liquor permit for the Fire Department to serve at a June 2nd wedding in the community center. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand with his report. The lift stations in the Kinner addition have been outfitted with new parts to make them work better. Floats were replaced at the lift station on Beaver Street. There have been 2 water main breaks in town. The Case tractor that was leased for the summer has arrived. They are working on smoothing out the alleys and have brought in gravel to add to them. Grass seed has been planted where needed. Water tower clean is planned for June. Currently they have been filling potholes and started mowing.

Bar Manager, Denise Aldrich was not on hand, there was no report.

Susan Schuurman, Finance Officer was on hand and gave her report. Schuurman would be attending the SDML Human Resource and Finance Officer's Schools June 5-8th. She advised the council of different training opportunities available to them. The council is invited to a dedication of the tree bank in Dennis Lundgren's honor on May 11th at 5:30 PM.

There were no reports for the Fire Department and Ambulance.

City Librarian, Sherry Bauman was on hand with her report. Story hour is on break for the summer. Annual inventory is in progress, there are no check outs during this process. The Jumpathon in its 33rd year was held on April 6th. There were 79 kids participation and they raised \$2794.00 for the library. Summer reading program "Libraries Rock" will begin on June 12 for grades K-5 and on June 13 for ages 3-4-5. Pre-registration is required by May 21st. The library will host a book discussion on Thursday, July 19 at 7 PM for "The Master Butchers Singing Club" by Louise Erdrich. Copies will be available for check out.

The council reviewed Resolution No. 2018-05.01 to transfer municipal property.

RESOLUTION NO.2018-05.01

RESOLUTION AUTHORIZING THE TRANSFER OF SURPLUS REAL PROPERTY TO ELKTON SCHOOL DISTRICT 05-3

BE IT RESOLVED by the City Council of the City of Elkton, South Dakota as follows:

WHEREAS, the City has surplus real property which is no longer used for public use, and which is described as follows:

Lot Five (5), Excluding the West One Hundred Feet (W 100') thereof, of Block Six (6) of Brown's Plat Addition to the City of Elkton, County of Brookings, State of South Dakota, and

WHEREAS, Elkton School District 05-3 can utilize the above-described property for school district purposes;

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Elkton, South Dakota, as follows:

- A. That the City convey title to the above-described surplus real property to Elkton School District 05-3; and
- B. That the Mayor, City Finance Officer and City Attorney are authorized to execute the documents required to convey title of the above-described surplus real property to Elkton School District 05-3.

Passed and approved on the 7th day of May, 2018.

CITY OF ELKTON
David Landsman, Mayor

ATTEST:

Susan Schuurman, Finance Officer

Motion by Thasing, second by Miraglia to pass resolution 2018-05.01. All in favor – motion carried.

In new business, the council will hold a planning session to create a 5 year plan. A fee schedule will be created to allow for the city to properly and fairly bill any property that the city is required to clean up. The city has a 1 year Sam's club membership and will determine if it is useful before renewing. Packets of information for new residents will be created in the near future. Clareen Menzies, spoke to the council about grant writing and what she could offer the city.

Motion by Salzman, second by Spiering to go into executive session pursuant SDCL 1-25-2(1) at 9:26 PM. All in favor – motion carried. The council came out of executive session at 10:29 PM. Motion by Lundgren, second by Thasing to hire Carol Jensen at \$12.00/hour to fill in while the finance officer is on maternity leave. All in favor – motion carried. Motion by Thasing, second by Salzman to approve a raise to \$20.00/hour for Susan Schuurman. All in favor – motion carried. Motion by Thasing, second by Wiemer to adjourn the meeting at 10:34 PM. All in favor – motion carried.

May 2018 payments

Aflac 332.60 insurance; Amazon 71.95 books for library; A-OX welding 31.37 shop supplies; Appera 198.30 towel, linen supplies; AT&T 240.39 cell service; BankStar 20.73 petty cash; BankStar Insurance 848.65 bonds; Beal Distributing 2615.45 beer purchases; *Bever, Bryn 75.00 Jumpathon winner; Bobcat of Brookings 55.13 shop supplies; Britzman, Steven 1756.00 lawyer fees; Br. Co. Conservation District 18.75 trees; Br. Co. Sheriff's Dept 3059.42 contract law enforcement, animal control fees; Br. Deuel Rural Water System 3617.55 water purchased; Brookings Equipment 65.17 shop maintenance; Brookings Register 100.00 ads; Brown & Saenger 250.00 receipt books; CashWa distributing 2755.64 bar supplies; Chesterman Co 160.00 pop purchases; CHS 2580.42 propane, diesel, supplies; City of Brookings 572.00 clean up day fees; City of Elkton 201.44 utility fees; City of Sioux Falls

43.50 water tests; Cook's Wastepaper 3355.60 contract garbage; Core & Main 365.92 water dept supplies; Dakota Beverage Co 1701.90 beer purchases; Dakota Pump & Control 8605.27 sewer maintenance; Dept of Rev & Reg 150.00 malt beverage license; Dept of Rev & Reg 1343.03 sales tax remittance; Double D Gravel 697.50 street supplies; EFTPS 3630.78 federal tax payments; Elkton Locker 151.93 bar supplies; Elkton Lumber 286.50 fire dept/ambulance office repairs; Elkton Plumbing 1380.06 water dept, bar repairs; *Elkton Public School 216.12 election expenses; *Erickson, Eliot 100.00 Jumpathon winner; Faber Construction 228.00 south road snow removal; Fred Pryor Seminars 74.00 registration; Green Energy Solution 16,007.63 building demo and removal; *Harald, Brandi 40.00 Jumpathon winner; ITC 685.52 phone & internet service; Jensen, Steve 161.36 mileage, meal reimbursement; Johnson Bros 2348.20 liquor purchases; *Lorenzen Equipment 2300.00 box scraper; Lowes 119.64 grass seed; *Napa Auto parts 162.85 shop parts; Napa Auto Parts 259.47 shop supplies; Olympia Book Corp 455.80 books for library; Ottertail 2058.21 electricity; Penworthy 109.38 books for library; Postmaster 155.00 postage; Republic Beverage Company 1388.81 liquor purchases; RFD Newspapers 558.32 publications; Runnings 522.88 shop supplies, maintenance; Rusty's Drywall 448.80 fire dept/ambulance office repairs; Schuurman, Susan 53.34 mileage reimbursement; Secretary of State 30.00 notary fee; SD Health 104.00 sewer tests; SD Humanities Council 50.00 library book reading; SD Retirement 1139.08 retirement payment; Sioux Valley Energy 80.00 lagoon electricity; Skyview 747.69 fuel purchases; Southern Glazer's 339.35 liquor purchases; Thasing, Nieema 300.92 tables for bar, sam's club membership; *Visa 1678.12 bar supplies, c-ctr equipment; Walmart 463.05 finance, shop, bar supplies; Wellmark BC/BS 1598.66 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1609.07; Finance 2683.18; C-ctr 129.27; Street 2100.79; Library 936.02; Bar 5407.81; Water 2074.36; Sewer 2074.35.