

Elkton City Council Minutes

June 4, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:09 PM. Council members present were Deanna Lundgren, John Miraglia, Stewart Salzman, Nancy Spiering, Nieema Thasing, and Christina Wiemer. Also in attendance were Gordon and Mary Lee, Sheryl Vaske, Greg Nelson, Victor Cajiao, and Cary Wadsworth.

Motion by Lundgren, second by Spiering to approve the agenda as presented. All in favor – motion carried.

Motion by Salzman, second by Lundgren to approve the May 7, 2018 regular meeting minutes. All in favor – motion carried.

Motion by Spiering, second by Thasing to approve the May 22, 2018 special meeting minutes. All in favor – motion carried.

During citizen comments: Greg Nelson of Ottertail power questioned the council of placement of new street lights at the intersection of Elk and 9th Street, and at the south end of Elk Street.

Three building permits were issued in the past month. Building Permit #471 to Nathan Pester to pour a 15'x24' concrete patio and a 10'x30' concrete driveway on his property at 600 Antelope Street. Building Permit #472 to Sam Wiskur to replace existing concrete pad with a 12'x12' pad on his property at 103 Cornell Ave. Building permit #473 to Matthew Houselog to cover deck, add a window and pour a 25' circular concrete pad for a grain bin gazzeebo on his property at 403 W 3rd Street.

Variance Permit #042 for Gordon and Mary Lee was discussed. Motion by Salzman, second by Lundgren to approve Variance Permit #042. All in favor – motion carried.

Public Works Director, Steve Jensen was not in attendance but left a report. The annual lift station inspections are complete with no problems found. The lagoon discharge is complete. Blocks and materials for the tree bank memorial have been purchased. The park shelter was pressure washed; two speed bumps have been installed by the park on 5th and 3rd Street. Alley work has been started, they have been scraped and gravel has been placed in some alleys. The light pole at the corner of Elk and 1st Street in front of Elkton Electric has been reinstalled. The new Welcome to Elkton banners have been hung. Some bushes have been replaced out at the lagoon. Water pressure problems have been reported around town, Brookings Duel Rural Water has had high demand, as has the City creating the problem. CHS has been asked to draw their water from the well at the corner of Badger and 4th Street.

Denise Aldrich, Bar Manager was not on hand and there was no report for the bar.

Finance Officer, Susan Schuurman was on hand and gave her report. She reminded the council that she would be out of the office June 5-8th for training. Schuurman requested the change of the July regular meeting. Motion by Spiering, second by Thasing to change the date to July 5th at 7:00 PM. All in favor – motion carried. Schuurman advised the council of the Elected Officials workshop on July 18th in Pierre. Carol Jensen will start training in the office on June 11th for when Schuurman takes maternity leave in July. The Miss Elkton pageant will be held in the community center on June 11th. Cary Wadsworth was on hand and asked for the rental fee to

be waived for a benefit being held for Skylar Jones on June 24th. The benefit will raise funds to send Ms. Jones to a national Miss Amazing pageant, representing South Dakota. Motion by Wiemer, second by Thasing to waive the fee. All in favor – motion carried.

The Fire Department and Ambulance did not have anything to report to the council.

Sherry Bauman, City Librarian was on hand to give her report. The Summer Reading Program will kick off on June 12 and 13. The Hagen family will be on hand June 12th to demonstrate various musical instruments. The library will host a book discussion on Thursday, July 19th at 7:00 PM for “The Master Butchers Singing Club” by Louise Erdrich. The library board is seeking two Elkton residents to serve as library trustees, representing the community of Elkton, each would serve a three year term.

Park & Rec Director, Mary Lynn was on hand with her report. There are 57 kids signed up for summer rec activities. Lynn requested the city purchase a projector for movie nights and the unit can be rented out for events at the community center. Motion by Wiemer, second by Salzman to purchase a projector unit. All in favor – motion carried.

The council reviewed the budget overview for May.

Committee reports: Councilmember Wiemer spoke with Sheriff Stanwick about issues. Stanwick recommended the city consider more coverage hours. Calls coming in from non English speaking residents are taking up a lot of hours in the month. Wiemer also talked to the bar manager about upgrades she is interested in doing to the bar.

Resolution 2018-06.01, a resolution establishing a fee schedule for enforcement of ordinances was read.

City of Elkton
Resolution 2018-06.01

Whereas, the City of Elkton has determined the need to set the following fees:

<u>Chapter Section</u>	<u>Nuisance Offenses</u>	<u>Fee</u>
5.3.1.a-l/n.	Property/Refuse Clean-up (minimum 1 hr) Plus mileage Plus tonnage	\$125.00 per hour \$ 4.00 per mile current rate per ton
5.3.1.m.	Abandoned or Derelict Property	\$125.00 per hour
5.3.1.o.	Failure to Maintain Lawn (minimum 1 hr)	\$125.00 per hour
5.3.1.p.	Failure to Remove Snow and Ice (minimum 1 hr)	\$125.00 per hour
<u>Act or Omission</u>		
5.3.2.5.b.	Construction Waste/Weeds (minimum 1 hr) Plus mileage Plus tonnage	\$125.00 per hour \$ 4.00 per mile current rate per ton

Keeping Animals

6.2.2.	Keeping of Unauthorized Animals	\$100
6.2.3.	Allowed Number of Animals	\$100
6.2.4.	Running at Large Prohibited	
	With license 1 st offense	\$ 0
	2 nd offense	\$50
	Subsequent offense	\$100
	Without license	\$100
6.2.6.	Defection on Public/Private Property	\$50
6.2.7.	Abandonment Prohibited	\$100
6.2.8.	Keeping Rabid Animals	\$100
6.2.9	Transmission of Disease	\$150
6.2.10.	Willingly Poison	\$150
6.2.11.	Chickens	\$150
6.2.11.i.	Failure to Obtain Chicken License	\$150
6.3.1.	Failure to License by June 1 st	\$25
6.3.2.	License Fee Unspayed or Unneutered	\$10
	License Fee Spayed or Neutered	\$4
6.3.3.	Failure to Immunize Domestic Animals	\$50
6.3.4.	Failure to Wear Immunization Tags	\$25
6.4.	Failure to control a Vicious Animal (<i>Fine per day</i>)	\$100
6.5.4.2.1.	Impoundment Fees	Current
6.5.4.2.2.	48 Hour Deposit	\$50

BE IT RESOLVED the City of Elkton hereby authorizes these fees and fines to take effect July 1, 2018 and hereby designated these charges to be enforced and collected by the appropriate agency.

Passed and Adopted this 4th day of June, 2018

Dave Landsman, Mayor

ATTEST:

Susan Schuurman, Finance Officer

Motion by Thasing, second by Salzman to approve Resolution 2018-06.01 with a few changes. All in favor – motion carried.

In new business, the council discussed moving forward with the projects introduced by city engineers of SPN on replacing all cast iron water line, sewer and street work. Motion by Salzman, second by Thasing to have First District of Local Governments place Elkton's Water Report on the State Water Plan. All in favor – motion carried.

Motion by Thasing, second by Wiemer to approve the June bills. All in favor – motion carried.

Motion by Thasing, second by Wiemer to go into executive session pursuant SDCL 1-25-2(5) at 8:35 PM. All in favor – motion carried. The council came out of executive session at 8:48 PM.

Motion by Thasing, second by Salzman to adjourn the meeting at 8:53 PM. All in favor – motion carried.

June 2018 payments

Aflac 166.30 insurance; A-OX welding 183.50 shop supplies, fire dept lease; Appera 342.45 towel, linen supplies; AT&T 287.76 cell service; BankStar 27.43 petty cash; BankStar Insurance 25242.00 city/fire dept insurance; BankStar 3892.92 TIF payment; Beal Distributing 3136.40 beer purchases; *Boke, Steven 30.77 utility deposit refund; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3644.85 water purchased; CashWa distributing 4114.19 bar supplies; Chesterman Co 160.00 pop purchases; CHS 773.41 propane, supplies; City of Elkton 166.88 utility fees; Cook's Wastepaper 3379.14 contract garbage; Cook's Wastepaper 1480.00 city clean up fees; Dakota Beverage Co 1259.65 beer purchases; Dakota Pump & Control 443.88 sewer maintenance; Dakota Service & Repair 29.58 oxygen purchase; Dept of Rev & Reg. 1458.22 sales tax remittance; Diesel Machinery Inc. 1659.34 payloader repairs; Double D Gravel 826.79 street supplies; EFTPS 5133.48 federal tax payments; Elk Nation 100.00 sponsorship; Elkton Auto Repair 100.00 utility deposit refund; Elkton-Lake Benton Soccer Association 30.00 donation; Elkton Locker 106.09 bar, council supplies; Graphic Edge 203.36 jumpathon tshirts; ITC 700.18 phone & internet service; JP Cooke company 57.50 dog license; Johnson Bros 3092.12 liquor purchases; Kibble Equipment 299.95 street equipment; Landmark, Brodee 39.34 utility deposit refund; Lowes 165.24 shop, park supplies; Lynn, Mary 22.68 reimbursement for expenses; MARC 1504.92 west Nile supplies; Midwest Glass 96.33 bar repairs; Miss Elkton 100.00 donation; Ottetail

2018.06 electricity; Outlaw Entertainment 350.00 bar entertainment; Penworthy 123.55 books for library; Pollard Water 87.46 water dept supplies; Postmaster 212.00 postage, PO Box fee; Quill 167.06 office, bar supplies; Republic Beverage Company 1100.86 liquor purchases; RFD Newspapers 458.66 publications; Schuurman, Susan 218.63 mileage, meal, supplies reimbursement, incentive pay; SD Health 607.00 sewer tests; SD Human Resource Assoc 25.00 membership dues; *SD Human Resource Assoc 50.00 school registration; *SD Municipal League 60.00 handbook; SD One Call 1.05 locate tickets; SD Retirement 1683.38 retirement payment; *Selken, Kelly 453.00 fundraiser donation; Sioux Valley Energy 190.00 lagoon electricity; Skyview 397.74 fuel purchases; Solis, Isaura 14.99 utility deposit refund; Southern Glazer's 328.94 liquor purchases; Special Days committee 300.00 donation; SPN 33,700.00 engineering fees; Straka, Michael 53.44 utility deposit refund; *Sweetman Construction 3510.00 playground mulch; Team Lab Chem 1980.00 sewer supplies; Uline 311.00 shop, street supplies; United Lab 928.88 sewer supplies; Visa 1891.81 park & rec, finance, council, street, ambulance supplies, c-ctr equipment; Walmart 138.85 finance, shop, bar supplies; Wellmark BC/BS 1598.66 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1219.40; Finance 3736.14; C-ctr 303.36; Street 2871.32; Park & Rec 46.17; Library 1368.19; Bar 7340.44; Water 3061.32; Sewer 2871.28.