

Elkton City Council Minutes

December 3, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 7:00 PM. Council members present were Deanna Lundgren, John Miraglia, Stewart Salzman, Nancy Spiering, Nieema Thasing, and Christina Wiemer. Also in attendance was Dave McMahon, Bill Fargen, Victor Cajiao, Greg Nelson, Jeff McCormick with SPN and Greg Maag with First District.

Motion by Spiering, second by Wiemer to approve the agenda as presented. All in favor – motion carried.

Motion by Lundgren, second by Thasing to approve the November 5, 2018 regular meeting minutes. All in favor – motion carried.

Motion by Spiering, second by Salzman to approve the November 14, 2018 special meeting minutes. All in favor – motion carried.

The council held a hearing for the proposed water and wastewater infrastructure improvements. Jeff McCormick, city engineer took the floor to discuss and answer any questions about the infrastructure replacement project. A water study was conducted and showed 45% of the current water lines are old cast iron in town. The proposed phase #1 project has a total cost of \$5.6 million. Bonds for these projects will be paid back by revenue collected on utility accounts over a 30 year period. Resolution 2018-12.01 was read to approve the submission of the City's application to the DENR for the proposed sewer project. Motion by Salzman, second by Wiemer to approve Resolution 2018-12.01. All in favor – motion carried. Resolution 2018-12.02 was read to approve the submission of the City's application to the DENR for the proposed water project. Motion by Salzman, second by Thasing to approve Resolution 2018-12.02. All in favor – motion carried.

Greg Maag with First District Association of Local Governments reviewed the Brookings County Pre-Disaster Mitigation plan with the council. The council made a few changes to the plan.

During citizen comments Greg Nelson asked if there was an ally behind his property at 903 Elk Street. Nelson also discussed street light placement for additional street lights. The council approved placement of one on North Drive. There was discussion of adding another light on South Elk Street.

A list of building permits issued during 2018 was available for council to review.

Public Works Director, Steve Jensen was on hand to give his report. All but three of the trees in the tree bank have been replanted. A culvert has been dug out on the west side of Cornell Ave to help drain the water from Tim Anderson's pumps. A lift station pump burned out from being jammed with flushable wipes over the weekend. Replacement cost is just under \$3000.00. Liberty septic has been called to vacuum out the sewer system. Stop signs will be placed at Buffalo and 4th Street on the north and south side of streets.

Denise Aldrich, Bar Manager was not in attendance and there was no report.

Finance Officer, Susan Schuurman was on hand and gave her report. Almost caught up on financials in the office. Schuurman will call the auditor to schedule a 2 year audit for 2017

and 2018. Discussion about water and sewer rate increases. Schuurman will continue the 3% water rate increase as allowed by resolution in January. Schuurman proposes a \$0.75 increase to \$4.00 per 1000 gallon usage for sewer rates to become effective January 15, 2019.

There were no reports for the Ambulance or Fire Department.

Sherry Bauman, City Librarian was on hand with her report. Story hour continues to go well. The Elkton Hero Days Committee book give away will be held at the Community Library on Tuesday December 18th from 5-7 PM and Thursday December 20th from 5-7 PM. The library has a tree a display at the Festival of Trees. The 1000 Books Before Kindergarten reading program now has 18 children registered and one has already reached the half-way mark of 500 books. The daycare deliveries are going well. Bauman has begun working on the summer reading program for 2019. The theme is “A Universe of Stories” and focuses on space. Holiday hours will be: closed Mon. Dec 24 and Tues. Dec 25, Mon Dec. 31 and Tues. Jan 1. The next library board meeting will be Wednesday, January 16th at 5 PM.

The council reviewed the budget overviews for August, September and October.

The council read Resolution 2018-12.03 to transfer funds to cover budget shortfalls. Motion by Wiemer, second by Thasing to approve the resolution. All in favor – motion carried.

The council held the second reading of the 2018 Budget Supplement Ordinance No. 364. Motion by Miraglia, second by Spiering to pass Ordinance No. 364. All in favor – motion carried.

In old business, motion by Spiering, second by Thasing to pay the increase of group insurance for the 3 full time employees. All in favor – motion carried.

Motion by Lundgren, second by Spiering to approve the December bills with the following additions: A-OX welding 31.37 shop supplies; AT & T 168.56 cell service; B & R Tree Moving 1400.00 tree moving; BDRW 3077.75 water purchased; CHS 902.22 propane, misc expenses; City of Elkton 165.00 utilities; Cook’s Wastepaper 3478.30 contract garbage; SD Dept of Rev 1720.01 sales tax remittance; Gov Office 475.00 annual support; ITC 648.83 phone, internet service; Outlaw Entertainment 350.00 bar entertainment; Schuurman, Susan 200.00 donation for benefit. All in favor – motion carried

Motion by Salzman, second by Thasing to adjourn the meeting at 9:21 PM. All in favor – motion carried.

December 2018 payments

Aflac 196.90 insurance; Amazon 242.00 books for library; A-OX welding 31.37 shop supplies; Appera 201.69 towel, linen supplies; Apteau 123.00 utility billing cards; AT&T 168.56 cell service; B & R Tree Moving 1400.00 tree bank trees; BankStar 3892.92 Main street TIF; Beal Distributing 3487.15 beer purchases; Bobcat of Brookings 346.12 shop, snow removal maintenance; Br. Co. Hwy Dept 632.95 salt/sand purchase; Br. Co. Sheriff’s Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 3077.75 water purchased; Brookings Register 90.00 maker’s market ad; *CarQuest 96.04 fire dept supplies; CashWa distributing 2569.01 bar supplies; Chesterman Co 314.20 pop purchases; CHS 902.22 propane, supplies; City of Elkton 165.00 utility fees; Cook’s Wastepaper 3478.30 contract garbage; Dakota Beverage Co 1559.75 beer purchases; Dept of Revenue 1694.21 sales tax remittance; EFTPS 3442.24 federal tax payments; Elkton Locker 207.87 bar supplies; Faber Construction 150.00 south road maintenance; Fitzpatrick, Ben 375.00 excavator rental; Gov

Office 475.00 annual support; ITC 648.83 phone & internet service; Johnson Bros 3414.34 liquor purchases; *Johnson Brothers 627.50 liquor purchases; Lowes 60.48 shop supplies; Michael Todd & Company 887.15 snow removal equipment; Outlaw Entertainment 350.00 bar entertainment; Ottertail 2194.43 electricity; Postmaster 155.00 postage; Quill 390.93 library, finance supplies; Republic Beverage Company 1088.47 liquor purchases; Runnings 480.71 street, sewer supplies; Schuurman, Susan 200.00 donation for benefit; SD Health 450.00 sewer tests; SD Assoc of Code Enforcement 40.00 membership; SD Government Finance Officers Assoc 40.00 membership; SD Human Resource Assoc 50.00 membership; SD Municipal Street Maintenance Assoc 35.00 membership; SD Municipal League 939.22 membership dues; SD One Call 4.20 locate tickets; SD Retirement 1098.48 retirement payment; Sioux Valley Energy 221.00 lagoon electricity; Skyview 1235.33 fuel purchases; Southern Glazer's 545.91 liquor purchases; Visa 204.57 library supplies; Walmart 230.66 bar, park & rec supplies; Wellmark BC/BS 1732.10 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 1600.75; Finance 2964.03; C-ctr 211.09; Street 2210.67; Library 971.81; Bar 5349.03; Water 2533.83; Sewer 2210.61.