

## Elkton City Council Minutes

January 4, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 6:40 PM. Council members present were Tal Farnham, Carol Jensen, Deanna Lundgren, Robin Mulvey, Stewart Salzman and Nancy Spiering. Also present was Norma Lynn representing the Elkton Record.

Motion by Spiering, second by Lundgren to approve the agenda as printed. All in favor – motion carried.

Motion by Salzman, second by Spiering to approve the December 4 regular meeting minutes. All in favor – motion carried.

Motion by Lundgren, second by Spiering to approve the December 19 special meeting minutes. All in favor – motion carried.

Motion by Salzman, second by Jensen to approve a Temporary Liquor Permit for Jan 13<sup>th</sup> Holiday Party. All in favor – motion carried.

Motion by Spiering, second by Lundgren to approve a Temporary Liquor Permit for Jan 18<sup>th</sup> for the Community Club Banquet. All in favor – motion carried.

Steve Jensen, Public Works Director was on hand and gave his report. No lift station problems this month. There have been a few broken or frozen water meters that have been replaced. Snow piles have been hauled out of town. Jensen and Lynn made a sand spreader to make spreading sand easier and better. Jensen will attend a stabilization pond class on Jan 30<sup>th</sup> in Mitchell.

Bar Manager, Denise Aldrich was on hand and gave her report. Aldrich reported a good month despite video lottery commission down. The off sale area, including the shelves were recently painted. Plans are to work on the rest of the bar after Super Bowl. The bar will host a Super Bowl party. There will be entertainment from Outlaw Entertainment on February 10<sup>th</sup>. Aldrich plans to purchase a new 55” TV for the SW corner of the building before Super Bowl.

Susan Schuurman, Finance Officer gave her report. There have been some issues with the furnace in the community center. Gene from CHS has been over. The city will have him check all the furnaces every year for \$150.00 per year. An apartment complex owned by Sunrise Development had a large water leak this past month. Schuurman’s proposal was to charge the owner the average usage and then the remainder at cost to the city. They would be charged the average sewer, because the water went into the ground due to a dirt floor. Motion by Spiering, second by Mulvey to approve the adjusted bill. All in favor – motion carried. City Elections will be held on April 10<sup>th</sup>, 2018, seats up for this year include: 2 year terms for Dave Landsman, Mayor; Carol Jensen, Ward 1, Robin Mulvey, Ward 2, Tal Farnhma, Ward 3 and a 1 year term for Deanna Lundgren, Ward 2. Petitions can be taken out starting on January 26<sup>th</sup> and must be turned in by 5 PM on February 23<sup>rd</sup>. Work in the office includes end of the year paperwork and annual report.

The Fire Department will hold elections tonight at their meeting.

The Ambulance is planning a breakfast to raise money for the new cot. A refresher course is planned for March 16-18<sup>th</sup>.

City Librarian, Sherry Bauman was not in attendance but left her report. Story Hour will resume on January 8<sup>th</sup>. Due to daycare situation, attendance has gone from 10 to 4-5. The school/community library had a tree on display in the Festival of Trees. Sherry was notified that it won first place. The tree was a candy themed tree with a sign that read “Reading is a Sweet Treat.” The next library board meeting will be January 10<sup>th</sup> at 5:00 PM.

Park and Rec news, the city will advertise for a new director and put out for bids on the concession stands for the summer.

The council reviewed the budget overview for December.

The council reviewed the Salary resolution 2018-01.01. Motion by Jensen, second by Lundgren to approve the resolution. All in favor – motion carried.

**RESOLUTION 2018- 01.01**

BE IT RESOLVED by the governing board of the City of Elkton, South Dakota

Whereas it is necessary to establish a reasonable compensation for the employees and persons serving on the City Council of the City of Elkton, South Dakota

Now, therefore, BE IT RESOLVED by the City of Elkton, South Dakota that the salaries for employees and persons serving on the City Council of the City of Elkton, South Dakota be as follows for January 1, 2018 through December 31, 2018:

NAME	POSITION (FT or PT)	2018 SALARY
Aldrich, Denise	Bar Manager (PT)	\$20.00/hr
Bauman, Sherry	Librarian (PT)	\$12168.00/yr
Bebensee, Shelby	Snow removal (PT)	\$30.00/hr
Gries, Anjelilc	Bartender (PT)	\$10.30/hr
Gullickson, Dwight	Custodian (PT)	\$9.50/hr
Halling, Rachel	Bartender (PT)	\$9.00/hr

Houselog, Crystal	Bartender (PT)	\$8.85/hr
Jensen, Steve	Public Works (FT)	\$23.00/hr
Judd, Gene	Bartender (PT)	\$10.30/hr
Lynn, Eric	Public Works (FT)	\$15.50/hr
Lynn, Gary	Custodian (PT)	\$11.45/hr
Nelson, Courtney	Bartender (PT)	\$8.85/hr
Roth, Danny	Bartender (PT)	\$9.00/hr
Schuurman, Susan	Finance Officer (FT)	\$15.59/hr
	Mayor	\$2400/yr plus
		\$125/special meeting
	Councilpersons	\$1320/yr plus
		\$80/special meeting

Dated this 4th of January, 2018

ATTEST:

David R. Landsman, Mayor

Susan Schuurman, Finance Officer

The council discussed the demolition of 206 N Elk Street and the old pump house. Motion by Farnham, second by Salzman to give the bids to Eric Jones with Green Energy Solutions.

A new street light is proposed for the intersection of Elk and 9<sup>th</sup> Street. Motion by Farnham, second by Jensen to approve the location of the street light. All in favor – motion carried.

Motion by Mulvey, second by Spiering to approve the January bills with the following additions: Cameron, Don 1325.00 benefit proceeds; Double D Gravel 69.60 removal a tree stumps. All in favor – motion carried.

Motion by Jensen, second by Mulvey to go into executive session pursuant SDCL 1-25-2(1,5) at 7:53 PM. All in favor – motion carried. The council came out of executive session at 8:37 PM.

Motion by Salzman, second by Jensen to adjourn the meeting at 8:38 PM. All in favor – motion carried.

### **January 2018 payments**

Aflac 166.30 insurance; Amazon 395.43 books for library; A-OX welding 29.95 shop supplies; Appera 189.95 towel, linen supplies; Apteau 2708.16 utility bill cards, checks, ebill fees, support; AT&T 50.24 cell service; BankStar 18.33 petty cash; Bauman, Sherry 125.00 books for library; Beal Distributing 2414.95 beer purchases; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 2722.50 water purchased; Cameron, Don 1325.00 benefit donation; CashWa distributing 2717.25 bar supplies; Chesterman Co 322.65 pop purchases; CHS 877.10 propane, misc supplies; City of Elkton 211.31 utility fees; Cook's Wastepaper 3260.40 contract garbage; Core & Main 221.81 water dept supplies; Dakota Beverage Co 1029.25 beer purchases; Dakota Service & Repair 67.62 shop supplies; DEMCO 288.77 library supplies; DENR 12.00 certification renewal; DENR 10.00 class fee; DENR 650.00 wastewater fee; Dept of Rev & Reg. 1844.63 sales tax remittance; DMI 188.00 payloader maintenance; Double D Gravel 69.60 stump removal; EFTPS 3661.48 federal tax payments; Elkton Auto Repair 33.89 shop maintenance; Elkton Locker 120.00 bar supplies; Elkton Plumbing 117.00 bar maintenance; Faber Construction 156.75 south road maintenance; Heiman 275.50 annual fire extinguisher inspection, maintenance; ITC 691.82 phone & internet service; Johnson Bros 3681.38 liquor purchases; Kibble Equipment 35.15 shop maintenance; \*Lowe's 193.81 shop maintenance; Lowe's 31.36 shop maintenance; MARC 709.34 sewer supplies; \*Moravetz, Jake 500.00 bar entertainment; Neises, Elizabeth 100.00 utility deposit refund; Ottertail 2001.84 electricity; Postmaster 151.00 postage; Quill 100.97 bar, finance supplies; \*RDO 700.00 snow plow; RDO 1048.64 shop maintenance; Republic Beverage Company 699.90 liquor purchases; RFD Newspapers 154.30 publications; Runnings 25.82 shop supplies; SD Health 87.00 sewer tests; SDML Worker's Comp 5138.00 insurance; SD One Call 4.20 locate tickets; SD Retirement 1038.52 retirement payment; Sioux Valley Energy 60.00 lagoon electricity; Skyview 486.63 fuel purchases; \*Southern Glazer's 800.60 liquor purchases; TEAM Lab 639.00 sewer supplies; US Bank 6258.31 SRF loan payment; Visa 31.99 shop supplies; Walmart 345.41 finance, library, bar supplies; Wellmark BC/BS 11598.66 health insurance; WW Tire 445.17 fire dept maintenance.

**\*denotes already pd. \*Payroll:** Mayor/Council 1361.37; Finance 2292.11; C-ctr 174.29; Street 1981.52; Library 936.00; Bar 5418.78; Water 1981.51; Sewer 1981.49.