

Elkton City Council Minutes

April 4, 2018

The Elkton City Council meeting was called to order by Mayor David Landsman at 6:00 PM. Motion by Farnham, second by Salzman to go into executive session pursuant SDCL 1-25-2(1). All in favor – motion carried. The council came out of executive session at 6:30 PM. The regular council meeting was called to order at 6:31 PM. Council members present were Tal Farnham, Deanna Lundgren, Robin Mulvey, Stewart Salzman and Nancy Spiering. Council member Carol Jensen was not in attendance.

Motion by Spiering, second by Lundgren to approve the agenda with the addition of a Temporary Liquor Permit. All in favor – motion carried.

Motion by Salzman, second by Farnham to approve the March 1, 2018 special meeting minutes. All in favor – motion carried.

Motion by Lundgren, second by Mulvey to approve the March 5, 2018 planning and zoning meeting minutes. All in favor – motion carried.

Motion by Farnham, second by Salzman to approve the March 5, 2018 regular meeting minutes. All in favor – motion carried.

Motion by Salzman, second by Lundgren to approve the March 19, 2018 equalization meeting minutes. All in favor – motion carried.

Motion by Spiering, second by Mulvey to approve the March 19, 2018 planning and zoning meeting minutes. All in favor – motion carried.

Motion by Farnham, second by Lundgren to approve the March 19, 2018 special meeting minutes. All in favor – motion carried.

There were no citizen comments.

Building Permit #469 was issued to Eric Jones to build an 80' x 100' shed on his property at 502 E North Drive.

Motion by Spiering, second by Salzman to approve a temp liquor permit for the Fire Department to serve at a retirement party on April 6th in the community center. All in favor – motion carried.

Public Works Director, Steve Jensen was on hand with his report. Recent lift station issues have been due to electrical problems and wear on the pump parts. New parts have been ordered and will be replaced as soon as they get in. Pothole fill has arrived and some of the bigger issues are being dealt with. Jensen stated they have cut down some trees in the boulevards. There is need for gravel in the alleys and an order of crushed concrete for behind the bar has been ordered.

Denise Aldrich, Bar Manager was on hand and passed out a revenue and expense report for the council on the bar. Aldrich has a card tournament scheduled for April 21st.

Finance Officer, Susan Schuurman reported business as usual in the office. Finance Officer's School will be June 5-8th, Schuurman plans to attend.

The Fire Department will host their county feed on April 20th in the community center. The Ambulance reported a good turnout for their refresher class.

Sherry Bauman, City Librarian was not in attendance, but left her report. Story hour is going nicely. The public library survey has been completed for the South Dakota State Library. The Jumpathon Fundraiser will be held on Thursday, April 5th. National Library Week will be April 8-14th and the Library Board will host an Open House for community patrons and school staff on Wednesday, April 11th from 4-5:00 PM. Library inventory will be coming up in May; this is required by the school and will take place the last two weeks of school. Plans are going smoothly for the Summer Reading Program; this year's theme is "Libraries Rock." The next library board meeting will be Wednesday, May 23rd. at 5:00 PM.

There was no report for Park & Rec.

The council reviewed the budget overview for March.

In unfinished business, the cleaning of the water tower will be done as soon as weather permits. Spring clean-up day is set for Friday, April 27th.

Motion by Salzman, second by Mulvey to hire Mary Lynn for the Park & Rec Director position at \$10.00 hour not to exceed 40 hours per week. All in favor – motion carried.

Motion by Mulvey, second by Farnham to authorize the Mayor to sign the Community Access Grant agreement. All in favor – motion carried.

Motion by Farnham, second by Salzman to appoint Anna Even as the election supervisor, Norma Krogman and Dee Wiskur as election workers for the April 10th election. All in favor – motion carried.

Motion by Mulvey, second by Farnham to approve the April bills with the following change: Skyview 446.81 fuel purchases. All in favor – motion carried.

Motion by Salzman, second by Farnham to give Susan Schuurman a 5% raise to \$16.37. All in favor – motion carried.

Motion by Salzman, second by Mulvey to give Steve Jensen a 3% raise to \$23.69. All in favor – motion carried.

Motion by Salzman, second by Farnham to give Eric Lynn a 3% raise to \$15.97. All in favor – motion carried.

Motion by Spiering, second by Lundgren to go into executive session pursuant SDCL 1-25-2(1) at 7:23 PM. All in favor – motion carried. The council came out of executive session at 7:33 PM. Motion by Farnham, second by Mulvey to adjourn the meeting at 7:34 PM. All in favor – motion carried.

April 2018 payments

Aflac 166.30 insurance; Aldrich, Denise 94.34 reimbursement for supplies; A-OX welding 28.91 shop supplies; Appera 179.19 towel, linen supplies; Apteau 12.80 ebill fees; AT&T 33.28 cell service; BankStar 18.12 petty cash; Beal Distributing 2983.80 beer purchases; Bobcat of Brookings 253.78 skid steer, payloaders parts; Bob Thompson Construction 490.23 repairs on fire/ambulance office; Br. Co. Sheriff's Dept 2862.44 contract law enforcement; Br. Deuel Rural Water System 2730.30 water purchased; CashWa distributing 2251.05 bar supplies; Chesterman Co 255.00 pop purchases; CHS 2248.53 propane, diesel, supplies; City of Elkton 160.56 utility fees; Cook's Wastepaper 3308.52 contract garbage; Cook's Wastepaper 79.50 paperwork shredding; Core & Main 569.85 water dept supplies; Dakota Beverage Co 1859.55 beer purchases; Dakota Pump & Control 1178.58 sewer repairs; DEMCO 190.07 library supplies; Dept of Rev & Reg. 1630.24 sales tax remittance; Dusharm,

Daryl 54.16 utility deposit refund; EFTPS 3691.14 federal tax payments; Elkton Fire Department 8391.42 truck payment; Elkton Locker 28.48 bar supplies; Faber Construction 150.00 south road snow removal; ITC 685.53 phone & internet service; Johnson Bros 2263.18 liquor purchases; Landsman, Dave 115.44 meeting with lawyer; MARC 1079.26 sewer, bar supplies; McLeod's 38.16 election supplies; Napa Auto Parts 183.50 shop, sewer supplies; Ottetail 2201.91 electricity; Postmaster 155.00 postage; Quill 197.93 finance, bar supplies; Republic Beverage Company 767.72 liquor purchases; RFD Newspapers 82.61 publications; Runnings 68.30 shop supplies; Schuurman, Susan 108.72 mileage, copies made reimbursement; SD Retirement 1038.52 retirement payment; SD Government Finance Officer's Association 75.00 school registration; SD Human Resource Association 50.00 school registration; Sioux Valley Energy 65.00 lagoon electricity; Skyview 446.81 fuel purchases; Southern Glazer's 164.65 liquor purchases; SPN 21,100.00 water project engineering; Team Lab 1555.00 street supplies; US Bank 6258.31 SRF loan payment; Visa 212.04 bar, park & rec supplies; Walmart 568.23 council, library, park & rec, bar supplies; Wellmark BC/BS 1598.66 health insurance.

***denotes already pd. *Payroll:** Mayor/Council 2441.21; Finance 2292.10; C-ctr 99.64; Street 2313.91; Library 935.98; Bar 5463.40; Water 1981.52; Sewer 1981.48.