

Elkton City Council Minutes

March 5, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:04 PM. Council members present were Tal Farnham, Carol Jensen, Deanna Lundgren, Robin Mulvey, Stewart Salzman and Nancy Spiering. Also present was JoAnn Denny, Christina Wiemer, and Nieema Thasing.

Motion by Farnham, second by Mulvey to approve the agenda as printed. All in favor – motion carried.

Motion by Lundgren, second by Spiering to approve the February 5 regular meeting minutes. All in favor – motion carried.

Motion by Farnham, second by Salzman to approve the February 21 special meeting minutes. All in favor – motion carried.

Citizen Comments included JoAnn Denny requested the use of the city lot at the corner of Cornell Ave and 5th Street for parking during a wedding reception in July, the council agreed as long as it wasn't wet and muddy. Nieema Thasing requested permission for a petting zoo to be in town during the April 21st Maker's Market. The petting zoo would be set up at the corner of Elk and Warehouse Street. The council had no objections.

Motion by Salzman, second by Lundgren to approve a temporary liquor permit for the fire department to serve at the Elk Nation Banquet on March 24th. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand and gave his report. Dakota Pump and Control was out to unplug a sewer pump. Jensen talked with Kinner & Company to send out a letter to their renters advising them not to flush flushable wipes down the sewer. The skid steer arrived and will be a good addition to move snow and other essential jobs around the city. Jensen advised the council he passed his stabilization pond certification test.

Bar Manager, Denise Aldrich was not in attendance, there was no report for the bar.

Susan Schuurman, Finance Officer gave her report. Schuurman attended the Equalization meeting put on by Brookings County Equalization Office. Property owners have until March 15th to file a grievance on their property assessments with the city for possible adjustment. The council will meet on March 19th at 6:30 PM to hear any adjustments and to approve the assessment book. Schuurman presented the 2017 Annual Report to the council. Motion by Spiering, second by Farnham to approve the annual report. All in favor – motion carried. Schuurman requested the April council meeting be moved do to it being on the 2nd. Motion by Salzman, second by Spiering to move the meeting to Wednesday, April 4th at 6:30 PM. All in favor – motion carried.

There was no report for the Fire Department

The Ambulance will hold at refresher on March 16-18th in the community center.

City Librarian, Sherry Bauman was not in attendance, but left her report, story hour is going great. Work on the Public Library Survey is underway; the survey is due to the State Library at the end of March. Work on the Summer Reading program continues. The next library board meeting will be Wednesday, March 14th at 5:00 PM.

Park and Rec news, council member Farnham brought up the design of a new concession stand and bathroom for the south ballfield. Need better measurements before moving forward. Also the discussion was held on the summer concession stands for the ball games; previous person running the stands will not be doing so this summer. Ideas talked about were opening the running of the stands out for bids, or possibly hiring someone through the city to run it or include it as a job for the park & rec director.

The council reviewed the budget overview for February 2018.

The council held the first reading for Ordinance #361, to rezone a piece of property. Second reading will be March 19th at 7:00 PM.

The council held the first reading for Ordinance #362, zoning ordinance amendment. Hearing and second reading will be March 19th at 7:00 PM.

In old business, five year plan ideas include: railroad bypass, pool or splash pad, theatre.

In new business, one application and another interested party for the Park & Rec Director position. An interview will be set up for this week. Clean up day was discussed, council picked 3 possible dates, Schuurman will check with Cook's and report back to the council.

Motion by Mulvey, second by Jensen to approve the March bills with the following additions: Aldrich, Denise 58.96 reimbursement for supplies; AT&T 35.28 cell phone service; Beal Distributing 2643.75 beer purchases; Cash-Wa Distributing 2793.22 bar supplies; CHS 1531.80 propane, diesel; Faber Construction 75.00 south road snow removal; ITC 691.40 phone & internet service; Napa Auto 15.41 shop supplies; Quill 49.28 office supplies; Republic Beverage 1622.33 liquor purchases; Skyview 433.43 fuel, bar supplies. All in favor – motion carried.

Motion by Spiering, second by Farnham to adjourn the meeting at 8:12 PM. All in favor – motion carried.

March 2018 payments

Aflac 166.30 insurance; Aldrich, Denise 58.96 reimbursement for supplies; Amazon 254.45 books for library; A-OX welding 31.37 shop supplies; Appera 193.50 towel, linen supplies; Aptean 12.80 ebill fees; AT&T 35.28 cell service; BankStar 128.10 fidelity bond; Beal Distributing 2643.75 beer purchases; *Bobcat of Brookings 44620.54 skid steer; Bobcat of Brookings 1007.36 spout for snowblower; Bobcat of Brookings 230.00 snow removal cutting edge; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 2736.15 water purchased; CashWa distributing 2793.22 bar supplies; Chesterman Co 180.00 pop purchases; CHS 1531.80 propane, diesel; City of Brookings-Landfill 1816.32 house, pump house debris; City of Elkton 171.42 utility fees; Cook's Wastepaper 3320.29 contract garbage; Dakota Beverage Co 1642.50 beer purchases; Dakota Pump & Control 438.78 sewer repairs; Days Inn 84.79 room fee; Dept of Rev & Reg. 1360.948 sales tax remittance; EFTPS 3419.16 federal tax payments; Elkton Locker 27.15 bar supplies; Faber Construction 75.00 south road snow removal; ITC 691.40 phone & internet service; Johnson Bros 1421.57 liquor purchases; Napa Auto Parts 15.41 shop supplies; Ottertail 2217.47 electricity; Postmaster 120.00 postage; Quill 49.28 finance supplies; RDO Equipment 120.96 payload maintenance; Republic Beverage Company 1622.33 liquor purchases; RFD Newspapers 280.72 publications; Runnings 100.03 shop supplies; SD Retirement 1038.52 retirement payment; Sioux Valley Energy 70.00 lagoon electricity; Skyview 433.43 fuel purchases, bar

supplies; Spiering, Nancy 202.18 mileage, meal reimbursement; Team Lab 2054.50 sewer supplies; Walmart 143.68 finance, library, bar supplies; Wellmark BC/BS 1598.66 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1770.17; Finance 2284.26; C-ctr 198.71; Street 2163.31; Library 936.00; Bar 5708.24; Water 1983.30; Sewer 1983.29.